



DESERT RECREATION DISTRICT FY2017 BUDGET

July 1, 2016 – June 30, 2017





Annual Budget Fiscal Year 2017

Adopted July 27, 2016

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OUR MISSION

Our team maintains quality park and recreation facilities; program and services; and facilitates leisure opportunities so all residents will receive personal, social and economic benefits.

OUR VISION

Through a community collaborative approach, DRD will provide quality, barrier-free and safe recreational activities that contribute to the overall wellness of the citizens of the Coachella Valley; encourage healthy lifestyles and positive out-of-school activities; and facilitate, coordinate, and plan for recreation facilities and trails.

OUR VALUES

Integrity

Consistently doing the right thing.

Respect

Mutual understanding and equal consideration of others.

Excellence

Continuously striving for perfection.

Teamwork

Working together to achieve a common goal.

BOARD OF DIRECTORS



Joanne Gilbert - President
Division 3
Indio

Silvia Paz - Vice President
Division 1
Thermal, Mecca, Oasis,
North Shore, Vista Santa
Rosa, 100 Palms, Indio and
La Quinta



Rudy Acosta - President
Division 4
La Quinta, Palm Desert,
Bermuda Dunes, Indian
Wells, and Desert Palms

Laura McGalliard - Director
Division 5
Palm Desert, Thousand
Palms, and Rancho Mirage



Rudy Gutierrez - Director
Division 2
Coachella, Indio Hills, Indio
and Chiriaco Summit

ADMINISTRATION

Kevin Kalman, General Manager
Barb Adair, Assistant General Manager
Delia Granados, District Clerk
Marie Sanchez, HR Administrator
Nataniel Rodriguez, HR Technician
Sonya Galvez, Accounting Supervisor
Margo Sanchez, Accounting Technician
Raquel Solomon, IS Administrator
Noelle Furon, Marketing & Public Information Officer
Manual Rios, Office/Records Clerk

DIRECTORS

David Corey, MBA, Director of Finance & Administration
Troy Strange, Director of Planning & Public Works
Tim Skogen, Executive Director, First Tee of the Coachella Valley

SUPERVISORS

Tatiana Hinkle, Indio, La Quinta, Bermuda Dunes, Indio Hills, Gymnastics
Maureen Archuletta, Palm Desert, Aquatics, After School Programs
Karina Rodriguez, Coachella, North Shore, Oasis, Thermal, Mecca
Edward Moore, Parks and Grounds

Please direct any comments or questions regarding this report to our administrative offices located at:

Desert Recreation District
45-305 Oasis Street
Indio, CA 92201
760-347-3484



Budget Recognition

The Finance professionals at the Desert Recreation District (District) are members of the California State Municipal Financial Officers (CSMFO). CSMFO is California's premier statewide association for municipal finance professionals. This includes employees and elected or appointed officials who are involved in government finance for cities, special districts and counties in California.

The CSMFO comprises over a thousand members from across the State who promote excellence in financial management through innovation, continuing education and the professional development of its members. CSMFO members are deeply involved in the key issues facing cities, special districts and counties. Members value honesty and integrity, and strive to adhere to the highest ethical standards.

The District has previously received a Meritorious Budget Award in the Operating Budget from the California Society of Municipal Finance Officers. The award is one of the highest forms of recognition in government budgeting. The CSMFO uses a 41-point measurement criteria to assess the thoroughness and transparency of the written budget. The budget document is judged as a policy document, operations guide, financial plan and communications device.

Among the criteria used to judge the effectiveness of the budget document, CSMFO requires:

- Highlight major changes in service of funding levels
- Major organization priorities
- Budget process explained
- Basis for assumption in key revenue estimates
- Summary of revenue, by fund, with at least the prior two years
- Summary of expenditures, by department, organization, program, with at least the two prior years

We believe the current budget meets the highest principles and standards of governmental budgeting. This budget will be submitted to CSMFO to determine its eligibility for another award.





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SECTION 1 – BUDGET MESSAGE





July 27, 2016

Residents of the Desert Recreation District

President Joanne Gilbert

Vice President Sylvia Paz

Director Rudy Acosta

Director Rudy Gutierrez

Director Laura McGalliard

To the Residents, Honorable President and Directors of the Board:

It is my pleasure to present the Desert Recreation District's Operating and Capital Budgets for fiscal year 2017. This budget document incorporates all of the District programs, capital improvement projects, and services consistent with the growing and diversified needs of the District's residents. Several years of declining property tax revenue, deferred maintenance on aging infrastructure and a growing demand for additional recreation facilities and services required the District to refocus the organization and reprioritize the use of its limited resources. In 2013 and 2014 the District Board worked with our residents, partners, stakeholders and staff to establish a new strategic direction essential to the District's long term success in what appears to be the "new norm." Guided by our Mission and Vision, 2013 Strategic Plan and 2014 Community Parks and Recreation Master Plan the District has continued to build on its progress realigning the organization as an essential service provider in the Coachella Valley.

1.01 ABOUT DESERT RECREATION DISTRICT AND ITS SERVICES

Formed in 1950 under authority of the California Public Resources Code Sections 5780 et seq., Desert Recreation District, formerly known as Coachella Valley Recreation and Park District, has served Coachella Valley for 66 years. Desert Recreation District provides recreational opportunities and services for the residents of the Coachella Valley, located in Eastern Riverside County, California. These services include organizing recreational programs, maintaining parks and recreational facilities and managing capital improvement projects.

The District is governed by a Board of five Directors elected by District residents. Directors serve staggered four year terms with elections every two years. The Board is responsible for the long term direction of the District, establishing

policies and appointing the General Manager and officers of the Board. The Board meets regularly on the second and fourth Wednesday of each month.

The District is organized into six departments: General Government (Management/Administration), Finance & Administration (Accounting, Human Resources, Information Systems), Public Works and Planning (Building, Park and Fleet Maintenance), Community Services (Program, ASES, Aquatics, Gymnastics), Capital Projects and the First Tee of Coachella Valley. Personnel under policy oversight of the Board of Directors are the following:

| Department | Full-time FTEs | Part-time FTEs | % of Total |
|--------------------------------------|-----------------------|-----------------------|-------------------|
| General Government | 5.00 | 1.19 | 4.5% |
| Finance & Administration | 6.00 | 1.13 | 5.2% |
| Public Works & Planning | 2.00 | 2.73 | 3.4% |
| Community Services | 19.00 | 93.09 | 81.6% |
| Capital Projects | 1.00 | 0.48 | 1.1% |
| First Tee of Coachella Valley | 2.00 | 3.75 | 2.7% |
| Total | 35.00 | 102.37 | 100.0% |

The District remains committed to being the employer of choice. The District provides a positive workplace, world class customer service, teamwork, and support from management. The District’s team is comprised of thirty-five full time employees and more than 200 part time and seasonal employees. This equates to 137.37 full time equivalents (FTEs).

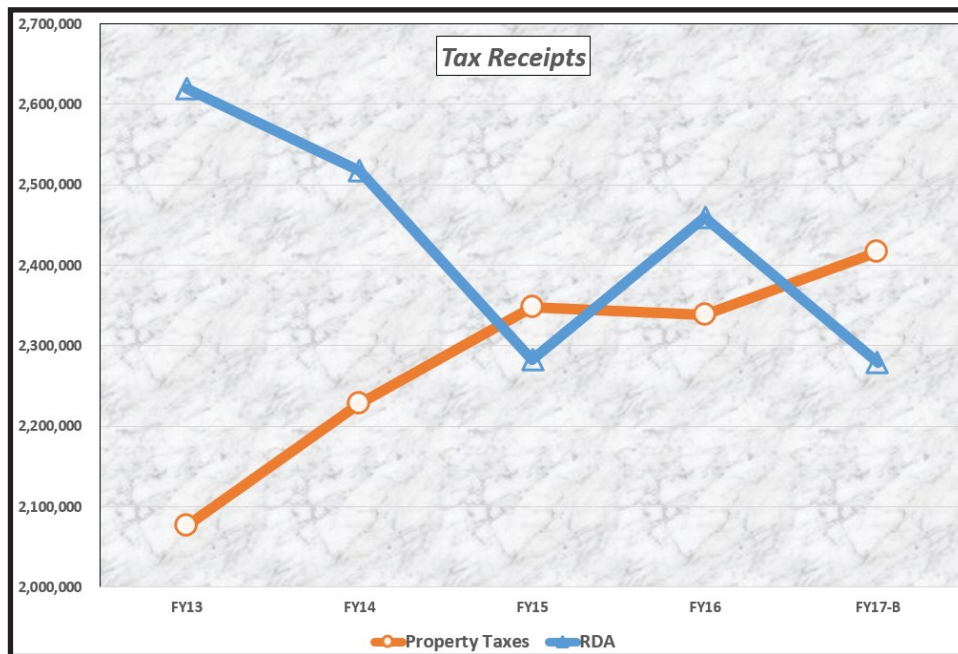
1.02 ECONOMIC GROWTH

With the slow economic recovery underway and the dissolution of redevelopment agencies, the District is seeing growth in property tax revenues once again. The county auditor controller’s office has projected a 5% increase in assessed valuation for FY2017. This comes of the heel of a 5.1% increase in 2015 and 2.4% increase in FY2016 based on actual tax receipts received by the District. It appears if this trend continues we will reach pre-recession assessed valuation within the next two years.

Additionally, the portion of District property tax revenue redirected by the state to fund the redevelopment agencies of the cities and county are slowly starting to return to the District. As the obligations of the former redevelopment agencies are paid down we will continue to see increases in returned tax increment. It will take many years for the District to see the full value of its diverted property tax increment returned. However, we have and will continue to see, one-time disbursements of revenues as the assets of the former redevelopment agencies are liquidated. These one-time disbursements have been

Desert Recreation District

set aside for one-time expenditures such as capital projects as they cannot be relied on for ongoing maintenance and operations purposes.



Developer fees derived from new residential development in the unincorporated areas of the District are the primary resource used for funding new infrastructure. Unfortunately, residential development has been virtually nonexistent requiring the District to seek other sources of revenue to fund the development of new and replacement of old infrastructure. Through the reorganization of the District, strategic uses of its existing resources, aggressively pursuing capital grants and successful forging of public/public and public/private partnerships the District has been able to realize its infrastructure goals. While the process has been slow, efforts are paying off and will result in the first new community parks built by the District in over a three decades.

1.03 PRESSURES AND CHALLENGES

The FY2017 Budget presents a structurally balanced spending plan for the short term. However, there are several pressures and challenges that will impact the District's long-term sustainability if we do not address them in a timely manner.

The most significant pressure is the increasing demand for District services. Due to the recession, District staffing was reduced out of necessity. Because personnel-related costs outpaced revenue growth following the recession, we had refrained from adding positions. As a result, the District has a nearly 33% smaller full-time workforce now compared to five years ago, despite a population that has continued to increase during that same period. We have used technology, reorganized departments and implemented different staffing models to meet service demands as cost effectively as possible; however, the pressure continues, especially with many new and increasing demands on the organization such as: demand for new services and parks in underserved areas, city and county departments reducing expenditures on parks and recreation services, and our continually aging infrastructure.

We have made great progress in addressing the funding needs for the District's infrastructure, but there is still more work to do. As a result of the aforementioned restructuring and subsequent reallocation of District resources, we have been able to reserve over a million dollars of current year operating revenues to continuously replenish our Capital Infrastructure and Replacement Fund. Additionally, in FY2014, we capitalized on historically low interest rates and refinanced our debt saving \$1.2 million in interest and reducing the term of our commitments by 12 years freeing future resources sooner.

This has allowed the District to reinvest over \$4 million into its existing infrastructure over the past three years. Some of the major projects include renovation of the Indio Community Center and Gymnasium, replacement of the Clubhouse at our Golf Center at Palm Desert, completion of the North Shore Fitness Center, acquisition and demolition of the Old Oasis Elementary School (future Oasis Community Park site), completion of Huerta de Mecca Park, acquisition of the future North Shore Community Park site, acquisition of the future Thousand Palms Legacy Community Park site, planning for the Palm Desert Community Center expansion, North shore Community Park and replacement of Pawley Pool Family Aquatics Center.

The District has also tackled many smaller improvements that had been previously deferred including parking lot slurry sealing and striping, additional shade structures, water conservation through ornamental turf removal and irrigation system retrofits, energy saving lighting retrofits, and painting of facilities.

Unfortunately, this only scratches the surface on the financial commitment required to repair and/or replace many of our older facilities and does nothing to meet the demand for new facilities. As a result, the District allocated funding in FY2016 for a feasibility study to determine support, or lack thereof, for one or several revenue measures to meet the growing demand and increasing cost of doing business. It is likely the District will pursue a revenue measure in the November 2018 election to ensure the District can not only sustain, but continue to expand, its quality of life enhancing services for its residents.

The District is currently looking to leverage existing resources to finance the approximately \$30 million required to execute the existing capital improvement projects requested by our residents. The District is pursuing traditional tax exempt financing, federal rural infrastructure financing, and new market tax credits to augment its aggressive pursuit of capital grant funds.



Desert Recreation District

As a service organization, employee salaries and benefits are the largest component of the District's operating expenditures, accounting for 40% (down from 59% pre reorganization), of the total budget. We have made considerable progress toward containing this growth which has been central to achieving structural balance in the District's budget over the short and long term. In particular, the District has:

- Ended employer paid post-employment medical benefits to reduce future liability.
- Reduced the caps on compensated absences to reduce future liability.
- Eliminated compensation at separation for unused sick leave.
- Implemented a defined contribution for medical insurance premiums capping the District's share of rising health coverage costs.
- Established and funded an Other Post Employment Benefit trust account to pay the existing future liability associated with post-employment medical benefits.
- Reduced maximum hours to be worked by part-time permanent team members.

We must continue to be vigilant and focused because the costs for our largest benefit, medical insurance, is driven by factors outside of our control. For 2017, the District is no longer considered a large group employer with aggregate pricing. Premiums are now based on each covered individual's age which increases the cost significantly for older team members and those with dependents. The District's share of premiums has been capped through the implementation of a defined contribution. However, the team members will be impacted greatly as premium cost continue to rise. This may impact the District's ability to remain competitive in the employment market presenting additional expense related to team member retention.

The continuously changing and unfolding impact of the Affordable Care Act (ACA) has had a significant impact on how the District utilizes its human resources. As the ACA exists today, the District has been forced to limit the number of hours our part time employees can work. The implementation of the Healthy Families Healthy Workplace Act has also increased our personnel cost with mandated paid sick leave for part time and seasonal personnel. For 2017 through 2022 the major impact will come from the incremental increase in California minimum wage to \$15 per hour, directly affecting approximately 70% of the District's workforce. The District has commissioned a comprehensive compensation and benefits study in order to plan for the impact of the new minimum wage mandate and annual double digit increases in medical premiums we have been experiencing.

1.04 OVERVIEW OF THE BUDGET

There are three key elements to the District's budget that illustrate the financial picture of the District: revenues, expenditures and reserves. The following sections discuss the highlights, key assumptions and changes included in the budget for each of these elements. It is important to note these elements are budgeted into specific funds, such as the Special Assessment Fund and the Enterprise Fund, primarily to ensure that revenues restricted to specific purposes are spent for those purposes.

While the discussion here is not organized by fund, this important structure is reflected in the budget document. Detailed discussions about revenues, expenditures and reserves by specific fund are included with the financial plans. Below is a look back at the FY2016 Consolidated Actuals and FY2017 Consolidated Budget:

FY2016 Actuals Review:

- Consolidated revenue is \$11.84 million
- Consolidated expenditures total \$11.56 million
- Estimated contribution to reserves is \$282,000
- Capital Improvement Plan (CIP) totals more than \$1.22 Million

FY2017 Budget Overview:

- Consolidated revenue is \$12.44 million
- Consolidated expenditures total \$15.96 million
- Estimated draw on reserves is \$3.52 million
- Capital Improvement Plan (CIP) Budget totals more than \$4.90 million

| | FY2016 | FY2017 | % Change |
|--------------------------------|---------------|---------------|-----------------|
| Total Revenue | \$11.8M | \$12.4M | +5.5% |
| Operating Revenue | \$11.5M | \$11.8M | +3.3% |
| Total Expenditures | \$11.6M | \$16.0M | +38.1% |
| Operating Expenditures | \$10.3M | \$11.0M | +6.9% |
| Operating Surplus | \$1.3M | \$1.0M | -21.5% |
| Capital Improvements | \$1.0M | \$4.9M | +491% |
| Community Services Budget | \$4.8M | \$5.3M | +10.6% |
| Personnel Expenses | \$5.9M | \$6.4M | +8.5% |
| Taxes as a % of Total Revenues | 41.3% | 37.7% | -3.6% |

1.5 GOALS AND OBJECTIVES

In 2011 the District needed to make significant changes in the way it delivered services in order to not only survive, but to thrive. District relationships were at an all-time low with the cities, county and service community within the District. All agencies were facing financial strain with state takeaways, a failing economy, dissolution of redevelopment agencies, and significantly decreased property values. Additionally, the majority of the District infrastructure is 20-50 years old with little upgrade over that time.

In 2011 the District engaged in extensive strategic planning to move the District forward over the next five years and beyond. The goal in developing this plan was to determine the District's role in the Coachella Valley as a parks and

Desert Recreation District

recreation service provider while addressing perceived overlap or duplication of services with other municipal providers. It was important to the District to accomplish the following through implementation of the plan:

1. Re-establish the District as the park and recreation provider in the unincorporated and under-served areas of the District.
2. Ensure many opportunities for public engagement and education.
3. Encourage candid participation and “buy in” from leaders and stakeholders across the valley.
4. Engage the Board of Directors and support their role as a visioning and policy Board.

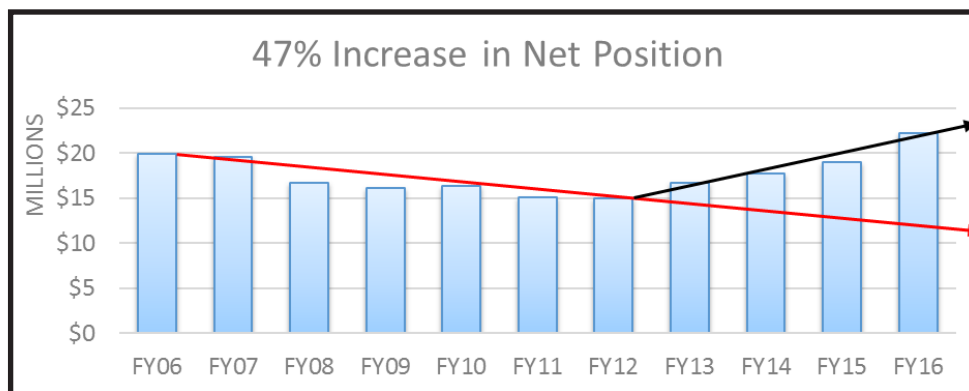
In 2012, the District completed and adopted its strategic plan and laid the ground work for the next five years. The plan focused the District mission and vision through the following five themes and has guided the strategic direction of District over the past four years:

1. Organizational Structure and Job Performance
2. Cost of Services – By area, city, and cost recovery
3. Marketing of District Services
4. Information Technology/Communications
5. Program and Maintenance Planning

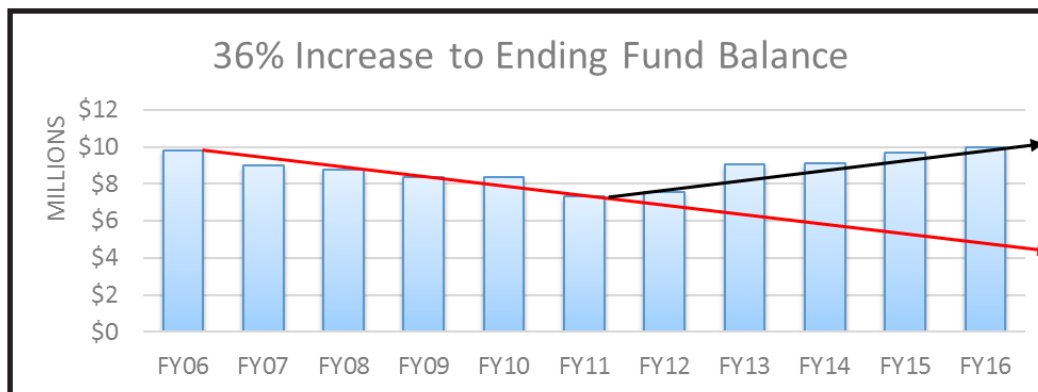
Each of the Departments, Divisions and team members’ goals has been aligned with the strategies outlined under each of the above themes. The result has been a significant improvement in the District’s fiscal health, increased levels of service to the public, improvements to our aging infrastructure, new partnerships, facilities and programs, and vastly improved cooperation between the District and the overlapping cities and county.

1.06 IMPROVED FISCAL HEALTH

The District’s net worth had been on a continuous decline over the 7 years prior to implementation of the strategic plan. This was in part due to the recession and exasperated by a lack of focus on core services. The District has increased its net worth over the past 4 years by 47% from \$15M to over \$22M through additional cash reserves and investment in its infrastructure as depicted in the chart below.



The District has increased its cash reserves over the past 4 years by 36% from \$7.3M to over \$10M through personnel cost control measures and increased program revenues as depicted in the chart below.



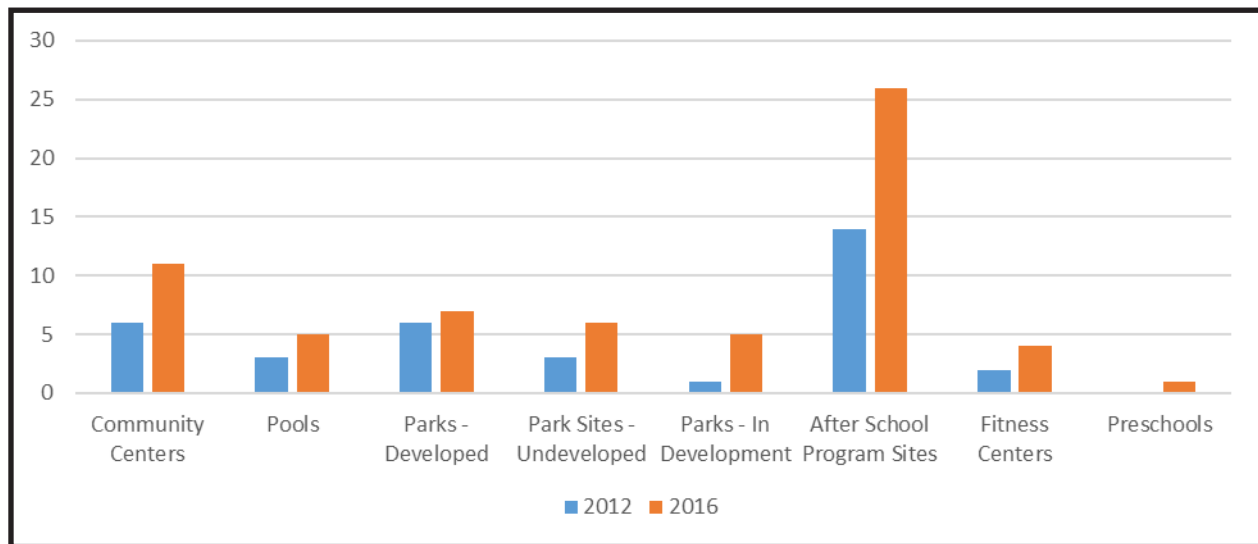
In addition to increased program revenue and outside agency support, The District Board of Directors has made several policy decisions to control personnel related costs including:

- Approved a new salary classification plan – providing predictable and controlled salary increases.
- Discontinued policy of providing eligible employees lifetime medical benefits reducing future unfunded liability.
- Discontinued funding of employee tuition reimbursement for higher education.
- Enacted a policy of defined contribution toward health and welfare benefits premiums instituting cost sharing with employees.
- Reduced caps for accrual of compensated absences reducing future liability.
- Initiated and funded an irrevocable trust for other post-employment benefits (medical) reducing future liability.
- Instituted policy allowing employees to cash out unused compensated absences further reducing future liabilities.
- Discontinued payout for unused sick leave upon termination reducing current and future liabilities.

1.07 INCREASED SERVICE LEVELS

Despite the decrease in full-time professional positions from 56 in FY2012, to 35 in FY2017, the District has increased its level of service in the number of facilities it operates, programs it offers, higher quality of program and improved facility conditions. The District has achieved these vast operational improvements through the strategic use of personnel resources, adopting a community based model of service delivery and a focus on collaboration. Our strategic and master plans indicated our emphasis should focus on out of school activities, fitness and wellness opportunities and park poor communities. The District has increased its inventory of recreation facilities accordingly as depicted in the following chart.

Desert Recreation District



The District has also increased its programmatic levels of service in conjunction with expanding its infrastructure. This has been accomplished through the community based model adopted by the District to ensure the programs and services most desired by the residents in each of the sixteen communities served are addressed. Programs and services are developed based on the continuous interaction with the community through surveys and formal needs assessments. A sampling of added programming designed to meet these identified needs:

R.E.C. Route: Through a partnership with the California Endowment and Building Healthy Communities Coachella Valley, the District has started a youth transportation system called the R.E.C. Route (Recreation, Education, Culture). Piloted in the eastern Coachella Valley, the R.E.C. Route transports youth to activities, events and facilities the youth have deemed most important.

Adaptive Sports and Recreation: The District has implemented a comprehensive Adaptive Sports and Recreation program. This has been accomplished through the District-initiated Adaptive Sports and Recreation Council. The Council now has 23 active participating member agencies and provides for a year round comprehensive program.

Senior Center Programming: The District has taken the lead in the unincorporated communities to provide senior center activities where none previously existed. The District is currently offering senior center programming at the Jerry Rummonds Thermal Community Center, Mecca Community Center, and Indio Hills Community Center.

Ready, Set, Swim Coachella Valley: The District has partnered with the Desert Healthcare District, Boys and Girls Clubs of Palm Springs and Coachella Valley, Palm Springs Unified School District, City of Palm Springs, First Five Riverside, and Desert Sands Unified School District to provide a third grade water safety and nutrition program. The goal of the program is to ensure every Coachella Valley third grader is water safe. Program expansion into Desert Sands Unified School District in FY2017 and possibly Coachella Valley School District in the future.

Mobile Medical Clinics: The District has partnered with Riverside County Ambulatory Clinic, Clinicas, and Borrego Health to provide venues for basic medical care in the communities that lack access to medical resources.

Food Distribution: The District has partnered with FIND Food Bank and Catholic Charities for food distribution in communities with no immediate access to grocery stores or other social services in their local community.

Sports Leagues: The District has added several indoor and outdoor sports leagues including, volleyball, softball, and pickle ball geared toward adults. In FY2017, the District will have its inaugural East Valley Youth Soccer League with focus on the communities of Mecca, Thermal and Oasis.

Bright Beginnings Preschool: In FY2016, the District opened its first full day preschool program in partnership with the Coachella Valley Housing Coalition. Bright Beginnings will become the model for the future preschool to be established during the expansion of the Palm Desert Community Center.

Subsidy Zones: In FY2016 the District Board approved the designation of subsidy zones based on the demographics of certain communities. The impact has been immediate as all programs are now full by eliminating financial barriers to participation.

Financial Assistance Program: In partnership with the Desert Recreation Foundation, the District has created a financial assistance program to eliminate monetary barriers to participation. Eligible families may apply for program subsidy based on income and do not need to live in a designated subsidy zone.

1.08 INVESTMENTS IN AGING INFRASTRUCTURE

Most of the District facilities are between 20 and 50 years old. It was abundantly clear that the District needed to identify resources to deal with the aging facilities, ADA transition planning, and development of new facilities to reduce the demand on existing facilities. The District commissioned an ADA Audit of all of its facilities and developed a transition plan to bring facilities up to current standards. Additionally, the District commissioned a 30-year capital asset replacement schedule. This has provided staff the required information for long term replacement planning. The District has shifted resources freed up with the reduction in workforce to fund our annual capital improvement plan. Over the past four years the District has been able to cash flow the following improvements with a total investment in excess of \$4.5 million:

North Shore Community Park: The District has acquired a five-acre park site, engaged the community in programming and design and is prepared to start construction in the fall of 2016. This will be the first community park in the community of North Shore.

Huerta de Mecca Neighborhood Park: The District opened the new 2.5-acre park in FY2016. Additional amenities will be added in FY2017 including a fitness path and shade structure.

Mecca Community Park: The aging community park received a complete renovation of the two baseball fields, water conserving perimeter landscaping, new rubberized playground surfacing, and new shade structures above the playground area. New bleachers, hardscape and restrooms are planned for the next few years.

Thousand Palms Legacy Park: The District acquired a 13-acre park site to expand the existing community park. The community master planned the property and are anxious for the District to begin construction.

Desert Recreation District

LLMD 97-1: The District has replaced the monument sign and landscaping on the Ramon Road median between Monterey and Varner in Thousand Palms as part of the District's water conservation efforts.

Thousand Palms Community Center and Park: The District repaved the parking lots, addressed ADA ramps, curbs and signage, upgraded irrigation system with smart controllers, and replaced ornamental turf with drought tolerant landscape.

Placita De La Paz: The District performed water conservation through ornamental turf removal and smart irrigation controllers, removed unsafe or vandalized equipment, resurfaced playground and removed ADA barriers.

Indio Hills Community Park: The rubberized playground surface was resealed and smart irrigation controllers were installed.

Indio Community Center and Park: Complete renovation of the community center expanding programmable space and incorporating ADA modifications where applicable. In addition, the fitness center cardio equipment was replaced, and a new tot lot playground installed.

Administration Offices: Completed building expansion, built secure parking for District fleet vehicles, painted exterior and added new signage.

Pawley Pool Family Aquatics Center: Replaced plaster in both pools, installed new flooring in locker rooms, painted exterior of facility and equipment, added new shade structures and patio furniture.

La Quinta Community Fitness Center: Repurposed existing community room in to a fitness center, replaced playground surfacing, ADA compliance improvements, upgraded to smart irrigation controllers, replaced ornamental turf with drought tolerant landscape, replaced outdoor fitness equipment.

Golf Center at Palm Desert: Constructed new clubhouse facility with First Tee Learning Center, repaved drive-ways and parking lot, renovated lakes, driving range, upgraded to smart irrigation controllers, replaced ornamental turf with drought tolerant landscape, and replaced lake/irrigation pump system.

District Fleet: Acquired new equipment and vehicles including 3 passenger vans, tractor, and two maintenance trucks.

1.09 VISION 2020

In FY2016, the Board of Directors set an updated vision for the District to build on the success of the 2012 Strategic Plan and 2013 Community Parks and Recreation Master Plan. The long term vision and mission of the District remain constant.

Long Term Vision

“Through a community collaborative approach DRD will: provide quality, barrier-free and safe recreational services that contribute to the overall wellness of the citizens of the Coachella Valley; encourage healthy lifestyles and positive out of school activities; facilitate, coordinate, and plan for recreation facilities and trails.”

Programs and Services

District programs and services focus on the value of experiences, are responsive to the desires of its younger age cohorts, as well as to the desires of a generation of active adults looking for a much more physical experience than their predecessors. Program design includes progression from youth skill-building into life-long engaging activities.

The District boundary has expanded in recent years to provide service to unincorporated areas of the Coachella Valley and municipalities not previously served. Working collaboratively with municipalities, there is a collective effort to assure equitable service delivery to every community regardless of economic means. This has resulted in the reduction of financial, transportation, and other barriers to participation.

Assets

Attention to and investment in the District's aging infrastructure has resulted in facilities and programs that meet the highest of standards. A regional approach has eliminated redundancy in facilities and several have been repurposed (such as the Mecca facility) to round out its offerings. Improvements have been recently completed at North Shore Community Park and Oasis Community Park (Phase I), soon to be followed by the development of Thermal Community Park and the acquisition of a new gymnastics center.

Employment

The District is a desirable employer, offering quality job opportunities in terms of wages, access to health care, and promoting self-care. An appropriate work/life balance for full time and part time staff is encouraged and supported. Strides have been made in hiring staff connected to the communities in which they work. District staff is challenged and empowered to use their expertise to reach organizational and personal goals. The necessary tools are provided to perform jobs safely, effectively and efficiently. Professional development opportunities are provided to prepare for upward progression.

Technology

Community outreach is in tune with continuously changing technology with training labs for both staff and community members. Information is readily available through personal devices and information stations at DRD facilities. Staff are equipped with mobile devices allowing them to be out in community while still being connected to needed resources for ongoing operations and decision-making.

Reputation

The DRD is consistently recognized as a leader in parks and recreation with a reputation for excellence in customer service. With demonstrated high quality and consistency, the District is known for its innovation and keeping pace with the latest trends and has recently received the following awards:

- NRPA - National Gold Medal for Excellence in Parks and Recreation Management
- CPRS – Creating Community Award of Excellence
- CARPD – Outstanding Large District

Desert Recreation District

- CSMFO – Excellence in Financial Reporting
- SDLF – Transparency Certificate of Excellence

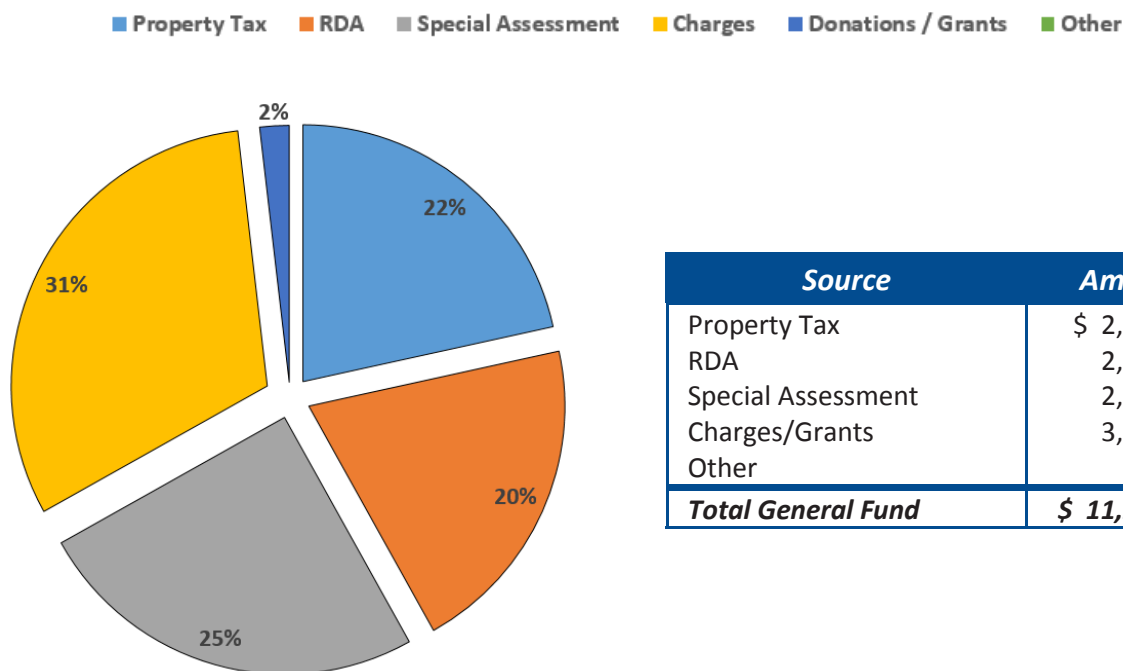
Funding

The District is on solid fiscal ground. This comes from a sustained focus on its core mission, collaborative efforts with its partners driven by mutual goals, and attention to prudent care of its assets and its people. Board members have paved the way for new funding by proactively engaging business and government leaders, opening the door for private partnerships and sponsorships. Grants are actively explored for parks and recreation as well as environmental issues and strategic initiatives such as community health and wellness.

1.010 GENERAL FUND

The General Fund is the governmental accounting fund supported by real estate related taxes, service charges and other general revenues to provide for operating services. Benefit assessments fund specific portions of the work of the District. The District has six benefit assessments. Each benefit assessment generates restricted revenues within the District General Fund. The restricted revenues provide bond debt service and maintenance and operations resources for specific facilities or projects. The distribution of District General Fund revenue for FY2017 by source is as follows:

General Fund Revenue

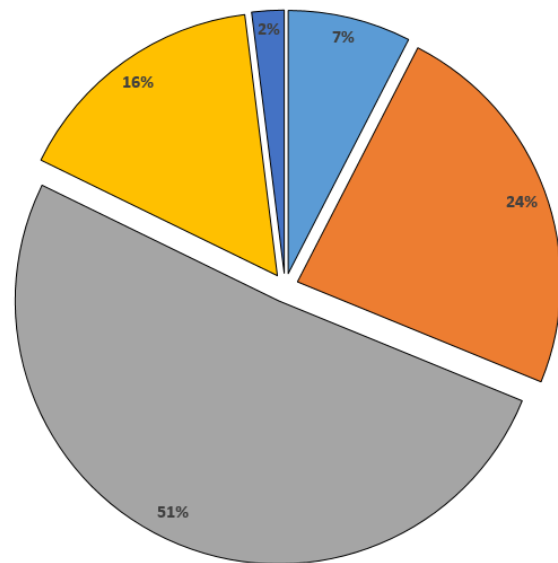


The adopted Final Budget General Fund appropriations for FY2017 total \$10,371,336. The percentage allocated to each category is as follows:

General Fund Appropriations

■ Debt Service ■ Administration ■ Community Services ■ Public Works & Planning ■ Capital Improvements

| Appropriation | Amount |
|-----------------------------|----------------------|
| Debt Service | \$ 783,940 |
| Administration | 2,452,227 |
| Community Services | 5,293,281 |
| Public Works & Planning | 1,636,388 |
| Capital Improvements | 205,500 |
| Total Appropriations | \$ 10,371,336 |



1.011 ENTERPRISE FUND

The First Tee Coachella Valley program and golf course operation comprise the District’s Enterprise Fund. The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to a business enterprise in which the intent is that the operation is primarily self-sustaining. FY2017 marks the start of the 14th year of operation of the golf course and the 9th full year of operation for the First Tee Coachella Valley.

Gross revenues for the Enterprise Fund will total \$541,500 for the fiscal year. Half of this total, \$270,000 will be Charges for Services and represents a 17% increase from FY2016 and demonstrates the growing popularity of the Golf Center where competition is intense. There are approximately 100 golf course venues in the Coachella Valley. The public perceived value is based on a beautiful course and excellent maintenance.

Expenditures for the Enterprise Fund exceed revenues by \$196,000. The two biggest expenditures are for personnel to staff the Golf Center and run the First Tee Program, and golf course maintenance, comprising 81% of all expenses. In order to improve the revenue and expenditure balance, the goal is to grow revenues vs. to reduce spending. There are only 5.75 FTEs in the First Tee budget with no real ability to reduce it. The golf course maintenance is a pretty basic and mandatory cost, again, with no room for reduction. Given that 81% of the expenses are basically fixed costs, the focus is on growing revenues by way of higher levels of patronage. However, the fastest method of revenue growth comes from fund development. Grants currently makes up 41% of revenues, but growth here can be exponential and fast. Resources will be allocated to growing the fund development base in the coming year.

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1.012 CAPITAL IMPROVEMENT PLAN (CIP)

The Capital Improvements Plan is a rolling plan for capital expenditures to be incurred each year over several future years identifying the start and finish dates for each project, the level of expenditure in each year and the method of financing those expenditures. The District's CIP covers the current year and five future years. The CIP also provides reserves within the General Fund restricted for capital outlay. The Capital Budget is a plan of proposed capital expenditures and funding sources based on the first year of the CIP enacted in the annual spending plan which includes both operating and capital outlays.

The Capital Improvement Plan for FY2017 is the most ambitious plan in the District's history. It contains nearly \$5M in new projects, renovations and expansions, and land acquisition. These funds are available from the careful planning that has been done over the past several years. Conservative and deliberate planning has create a capital fund that has the resources to deliver for its residents in several material ways. Identifying additional funding sources is a major endeavor for FY2017. As sources are secured, changes to the FY2017 CIP may be warranted.

Specific projects are listed here, and are discussed throughout this budget report:

| <i>Capital Projects</i> | <i>Amount</i> |
|---------------------------------------|----------------------------|
| Computer Equipment | \$ 91,000 |
| Machinery & Equipment | 19,318 |
| Pawley Pool Design | 510,000 |
| Thousand Palms Kitchen/Flooring | 60,000 |
| Heurta de Mecca Improvements | 145,500 |
| Palm Desert Renovation Design | 100,000 |
| North Shore Park Construction | 3,231,625 |
| Oasis Temporary Soccer Field | 105,000 |
| Oasis Park Design | 300,000 |
| North Shore Yacht Club Improvements | 15,000 |
| La Quinta Fitness Center Renovation | 25,000 |
| Bermuda Dunes Center Renovations | 25,000 |
| Parque de Pueblo Playground Surfacing | 83,000 |
| Indio Community Center Lighting | 7,500 |
| Record Filing System | 38,718 |
| Vehicle Replacement | 75,000 |
| Land Purchases | 73,000 |
| <i>Total Capital Projects</i> | <i>\$ 4,904,661</i> |

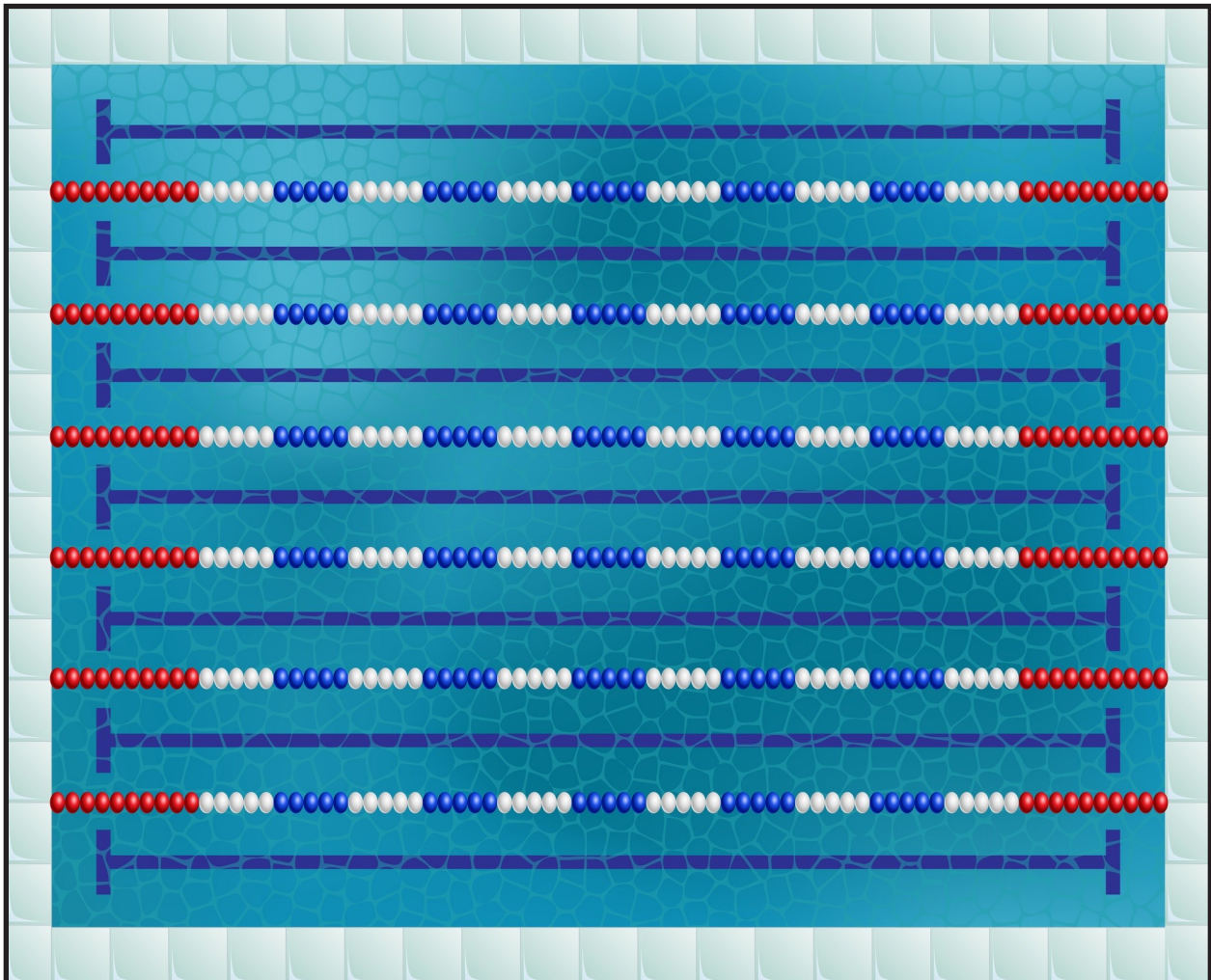
1.013 CLOSING REMARKS

This budget document is consistent with the District’s continued dedication to meet the individual needs of each of the communities within its jurisdiction. FY2017 is positioned to be an outstanding year for the Desert Recreation District. Our Board of Directors and Team Members are actively engaged in their impact on the residents we serve. A focus on our core mission brings a daily reminder of what is important and inspires the team to achieve more each year.

Respectfully,



Kevin Kalman
General Manager





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SECTION 2 – BUDGET PROCESS



Desert Recreation District

The District's operating budget is an essential component of the District's process for financial planning, management and control. The budget is a plan of revenues and expenditures for the fiscal year and is intended to provide a clear, concise and coordinated financial program to attain the District's goals and objectives.

The District's fiscal year begins July 1 and ends June 30 of the following year. The budget cycle begins in March with a goal of submitting a recommended budget to the Board of Director for their review and approval before the new year begins. However, FY2017 required additional time to prepare, and the Board approved a tentative budget in June to carry operations through until a final Adopted Budget could be approved on July 27.

2.1 BASIS OF ACCOUNTING

The basis of accounting defines when revenues and expenditures are recognized. The "matching principle" controls the pairing of expenditures with the revenues earned through the expenditure. The concern as to the BASIS of accounting refers to WHEN to record the revenue and expenditure. The District is on a cash basis for budgeting and on an accrual basis for financial statements. As with most governmental entities, the use of the cash basis provides greater control over the receipt and expenditures since revenues are not received evenly across the year. Fully one third of total revenues are received in two major infusions—January and May.

The financial statements are reported on a full accrual basis whereas all revenues and expenditures that pertain to the July through June governmental cycle are recorded each year. This includes the recording of prepaid items for expenditures that will be recognized in future periods as well as deferred revenue matched to future expenditures. Liabilities are accrued for expenditures in the fiscal year they are incurred and paid in the next.

Depreciation is recorded according to generally accepted accounting principles and current IRS regulations regarding the life of various classifications of assets.

2.2 BUDGET AUTHORITY

The distribution of responsibilities for preparation of the operating budget is as follows:

- The Director of Finance and Administration has the overall administrative responsibility for planning, coordinating, analyzing, preparing and issuing the budget.
- Each Department Director is responsible for preparing and submitting the budget for their department and its subsidiary divisions in accordance with the budget instructions.
- The General Manager, in close consultation with the Director of Finance and Administration, Assistant General Manager and Department Directors, is responsible for making the final determination of the recommended budget to be submitted to the Board of Directors for approval.
- The Board of Directors is responsible for annually approving the operating budget.

2.3 BUDGET PREPARATION

As a general rule, the Director of Finance and Administration and the Accounting Supervisor hold a series of planning meetings to analyze financial performance and determine budget strategies and guidelines for the upcoming fiscal year.

In March, the Director of Finance and Administration drafts the budget guidelines, instructions, supporting material

and forms and distributes them to all departments and divisions responsible for budget preparation.

The Accounting Supervisor coordinates a series of workshops to provide technical assistance to team members who are involved in preparing budgets for their department or division. The budget workshops are based on information that includes:

- New budget policies for the upcoming fiscal year.
- Instructions in use of budget software in order to access historical data and justification information.
- Instruction in use of financial software in order to access historical variance analysis (actual versus budgeted financial activity).

Division Supervisors prepare their requested budgets and submit them to their supervisor for discussion, review, edit and refinement.

- Budgets are expected to conform to the standards set forth in the budget guidelines and instructions.
- If the budget deviates from those standards, the Division Supervisor prepares a written justification.
- When a division’s requested budget includes new programs or services, the division includes information and justification on the programs including their budgetary impact.
- When a division’s requested budget recommends discontinuing a program or service, the division includes information and justification on the program or service including its budgetary impact.

Division Supervisors request their salary budgets by detailing the staffing they need to coordinate all of the programs they will be offering. Personnel requests are detailed by the number of hours to be worked (FTE) along with the wages paid and associated benefit costs. The Director of Finance and Administration inputs all personnel budgets.

| Responsibility | Dec | Jan | Feb | Mar | Apr | May | June | Aug |
|---|--|--------------------------------|-----------------------|-------------------------|-------------------------------------|---------------------------|----------------------|-------------------------|
| General Manager | Determine Budget Strategies & Guidelines | Present Mid-Year Budget | | | Finalize Draft for Board Discussion | Study Session | | |
| Director of Finance & Administration | | Present Budget Dev Process | Kick-off Meeting | Create Personnel Budget | | Study Session | Present Final Budget | |
| Division Supervisor | | Recommend Mid-Year Adjustments | | Prepare Budget requests | | Department Narratives Due | | |
| Finance Supervisor | | Amend current year-Budget | Lead Budget workshops | | | Gann Limit Calculation | | Budget to County/ State |
| Board of Directors | | | | | | Study Session | Adopt Final Budget | |

Desert Recreation District

The Director of Finance and Administration compiles the divisional and departmental budgets into a draft District budget, analyzing all revenue and expense projections to ensure they are aligned with the District's goals and objectives, adhere to budget guidelines, and that no category has been overlooked. The draft budget is submitted to the General Manager for approval. Upon the General Manager's approval of the draft budget, the adjusted divisional and departmental budgets are returned to the Department Directors for their information and acknowledgement.

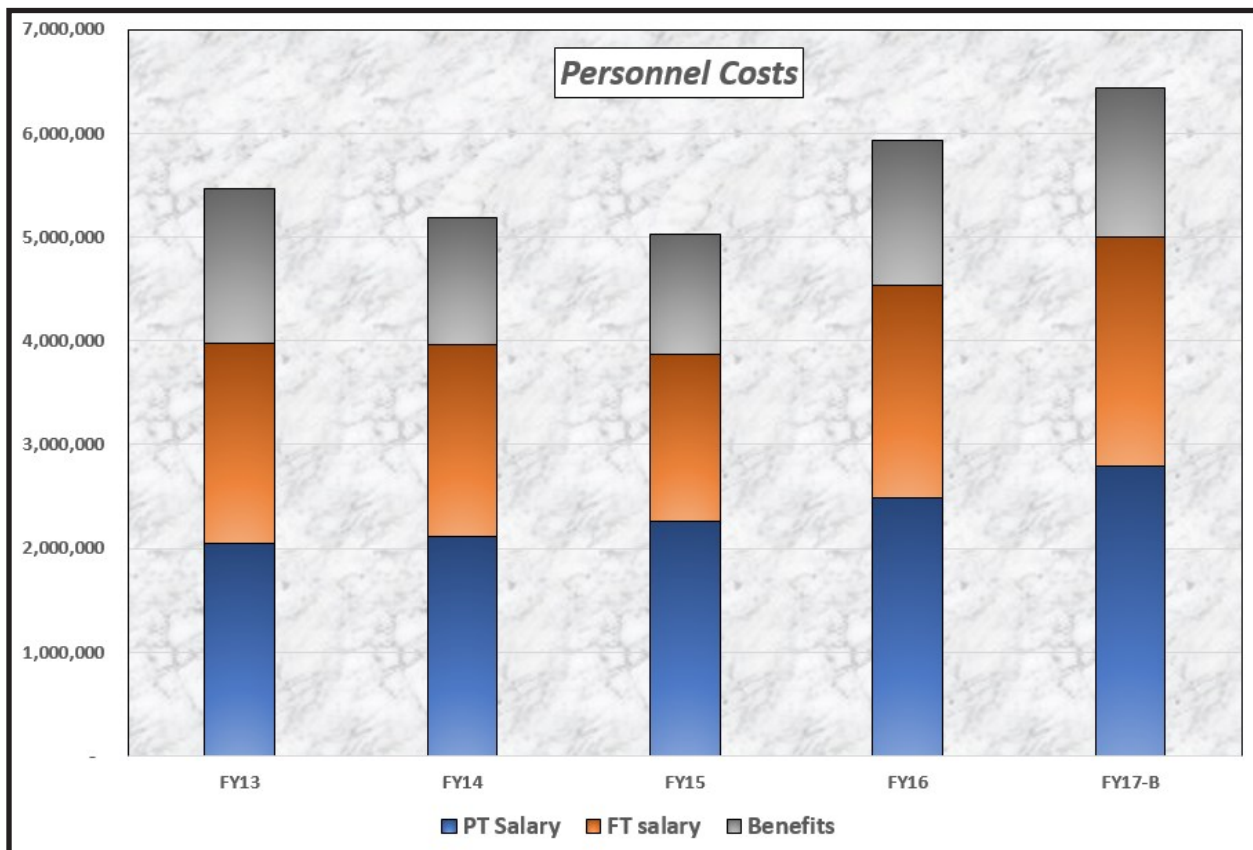
In May of each fiscal year, the Finance Department hosts a study session to inform the Board of Directors about the draft budget and the strategies, estimates, judgements and the financial data upon which it is compiled. Based upon the Board of Director's comments, the General Manager may subsequently revise the draft budget.

Usually at a June meeting, the Board of Directors formally adopts the budget for the upcoming fiscal year. Once adopted, the budget is the Board of Director-approved, operational plan for the ensuing fiscal year.

The Finance Division will publish and distribute the budget document to the County Auditor/Controllers Office by August 15 and the State Auditor/Controllers Office by August 30 of each year.

2.4 SALARIES AND BENEFITS

The District's team members are divided between the majority (200+) who are part-time and the 35 who are full-time. Salaries and benefits are reviewed annually by the Board and are approved through a resolution which creates a "Total Compensation and Benefit Plan" for the fiscal year ahead. The Salary structure was reviewed in FY2016 and a 1.6%



cost of living adjustment was made in January 2016, applicable to all pay grades across the board.

Part-time team members receive all State mandated benefits including 24 hours of sick time per year, and they earn 40 hours of vacation time after completing 1000 of service in a calendar year. The District does not contribute to Social Security for part-time team members. Instead, a 3.75% employee deduction and a 3.75% matching employer contribution is invested into a PARS managed investment portfolio.

Full-time team members receive a suite of insurance coverage including medical, dental, vision, LTD, life, and AD&D. Full-time team members also accrue paid vacation, sick and exempt staff receive a management leave allowance.

The cost of medical insurance continues to rise faster than inflation and the District has engaged in detailed discussions to develop a long-term strategy to contain future costs. As an introductory step, for FY2017 the Board did not increase the medical allowance cap for staff. In addition, the former medical-only cap now includes the cost for medical, dental and vision benefits. This results in several staff (for the first time) incurring payroll deductions for the costs over the cap.

A comprehensive Compensation and Benefit Analysis is presently being conducted. Results will be available in September, 2016. This review is engineered to assess the District's comparable salaries and benefits with other regional cities and special districts. In addition, the review includes a strategy to implement the State of California's new minimum wage regulations. The new minimum wage will be raised from \$10.00 to \$11.00 on January 1, 2017. We expect this to have a minor impact on FY2017 as the District's starting wage is already above the current minimum. However, the minimum wage will continue to be increased every January 1 until it reaches \$15.00 per hour in 2022. The analysis that the District has requested will help us formulate a plan to implement the direct increase for team members who will be under the minimum and the secondary inflation we expect for all wages.

2.5 BUDGET MONITORING

Once adopted, the budget becomes the main internal control document used to monitor and manage the District's financial position.

The Finance Division provides a monthly Revenue and Expenditure Report to Department Directors and Supervisors indicating revenue and expenditures for the preceding month and year to date. The details also include the Division's annual budget for comparison purposes. The reports are intended to help Department Directors and Supervisors control expenditures and track revenue against projections to determine if any adjustments are needed.

Department Directors review the reports and prepare written explanations of significant variances between actual revenues and expenditures and their budget projections. The Department Directors may submit new appropriation requests, adjustments, or reductions to the adopted budget based on the current circumstances that may vary from the original budget. All budget amendments are formally reviewed.

Throughout the year, Department Directors assist their divisions in taking any necessary corrective action to control cost and maximize revenue.

Capital projects are also reviewed quarterly to update for Construction in Process. Completed projects are reclassified as an in service Fixed Asset and depreciation would commence.

2.6 BUDGET EXCEPTION REVIEW

When a situation arises that requires an expenditure not authorized in the budget, the appropriate Department Director must request authorization for the expenditure in writing to ensure proper fiscal control. This applies to all out-of-budget requests for capital equipment, personnel, renovation projects, contractual services, or program changes that require the expenditure of District resources. The request is submitted to the Accounting Supervisor for verification that there is an appropriate source of funds, prior to submitting to the General Manager for approval. Approval of the request is contingent on funds being identified within the scope of the division's budget so as not to exceed the total divisional projected expenses or fall short of divisional revenue projections for the year.

The District Fund Balance Policy is intended to ensure sound financial management which includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies and occurrences include, but are not limited to:

- Cash flow requirements
- Economic uncertainties including downturns in the local, state or national economy
- Local emergencies and natural disasters
- Loss or shift of a major revenue source such as Education Revenue Augmentation Fund (ERAF)
- Unanticipated operating or capital expenditures
- Uninsured losses
- Tax refunds
- Future capital projects
- Capital asset and infrastructure repair and replacement



SECTION 3 – GENERAL FUND RESERVES



Desert Recreation District

The detailed Fund Balance roll forward for FY2016 is currently under development by our Auditors, and a pro forma FY2017 roll forward will be completed once June 30, 2016 Fund Balances are audited and released.

3.1 NONSPENDABLE FUND BALANCE

Is that portion of a fund balance that includes amounts that cannot be spent because they are either (a) not in a spendable form, such as prepaid items, inventories of the supplies, or loans receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment.

The *Nonspendable Fund Balance* will include, but is not limited to, the following:

Reserve Prepaid Items: The portion of fund balance that represents the asset amount of prepaid expenditures, held by a given fund. Currently held in this fund is Liability Insurance, Workman's Comp, and Maintenance Agreements that require fees paid in advance.

3.2 RESTRICTED FUND BALANCE

Is that portion of a fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributions, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. The restricted fund balance category includes amounts that can be spent for specific purposes stipulated by: Constitutional provisions; external resource providers; and/or enabling legislation.

The *Restricted Fund Balance* will include, but is not limited to, the following Assessment Districts:

1. Assessment District 93-1 (District Wide)
2. Assessment District 97-1 (Thousand Palms)
3. Assessment District 01-1 (Indio Community Center)
4. Assessment District 02-1 (Coachella-Placitas De la Paz)
5. Assessment District 03-1 (Mecca-Mexicas/Huerta De Mecca)
6. Assessment District 03-2 (Thousand Palms-Ridgeview)

3.3 COMMITTED FUND BALANCE

Is that portion of a fund balance which includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the District's highest level of decision-making authority, and remain binding unless removed in the same manner.

The *Committed Fund Balance* includes, but is not limited to, the following:

1. OPEB Committed Fund Balance (General Fund): Reserve for Other Post Employment Health Benefits Government Accounting Standards Board Statement 45 (GASB 45) Other Post Employment Benefits (OPEB) states, government

agencies which offer post employment benefits other than pensions, such as retiree health and welfare benefits costs, must have an actuarial valuation performed to determine that liability. In preparation for this requirement an actuarial valuation of District retiree benefits liability was completed in March 2016 for the year ended June 30, 2015. Annually, during the budget development, the Board of Directors will determine the funding amount to contribute, if any, to this fund for the upcoming fiscal year.

2. QUIMBY Fund Reserve: The Quimby Act is found at California Government Code Section 66477 (The Act). The Act provides for the dedication of land or payment of development fees for park land, capital facilities and capital equipment. When fees are to be paid (in lieu of land dedication) fees are calculated using a formula set out in The Act. The fees may be used for land acquisition, facility construction or renovation, but for no other purpose.

3.4 ASSIGNED FUND BALANCE

Is that portion of a fund balance which includes amounts that are constrained by the Districts intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision-making, or by an official designated for that purpose.

The *Assigned Fund Balance* will include, but is not limited to, the following:

1. Reserve for Operations (General Fund): The District shall maintain a *Reserve for Operations* equal to a minimum of 40% and a maximum of 50% of discretionary General Fund revenues. These funds are set-aside because the District receives the majority of its funding from the property taxes and assessment district fees collected by the County of Riverside. These funds do not reach the District until January, resulting in a seven-month delay in receiving revenue from the beginning of the fiscal year. It is imperative that the District has an operating fund to fulfill its general operating costs. The recommended maximum level for *Reserve for Operations* is equal to 50% or six (6) months operating revenue.
2. Reserves for Capital Assets and Infrastructure Replacement: The District will maintain a reserve for Capital Assets and Infrastructure Replacement. It is the long-term goal of the District to build and maintain this reserve at an amount equal to 100% of accumulated depreciation.

3.5 UNASSIGNED FUND BALANCE

Unassigned fund balance is the residual classification for the District's general fund and includes all spendable amounts not contained in the other classifications. All funds in this category are considered spendable resources. This category also provides the resources necessary to meet unexpected conditions. It is more commonly referred to as the "operating budget" or general fund.

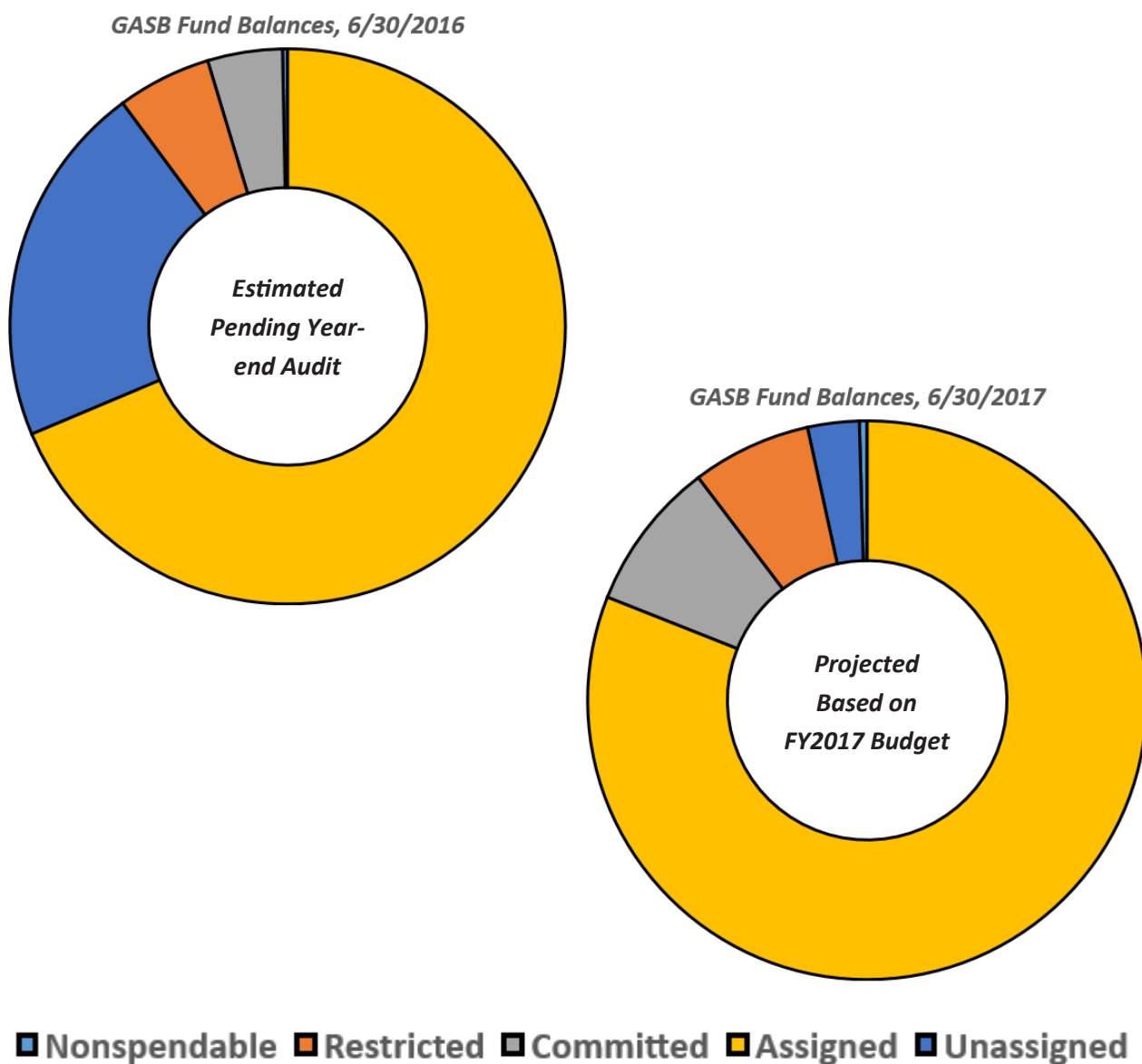
1. Excess Unassigned Fund Balance: It is the intent of the Board of Directors to limit use of fund balances in the Unassigned Fund Balance to address unanticipated one-time needs. Excess unassigned fund balances shall not be

Desert Recreation District

applied to recurring annual operating expenditures. At the end of each fiscal year, the Accounting Supervisor will report on the audited year-end budgetary fiscal results. Should actual Unassigned Fund revenues exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any year-end operating surplus which results in the Unassigned Fund balance exceeding the level required by this policy shall be deemed available for allocation for the following, subject to Board approval:

- 1.1 Re-appropriation within the subsequent year's capital budget; and/or
- 1.2 Re-appropriation within the subsequent year's operating budget to provide for one-time, non recurring needs.

For FY2017 the beginning Unassigned Fund Balance is estimated to be \$2,162,671.





SECTION 4 – ANNUAL APPROPRIATIONS LIMIT



Desert Recreation District

Article XIII B of the California State Constitution, was approved by the California voters in November 1979, and modified by Proposition 111 in 1990. This article, more commonly referred to as the Gann Initiative or Gann Limit, placed limits on the amount of proceeds of taxes that state and local governmental agencies can receive and spend each year.

The appropriations limit is different for each agency and the limit changes annually. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, and modified for changes in inflation and population each subsequent year.

Each year the District Board of Directors must adopt, by resolution, an appropriations limit for the following year. Using population and per capita personal income data provided by the State Department of Finance, the District's Appropriation Limit for FY2017 has been computed to be \$9,023,481.

The District revenues subject to the appropriations limit include property tax and city and county redevelopment agencies' pass-through payments of the District's property tax revenue. The District's projected revenue subject to the appropriations limit for FY2017 is \$4,695,333. Since the District's maximum Appropriation Limit for FY2017 is computed to be \$9,023,481, the District's Appropriations subject to the limit are under the limit by \$4,328,148.

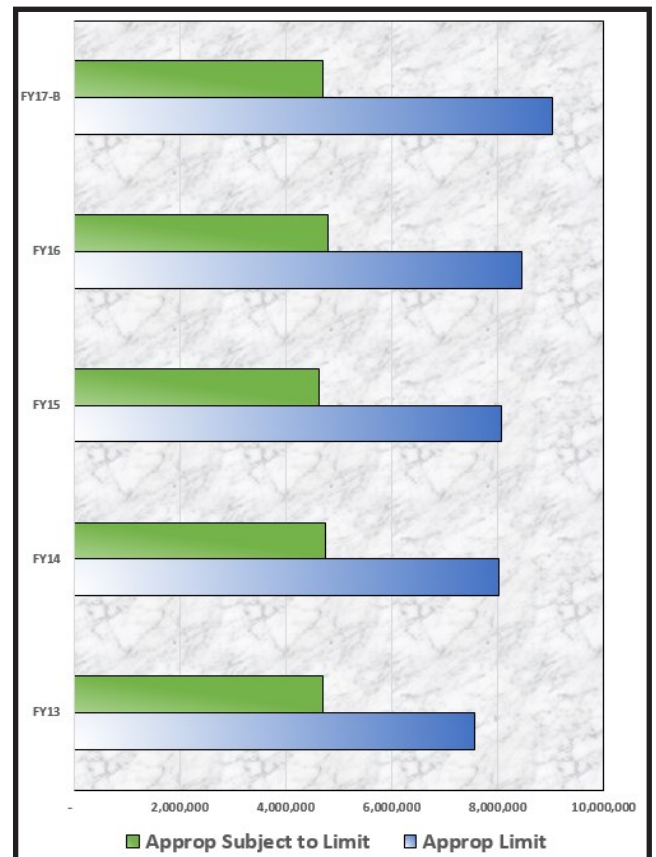
4.1 APPROPRIATIONS LIMIT CALCULATION

Article XIII B specifies that local jurisdictions select their cost-of-living factor to compute their appropriation limit by a vote of their governing body. The District Board of Directors, at its May 27, 2009 meeting, unanimously approved the Riverside County population change and California per capita personal income cost-of-living factors to be used in setting the annual appropriations.

For 2017 the Riverside County population change is 1.26% and the change in California per capita cost of living 5.37%.

Calculation of FY2017 Appropriation Limit:

| | |
|------------------------------------|-----------------------|
| Appropriation Limit, FY2016 | \$8,457,056.03 |
| Population Growth | 1.0126 |
| Cost of Living Inflation | <u>1.0537</u> |
| Appropriation Limit, FY2017 | \$9,023,481.06 |





SECTION 5 - GENERAL FUND REVENUES



Desert Recreation District

Overall, the District revenue for FY2017 is expected to rise 6.8% to \$12.4M, up from \$11.7M in FY2016. The District's tax revenue forecast is for a 3.1% overall increase based on the total of property taxes, RDA, and special assessments. Fees for services is expected to grow 7.7% to nearly \$3.7M.

5.1 PROPERTY TAX REVENUE

Property tax is defined as revenue derived from taxes levied on the assessed valuation of real property and used as a source of monies to pay general obligation debt and support the General Fund.

The District's revenue projections for FY2017 estimate a modest 3.3% increase in General Property Tax receipts. This is based on a newly devised methodology. Historically, guidance from the County can be a standard "add 5%" to the current year to estimate next year. For this year, the county auditor controller's office does in fact project a 5% increase in assessed valuations. Internally, we are measuring property taxes using the twice a year receipt schedule. We are estimating the January and the May anticipated receipts separately, rather than estimating the year as a whole. This will give us something tangible to compare the January 2017 receipts against rather than only comparing yearly totals. The District will be able to adjust the FY2017 budget for taxes in a much more timely fashion.

5.2 INTERGOVERNMENTAL REVENUE

Intergovernmental is defined as revenue received from another governmental (local, county, or State) entity for a specified purpose. The District's intergovernmental revenue is comprised of property tax pass-through payments from the overlapping jurisdictions' redevelopment agencies. Redevelopment agencies have been phased out and taxes formerly redirected by the State are being returned. Redevelopment agency assets are currently being liquidated. The District will receive one-time proceeds from the sale of assets, but the timing and total amount is completely unpredictable. Hence, our RDA tax estimate is based on excluding these receipts in the past, and only to forecast ongoing taxes. Receipts that are the result of liquidated assets will be a positive variance this year.

5.3 SPECIAL ASSESSMENT REVENUE

Special assessment is defined as revenue derived from a compulsory levy imposed on certain properties to defray part or all of the cost associated with a specific improvement or service deemed to primarily benefit those properties.

The District's special assessment revenue is comprised of six benefit assessment districts established by vote of the benefiting property owners. Each benefit assessment generates restricted revenues within the District General Fund. The restricted revenues provide bond debt service and maintenance and operations resources for specific facilities or projects within the defined assessment district. For example, the debt service on the acquisition, construction, maintenance and operations of Indio Community Center and Gymnasium are funded through Assessment District 01-1. While the intent is for these projects or facilities to be financially self-sustaining, on occasion, the District General Fund must subsidize each operation. Assessment Districts 93-1 and 01-1 are fixed at the maximum rate allowable. The only way these revenues will increase in the future is by the development of new residential properties within their respective boundaries or by vote of the benefiting property owners. The remaining assessments are 97-1, 02-1, 03-1, and 03-2 have built in inflationary factors that will assist in keeping revenue levels consistent with the rising cost of maintaining the facility or service.

5.4 INVESTMENT EARNINGS

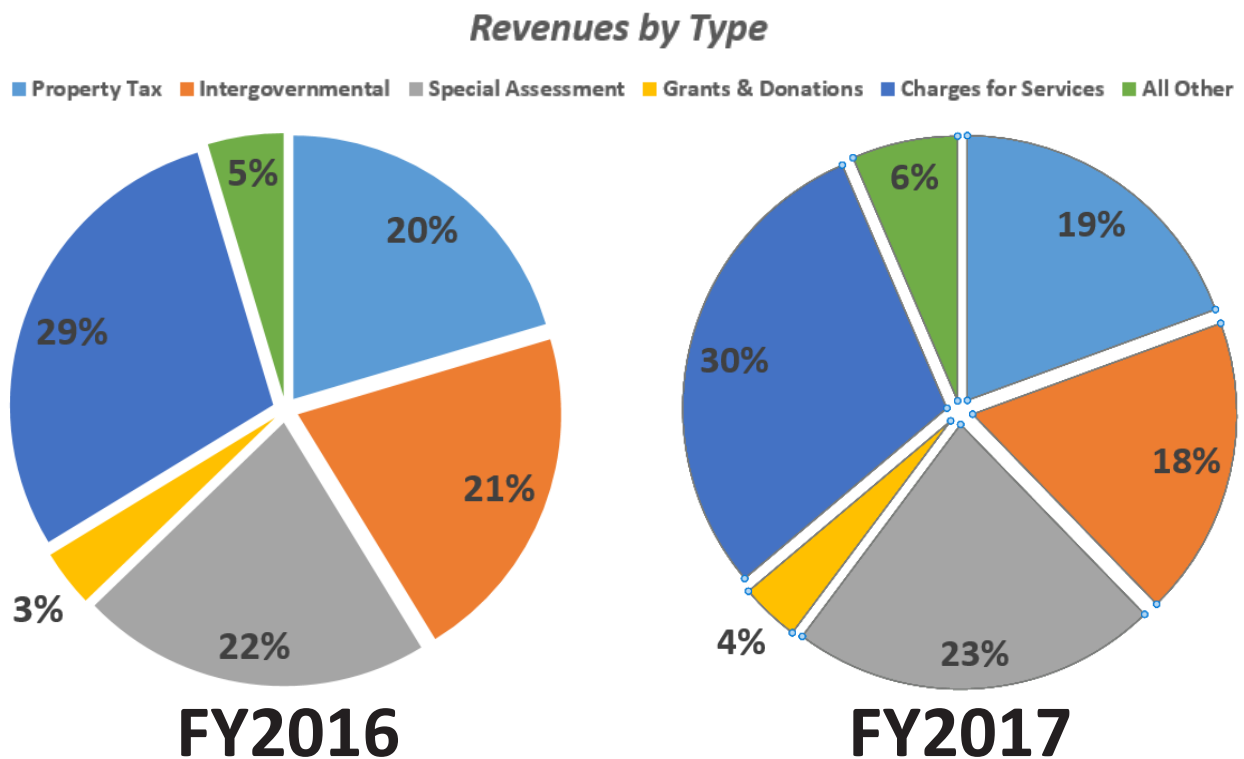
Investment earnings are defined as revenues derived from interest earned on District cash reserves. The District holds most of its cash reserves in the Local Agency Investment Fund (LAIF) which has traditionally yielded the best return on investment without risk of loss to the District. The returns from assets held in LAIF have been very low over the past several years where the Federal Reserve has maintained “near zero” interest rates. The District maintains a \$1.5M deposit at our local bank in exchange for fee reductions that exceed the current rate of return in LAIF.

5.5 DEVELOPER FEES

Developer fees are defined as revenues derived from new residential property development to mitigate the impact on existing recreational facilities and to provide resources to develop new recreational facilities. The District only has jurisdiction to collect park impact fees (Quimby) in the unincorporated areas of Riverside County that are within the District’s boundaries. The fees in the incorporated portions of the District are collected by the respective overlapping municipality. The District anticipates that although some construction projects have begun since the depths of the Great Recession are behind us, major development is not expected and District revenues are flat to recent history.

5.6 RENTS AND ROYALTIES

Rents and Royalties are defined as revenues derived from the use of District facilities or equipment. The District collects fees for the individual or private use of public parks and recreation facilities that it either owns or manages on behalf of a partnering agency. The District has made adjustments to the process of reserving facilities. Further refinements to the reservation process, marketing, and fee schedule are in place for FY2017.



5.7 GRANTS AND DONATIONS

Grants and donations are defined as revenue derived from an external source to fund a specific activity, program, or asset of the District. The District applies for grants and solicits donations to support many of its heavily subsidized programs aimed at underserved target markets.

5.8 CONCESSIONS

Concessions are defined as revenues derived from the sale on non-taxable items at the District's concession stands. The District has concession operations at the Indio Community Center, Palm Desert Community Center, La Quinta Community Center, First Tee Coachella Valley and Pawley Pool Family Aquatics Center. Concessions are a minor revenue stream, but reflect a demand from our patrons who need a snack or water bottle on the go.

5.9 CHARGES FOR SERVICES

Charges for services are defined as revenue derived from fees charged for services that are based on the cost of providing the service. Charges for service revenue has become the District's single largest source of revenue surpassing property tax as the District's leading revenue source in FY2009. The District has responded to the increased needs of the growing population and has been fortunate to rely on a combination of property tax growth and charges for services to meet the demand. The District will review its fee structure and cost recovery policy and anticipates continued expansion of revenue generating programs and services. The District is continuing the practice of reviewing all existing service contracts that are not consistent with District cost recovery policy and either renegotiate and or terminate the contracts.

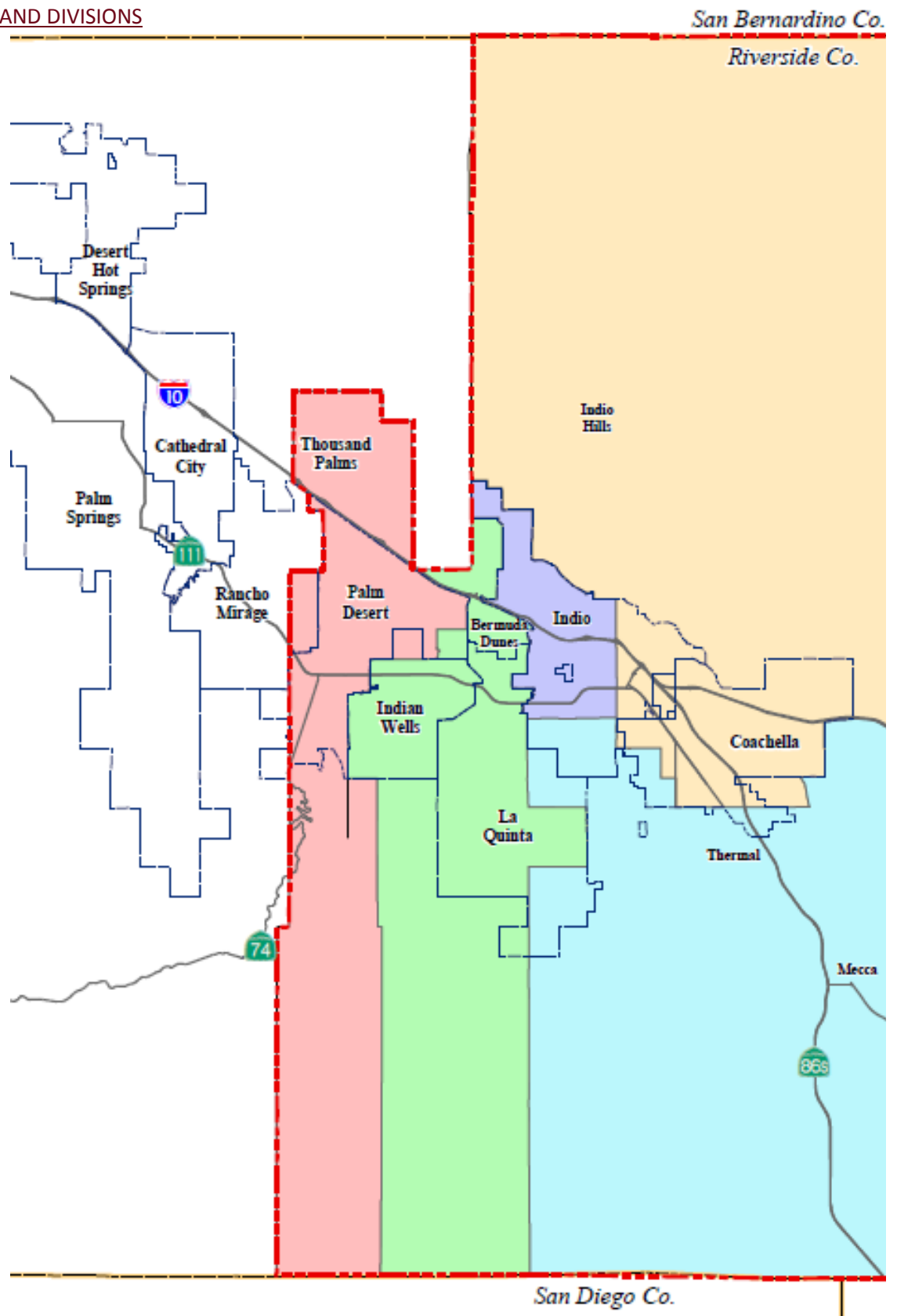


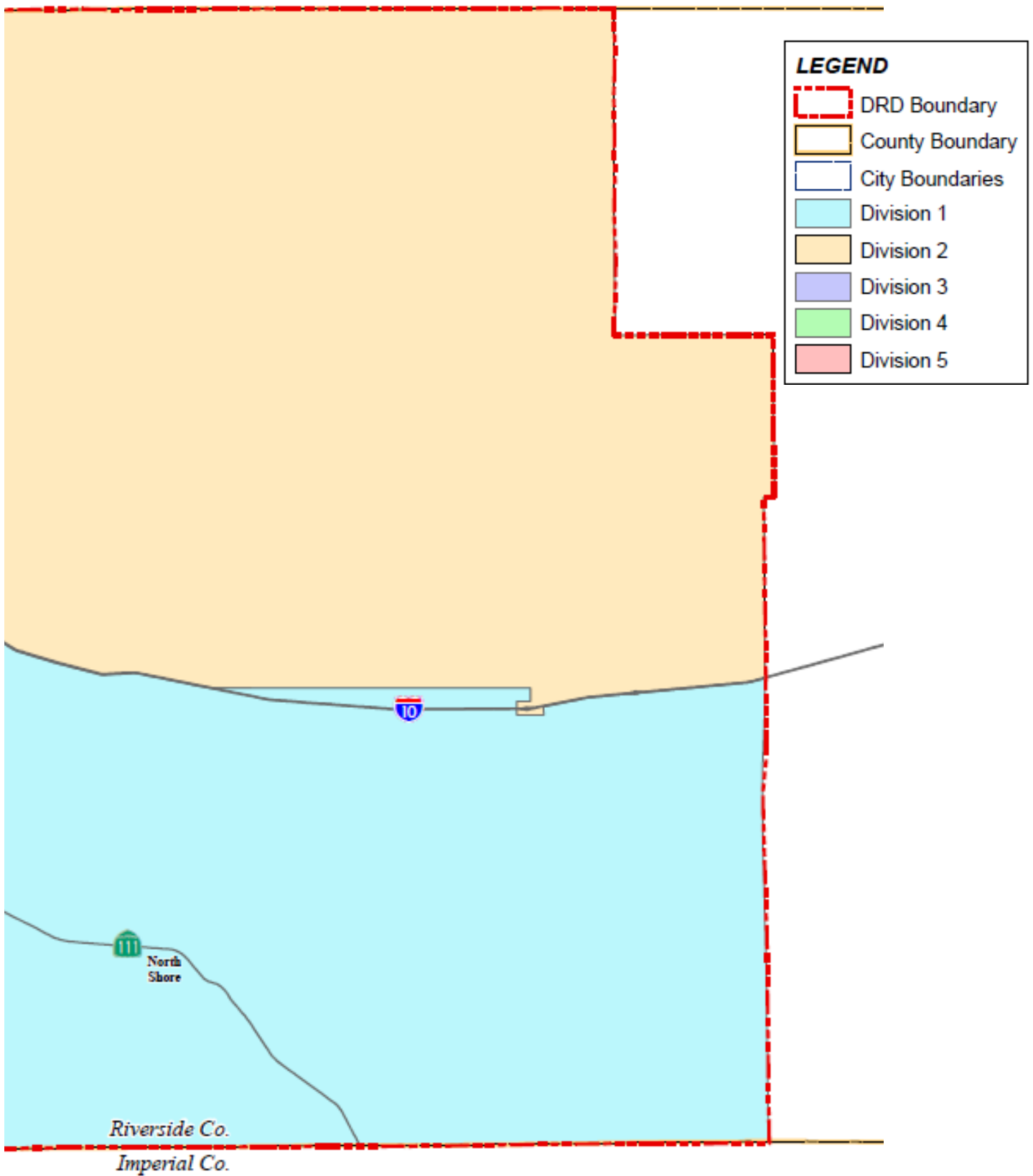
SECTION 6 – DISTRICT-WIDE SUMMARY SCHEDULES



Desert Recreation District

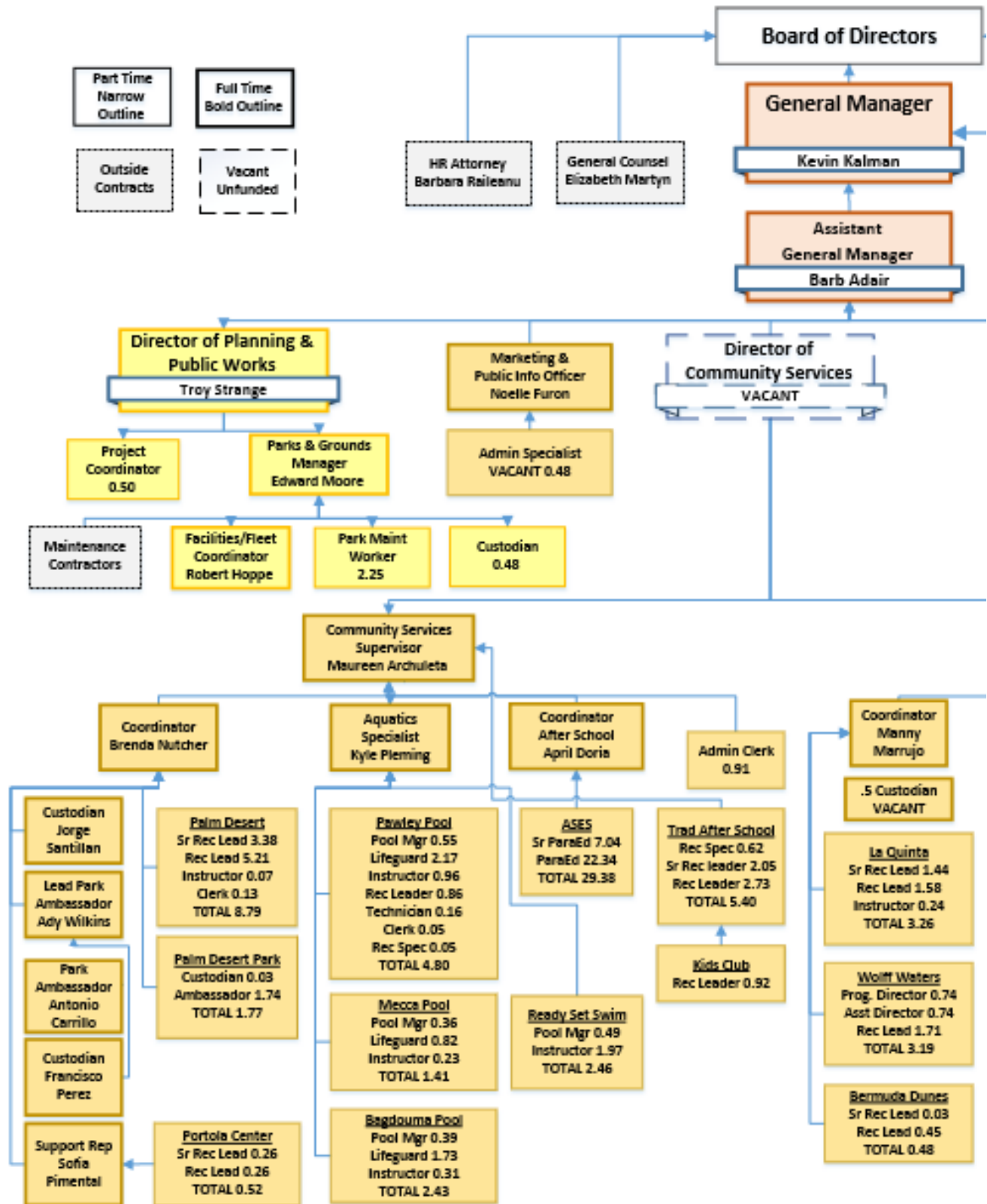
6.1 JURISDICTION MAP AND DIVISIONS





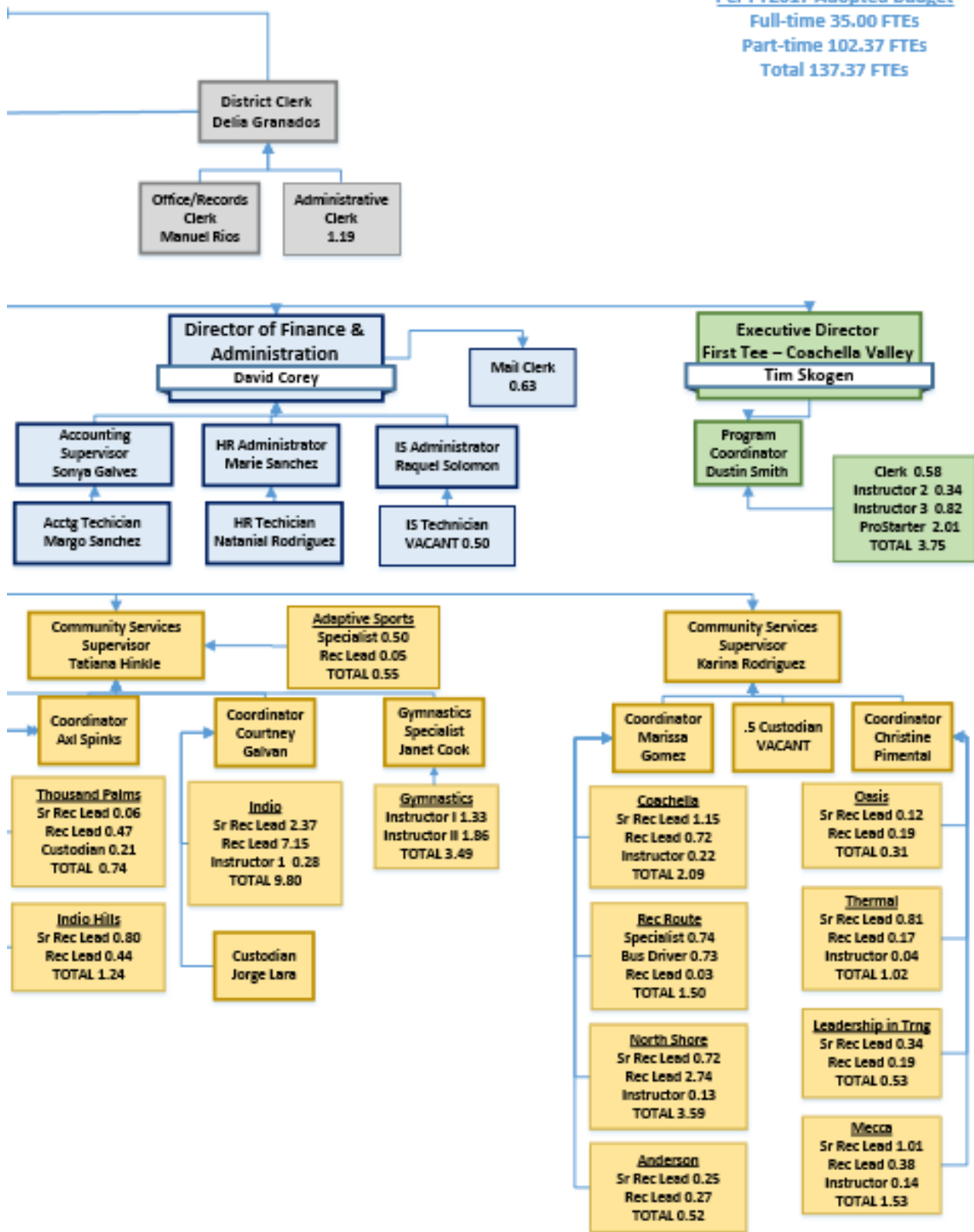
Desert Recreation District

6.2 ORGANIZATIONAL CHART



Per FY2017 Adopted Budget

Full-time 35.00 FTEs
 Part-time 102.37 FTEs
 Total 137.37 FTEs



Desert Recreation District

6.3 TEAM MEMBER FTEs BY DEPARTMENT AND DIVISION***FTEs by Department / Division***

| | <i>FY2016</i> | <i>FY2017</i> | <i>Change</i> |
|---|----------------------|----------------------|----------------------|
| <i>Administration</i> | | | |
| General Government | 4.50 | 5.82 | 1.32 |
| Human Resources | 2.00 | 2.00 | - |
| Finance | 2.50 | 3.00 | 0.50 |
| Information Systems | 2.00 | 1.50 | (0.50) |
| Marketing / Public Information | 1.00 | 1.48 | 0.48 |
| | <u>12.00</u> | <u>13.80</u> | <u>1.80</u> |
| <i>Community Services</i> | | | |
| Bermuda Dunes | 1.25 | 1.43 | 0.18 |
| Coachella | 2.75 | 2.79 | 0.04 |
| Indio | 11.50 | 12.00 | 0.50 |
| Indio Hills | 1.75 | 1.94 | 0.19 |
| La Quinta | 7.25 | 7.40 | 0.15 |
| Mecca | 2.00 | 2.19 | 0.19 |
| North Shore | 3.50 | 4.34 | 0.84 |
| Oasis | 1.00 | 1.01 | 0.01 |
| Palm Desert | 17.00 | 17.28 | 0.28 |
| Thermal | 1.00 | 1.22 | 0.22 |
| Thousand Palms | 1.50 | 1.69 | 0.19 |
| District-Wide | 3.75 | 4.01 | 0.26 |
| Aquatics | 12.50 | 12.70 | 0.20 |
| ASES | 36.49 | 36.90 | 0.41 |
| Gymnastics | 4.50 | 4.69 | 0.19 |
| | <u>107.74</u> | <u>111.59</u> | <u>3.85</u> |
| <i>Public Works & Planning</i> | | | |
| Maintenance | 4.25 | 5.23 | 0.98 |
| Capital Improvement | 0.75 | 1.00 | 0.25 |
| | <u>5.00</u> | <u>6.23</u> | <u>1.23</u> |
| <i>Golf Center</i> | | | |
| First Tee | 1.08 | 1.08 | - |
| Golf Center | 3.27 | 4.67 | 1.40 |
| | <u>4.35</u> | <u>5.75</u> | <u>1.40</u> |
| <i>Total</i> | <u>124.09</u> | <u>137.37</u> | <u>13.28</u> |

6.4 PROGRAM CITIES & LOCATIONS

| Program Cities & Locations | | | | | | | |
|---|-----|----|----|--|-----|----|----|
| | Rec | AS | AQ | | Rec | AS | AQ |
| Town of Bermuda Dunes | | | | City of La Quinta | | | |
| <i>Bermuda Dunes Center</i> | X | | | <i>Franklin Elementary</i> | | X | |
| <i>Monroe Elementary School</i> | | X | | <i>La Quinta Community Center</i> | X | | |
| City of Coachella | | | | <i>La Quinta Community Park</i> | X | | |
| <i>Bagdouma Park</i> | X | | | <i>La Quinta High School</i> | X | | |
| <i>Bagdouma Pool</i> | | | X | <i>La Quinta Middle School</i> | X | X | |
| <i>Coachella Community Center</i> | X | | | <i>Truman Elementary School</i> | | X | |
| <i>Coachella Valley High School</i> | X | | | <i>Wolff Waters Complex</i> | | X | |
| <i>Placita de La Paz</i> | X | | | Town of Mecca | | | |
| <i>Ranchos Los Flores</i> | X | | | <i>Huerta De Mecca Park</i> | X | | |
| <i>Veterans Park</i> | X | | | <i>Mecca Boys & Girls Club</i> | X | | |
| City of Desert Hot Springs | | | | <i>Mecca Community Center</i> | X | | |
| <i>John Furbee Aquatics Center</i> | | | X | <i>Mecca Community Park</i> | X | | |
| City of Indian Wells | | | | <i>Mecca Pool</i> | | | X |
| <i>Indian Wells Tennis Garden</i> | X | | | Town of Oasis | | | |
| City of Indio | | | | <i>Mt View Estates</i> | | X | |
| <i>Carrillo Ranch Elementary School</i> | | X | | <i>Oasis Community Park</i> | X | | |
| <i>Doctor Carreon Elementary</i> | | X | | Town of North Shore | | | |
| <i>Eisenhower Elementary School</i> | | X | | <i>North Shore Beach & Yacht Club</i> | X | | |
| <i>Fred Young Labor Camp</i> | | X | | <i>North Shore Park</i> | X | | |
| <i>Hoover Elementary School</i> | | X | | <i>Parque de Pueblo</i> | X | | |
| <i>Indio Community Center</i> | X | | | City of Palm Desert | | | |
| <i>Indio Middle School</i> | | X | | <i>Freedom Park</i> | X | | |
| <i>Jackson Elementary School</i> | | X | | <i>Golf Center at Palm Desert</i> | X | X | |
| <i>Jefferson Soccer Field</i> | X | | | <i>Hovley Soccer Field</i> | X | | |
| <i>Johnson Elementary School</i> | | X | | <i>Lincoln Elementary School</i> | | X | |
| <i>Kennedy Elementary</i> | | X | | <i>Palm Desert Civic Center Park</i> | X | | |
| <i>Madison Elementary School</i> | | X | | <i>Palm Desert Community Center</i> | X | X | |
| <i>Monroe Elementary School</i> | | X | | <i>Portola Community Center</i> | X | | |
| <i>Mountain Vista Elementary</i> | | X | | <i>Ronald Reagan Elementary School</i> | | X | |
| <i>Pawley Pool</i> | | | X | City of Palm Springs | | | |
| <i>Roosevelt Elementary School</i> | | X | | <i>Boys & Girls Club of Palm Springs</i> | | | X |
| <i>Van Buren Elementary School</i> | | X | | City of Rancho Mirage | | | |
| <i>Villa Hermosa Apartments</i> | X | X | | <i>Rancho Mirage Public Library</i> | X | | |
| Town of Indio Hills | | | | Town of Thermal | | | |
| <i>Indio Hills Community Center</i> | X | | | <i>Jerry Rummonds Senior Center</i> | X | | |
| <i>Indio Hills Park</i> | X | | | Town of Thousand Palms | | | |
| | | | | <i>Thousand Palms Community Center</i> | X | | |
| | | | | <i>Thousand Palms Community Park</i> | X | | |

Legend:

- Rec: Recreational Programming
- AS: ASES, Traditional After School
- AQ: Aquatics Programming

Desert Recreation District

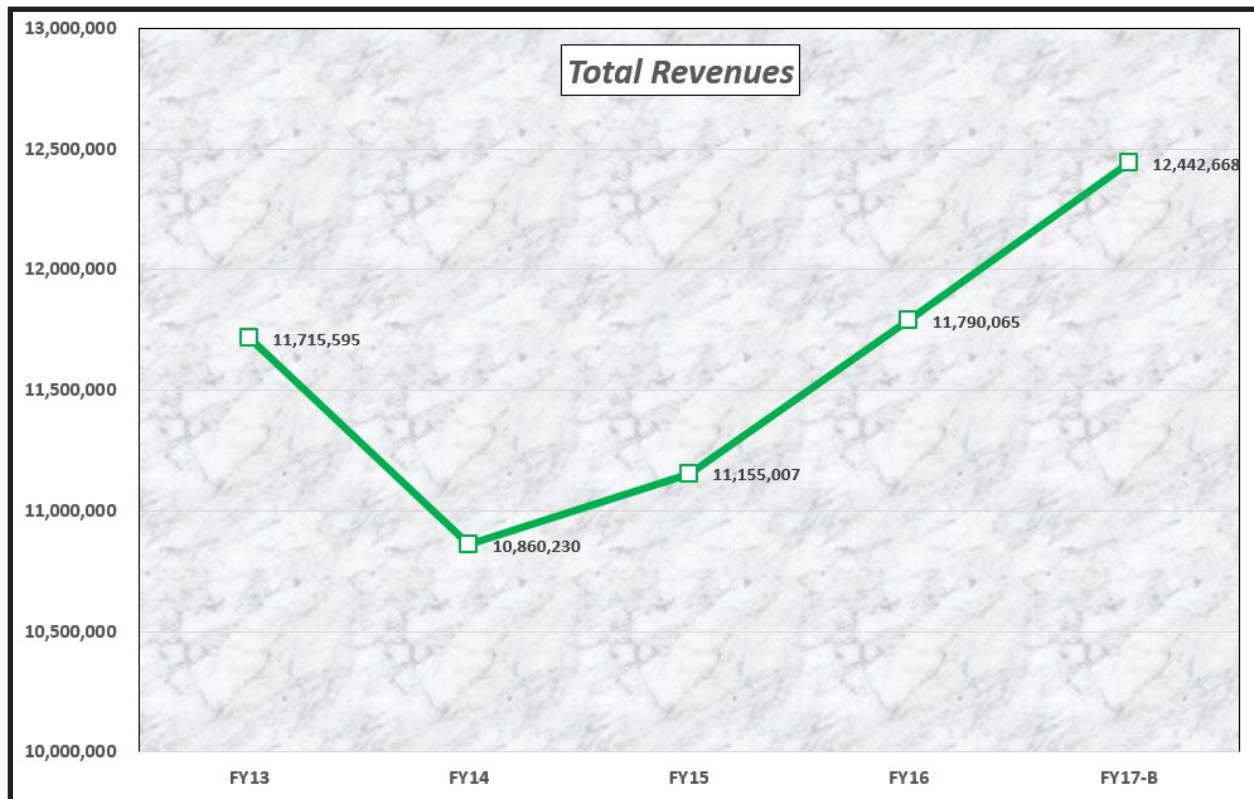
Total Budget, by Category

6.5 CONSOLIDATED BUDGET, BY CATEGORY

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--------------------------------|-------------------|-------------------|-------------------|--------------------|-----------------------------|----------------|
| Revenues | | | | | | |
| General Property Tax | 2,075,982 | 2,228,250 | 2,348,105 | 2,405,641 | 2,416,679 | 11,038 |
| Special Assessments | 2,524,080 | 2,492,928 | 2,479,940 | 2,537,284 | 2,798,843 | 261,560 |
| Intergovernmental RDA | 2,620,055 | 2,517,904 | 2,283,042 | 2,459,227 | 2,278,654 | (180,573) |
| Intergovernmental Charges | 978,426 | 1,332,081 | 1,353,513 | 1,494,255 | 1,729,644 | 235,389 |
| Intergovernmental services | 365,342 | 0 | 0 | 0 | 0 | 0 |
| Charges for Services | 1,683,797 | 1,746,267 | 1,795,414 | 1,912,353 | 1,937,719 | 25,366 |
| Special & External Event Charg | 26,078 | 22,175 | 20,193 | 20,609 | 20,700 | 91 |
| Developer Fees | 147,223 | 5,113 | 291,921 | 156,558 | 159,000 | 2,442 |
| Capital Grants | 764,100 | 27,740 | 20,000 | 175,713 | 451,830 | 276,117 |
| Rents & Royalties | 119,636 | 70,254 | 78,776 | 108,931 | 95,963 | (12,968) |
| Investment Earnings | 22,925 | 34,802 | 32,083 | 21,801 | 20,050 | (1,751) |
| Donated Registration Fees | 55,081 | 63,820 | 83,126 | 54,325 | 47,888 | (6,437) |
| Grants & Donations | 233,961 | 237,822 | 311,206 | 330,135 | 405,908 | 75,773 |
| Sales of Donated Goods | 7,271 | 4,064 | 1,913 | 28,179 | 0 | (28,179) |
| Concessions | 44,420 | 43,757 | 47,176 | 45,602 | 43,550 | (2,052) |
| Misc Income | 18,904 | 6,776 | 2,055 | 4,592 | 1,700 | (2,892) |
| Sales | 26,704 | 26,475 | 6,545 | 16,136 | 16,540 | 404 |
| Sales of Surplus Assets | 1,609 | 0 | 0 | 18,725 | 18,000 | (725) |
| Total Revenues | 11,715,595 | 10,860,230 | 11,155,007 | 11,790,065 | 12,442,668 | 652,603 |
| Expenditures | | | | | | |
| Cost of Goods Sold | 18,547 | 14,889 | 5,612 | 8,260 | 12,000 | 3,740 |
| Payroll Taxes | 251,473 | 249,355 | 262,415 | 274,983 | 319,210 | 44,226 |
| Full Time Retirement | 153,437 | 171,015 | 161,073 | 176,826 | 228,392 | 51,567 |
| Medical | 552,966 | 551,538 | 469,509 | 599,579 | 581,929 | (17,650) |
| OPEB Retiree Contribution | 277,109 | 0 | 0 | 0 | 0 | 0 |
| Workers Compensation | 187,298 | 171,805 | 187,214 | 251,528 | 194,115 | (57,413) |
| Full Time Salaries | 1,930,724 | 1,844,163 | 1,600,221 | 2,043,588 | 2,215,975 | 172,387 |
| Part Time Salaries | 2,042,754 | 2,119,578 | 2,264,558 | 2,491,805 | 2,789,692 | 297,887 |
| Part Time Pension | 72,494 | 81,826 | 83,707 | 93,109 | 104,051 | 10,942 |
| Tuition Reimbursement | 3,925 | 4,450 | 0 | 0 | 0 | 0 |
| Claims & Settlements | 0 | 0 | 20,872 | 0 | 0 | 0 |
| Communications | 117,489 | 110,007 | 120,398 | 131,538 | 189,266 | 57,728 |
| Facility Rentals | 41,093 | 45,833 | 49,481 | 57,792 | 75,446 | 17,655 |
| Equipment Rentals | 28,566 | 23,512 | 18,610 | 21,590 | 76,540 | 54,950 |
| Materials & Supplies | 306,190 | 327,888 | 342,149 | 360,018 | 449,183 | 89,165 |
| Uniforms | 12,426 | 18,710 | 13,903 | 17,350 | 24,406 | 7,055 |
| General Services | 1,272,531 | 1,323,227 | 1,494,564 | 1,656,861 | 1,494,414 | (162,447) |
| Utilities | 433,586 | 414,847 | 447,198 | 505,156 | 511,570 | 6,414 |
| Repair & Maintenance | 188,798 | 82,979 | 131,017 | 130,819 | 161,142 | 30,324 |
| Minor Equipment | 78,514 | 27,046 | 46,172 | 24,846 | 71,410 | 46,564 |
| Fleet Vehicles | 71,789 | 57,710 | 59,422 | 64,358 | 79,473 | 15,115 |
| Special Fees | 189,386 | 213,560 | 170,937 | 228,383 | 181,992 | (46,391) |
| Computer & Office Equipment | 44,833 | 38,089 | 38,539 | 38,808 | 64,125 | 25,317 |
| Office Supplies | 62,036 | 66,149 | 27,897 | 44,608 | 85,135 | 40,527 |

Total Budget, by Category, continued

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|-------------------|-------------------|--------------------|-----------------------------|--------------------|
| Travel & Professional Developm | 63,212 | 57,254 | 51,826 | 66,169 | 108,146 | 41,977 |
| Professional Services | 434,775 | 282,655 | 302,632 | 257,984 | 253,950 | (4,034) |
| COP 2002 Series-LQ | 109,052 | 18,109 | 0 | 0 | 0 | 0 |
| Cost of Issuance | 0 | 90,563 | 0 | 0 | 0 | 0 |
| L/T Loan Principal | 0 | 0 | 0 | 284,036 | 291,182 | 7,146 |
| L/T Loan Interest | 0 | 43,315 | 44,585 | 39,453 | 32,408 | (7,045) |
| Bond Debt Service-01-1 | 468,941 | 467,353 | 464,623 | 465,595 | 460,350 | (5,245) |
| OPEB Expense | 14,886 | 282,577 | 296,056 | 0 | 0 | 0 |
| Loss or Gain on Disposal of FA | 0 | 0 | 0 | 3,480 | 0 | (3,480) |
| Computers | 20,237 | 66,024 | 44,242 | 105,988 | 91,000 | (14,988) |
| Machinery & Equipment | 22,717 | 66,149 | 0 | 108,102 | 19,318 | (88,784) |
| Building & Park Improvement | 129,541 | 1,311,235 | 1,048,398 | 890,180 | 4,607,625 | 3,717,445 |
| Furniture & Fixtures | 0 | 76,568 | 0 | 15,597 | 38,718 | 23,121 |
| Vehicles | 18,435 | 0 | 33,839 | 0 | 75,000 | 75,000 |
| Capital Projects | 0 | 23,440 | 0 | 0 | 0 | 0 |
| Land | 0 | 0 | 700 | 100,001 | 73,000 | (27,001) |
| Total Expenditures | 9,619,763 | 10,743,219 | 10,302,369 | 11,558,388 | 15,960,163 | 4,401,774 |
| Net Revenue Over/(Under) Expenditures | 2,095,832 | 117,011 | 852,638 | 231,677 | (3,517,495) | (3,749,171) |



Desert Recreation District

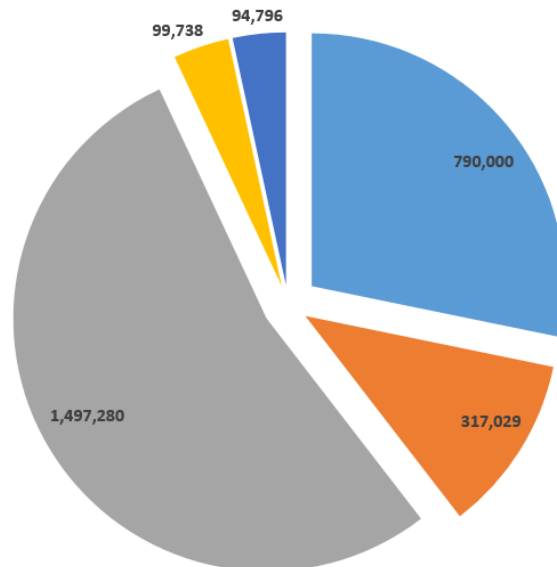
Total Budget, by Fund

6.6 CONSOLIDATED BUDGET, BY FUND

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|-------------------|-------------------|-------------------|--------------------|-----------------------------|--------------------|
| Revenues | | | | | | |
| Golf Center Enterprise Fund | 443,020 | 459,036 | 506,957 | 484,563 | 541,500 | 56,937 |
| Unrestricted General Fund | 8,601,272 | 7,903,152 | 7,856,188 | 8,360,222 | 8,406,994 | 46,772 |
| AD 93-1 District Wide | 814,002 | 820,910 | 797,758 | 801,077 | 790,000 | (11,077) |
| AD 97-1 Thousand Palms | 298,349 | 303,218 | 307,204 | 314,782 | 317,029 | 2,247 |
| AD-01-1 Indio | 1,225,578 | 1,181,785 | 1,184,536 | 1,231,322 | 1,497,280 | 265,958 |
| AD 02-1 Placitas De La Paz | 97,841 | 94,891 | 97,772 | 97,540 | 99,738 | 2,198 |
| AD 03-1 Huerta De Mecca Park | 88,310 | 92,125 | 92,670 | 92,563 | 94,796 | 2,233 |
| California Endowment Grant | 0 | 0 | 0 | 75,000 | 84,500 | 9,500 |
| C A Infrastructure Replacement | 0 | 0 | 20,000 | 176,438 | 451,830 | 275,392 |
| Quimby Fund | 147,223 | 5,113 | 291,921 | 156,558 | 159,000 | 2,442 |
| Total Revenues | 11,715,595 | 10,860,230 | 11,155,007 | 11,790,065 | 12,442,668 | 652,603 |
| Expenditures | | | | | | |
| Golf Center Enterprise Fund | 772,979 | 1,175,122 | 1,293,359 | 698,797 | 737,685 | 38,888 |
| Unrestricted General Fund | 5,904,187 | 5,685,700 | 5,764,800 | 6,639,931 | 7,007,775 | 367,844 |
| AD 93-1 District Wide | 742,890 | 686,741 | 642,989 | 788,137 | 1,028,218 | 240,081 |
| AD 97-1 Thousand Palms | 359,928 | 368,887 | 397,198 | 438,113 | 455,023 | 16,910 |
| AD-01-1 Indio | 1,481,211 | 2,332,232 | 1,590,098 | 1,663,919 | 1,559,511 | (104,407) |
| AD 02-1 Placitas De La Paz | 122,788 | 146,680 | 129,653 | 157,334 | 127,910 | (29,424) |
| AD 03-1 Huerta De Mecca Park | 44,512 | 69,221 | 61,540 | 62,135 | 192,899 | 130,764 |
| AD 03-2 Thousand Palms L&L | 337 | 651 | 0 | 0 | 0 | 0 |
| California Endowment Grant | 0 | 0 | 0 | 9,251 | 81,486 | 72,235 |
| C A Infrastructure Replacement | 190,930 | 277,986 | 422,731 | 1,100,771 | 4,744,656 | 3,643,885 |
| Quimby Fund | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| Total Expenditures | 9,619,763 | 10,743,219 | 10,302,369 | 11,558,388 | 15,960,163 | 4,401,774 |
| Net Revenue Over/(Under) Expenditures | 2,095,832 | 117,011 | 852,638 | 231,677 | (3,517,495) | (3,749,171) |

Special Assessment Taxes by AD

- AD 93-1 District Wide
- AD 97-1 Thousand Palms
- AD 01-1 Indio
- AS 02-1 Placitas De Le Paz
- AD 03-1 Huerta De Mecca Park



Total Budget, by Department

6.7 CONSOLIDATED BUDGET, BY DEPARTMENT

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|-------------------|-------------------|-------------------|--------------------|-----------------------------|--------------------|
| Revenues | | | | | | |
| Administration | 4,736,525 | 4,785,154 | 4,665,636 | 4,892,751 | 4,716,623 | (176,128) |
| Public Works & Planning | 0 | 0 | 0 | 1,316,423 | 1,311,991 | (4,432) |
| Community Services | 5,624,726 | 5,581,386 | 5,674,718 | 4,763,332 | 5,261,723 | 498,391 |
| First Tee of Coachella Valley | 440,320 | 459,036 | 502,731 | 484,563 | 541,500 | 56,937 |
| Capital Projects | 914,023 | 34,653 | 311,921 | 332,996 | 610,830 | 277,834 |
| Total Revenues | 11,715,595 | 10,860,230 | 11,155,007 | 11,790,065 | 12,442,668 | 652,603 |
| Expenditures | | | | | | |
| N/A | 0 | 0 | 0 | 3,480 | 0 | (3,480) |
| Administration | 2,477,621 | 2,468,591 | 2,431,910 | 2,571,326 | 2,452,227 | (119,099) |
| Public Works & Planning | 0 | 0 | 0 | 1,444,567 | 1,636,388 | 191,821 |
| Community Services | 6,178,233 | 5,999,074 | 6,010,343 | 5,586,360 | 6,158,707 | 572,346 |
| First Tee of Coachella Valley | 772,979 | 686,728 | 666,109 | 672,317 | 737,685 | 65,368 |
| Capital Projects | 190,930 | 1,588,826 | 1,194,006 | 1,280,338 | 4,975,156 | 3,694,817 |
| Total Expenditures | 9,619,763 | 10,743,219 | 10,302,369 | 11,558,388 | 15,960,163 | 4,401,774 |
| Net Revenue Over/(Under) Expenditures | 2,095,832 | 117,011 | 852,638 | 231,677 | (3,517,495) | (3,749,171) |



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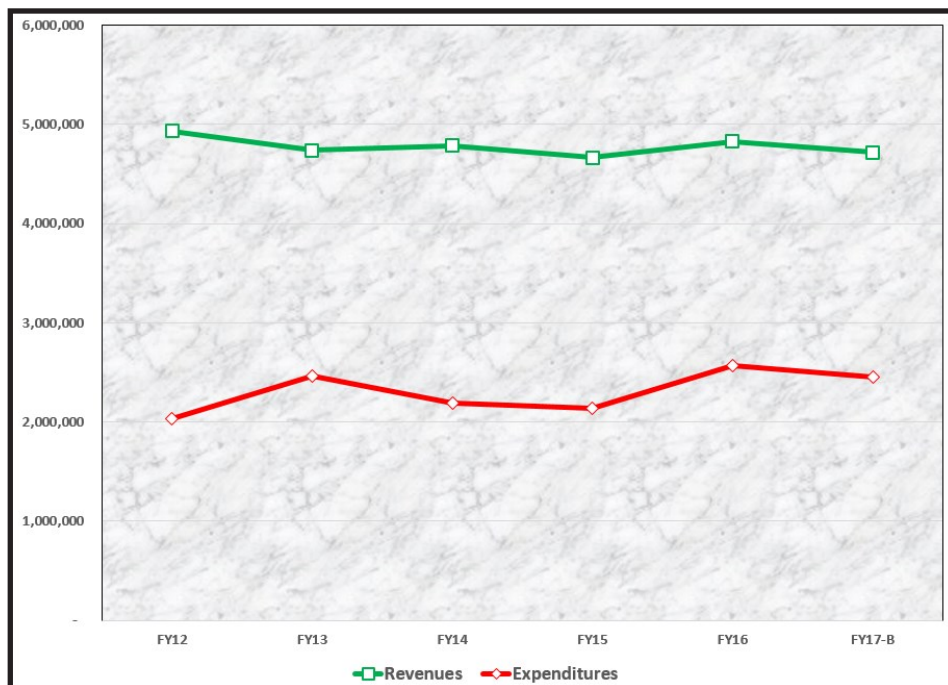
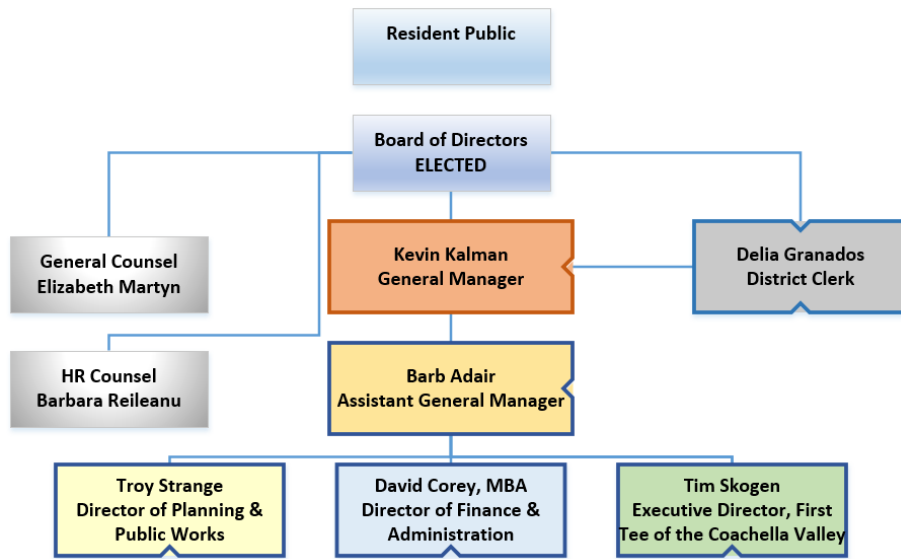
SECTION 7 – GENERAL FUND APPROPRIATIONS



7.1 ADMINISTRATION DEPARTMENT

The Administration Department is tasked with providing the structure, resources, and support necessary for the operational departments to carry out the District’s mission. Administration consists of six functional divisions including; General Government, Finance, Human Resources, Information Systems, Marketing/ Public Information and Board of Directors.

The top level Organizational Chart is depicted below, and demonstrates the functional reporting streams and our accountability to the general public.



FY2017 Financial Plan

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|------------------|
| Revenues | | | | | | |
| General Property Tax | 2,075,982 | 2,228,250 | 2,348,105 | 2,338,991 | 2,416,679 | 77,688 |
| Intergovernmental RDA | 2,620,055 | 2,517,904 | 2,283,042 | 2,459,227 | 2,278,654 | (180,573) |
| Intergovernmental Charges | 0 | 0 | 0 | 1,311 | 0 | (1,311) |
| Charges for Services | 0 | 20 | 13 | 5 | 0 | (5) |
| Special & External Event Charg | 0 | 1,291 | 1,365 | 926 | 0 | (926) |
| Investment Earnings | 22,925 | 34,802 | 32,083 | 21,581 | 20,050 | (1,531) |
| Misc Income | 17,549 | 2,206 | 990 | 3,817 | 1,200 | (2,617) |
| Sales | 15 | 682 | 39 | 22 | 40 | 18 |
| Total Revenues | 4,736,525 | 4,785,154 | 4,665,636 | 4,825,880 | 4,716,623 | (109,257) |
| Expenditures | | | | | | |
| Payroll Taxes | 57,948 | 59,420 | 64,733 | 74,036 | 76,331 | 2,295 |
| Full Time Retirement | 69,349 | 73,495 | 79,538 | 82,702 | 101,237 | 18,534 |
| Medical | 210,101 | 230,534 | 180,548 | 249,250 | 242,945 | (6,305) |
| OPEB Retiree Contribution | 277,109 | 0 | 0 | 0 | 0 | 0 |
| Workers Compensation | 34,208 | 25,469 | 20,669 | 29,931 | 18,096 | (11,835) |
| Full Time Salaries | 739,637 | 765,222 | 663,622 | 917,890 | 944,420 | 26,530 |
| Part Time Salaries | 48,257 | 81,536 | 79,265 | 57,270 | 105,275 | 48,005 |
| Part Time Pension | 1,196 | 2,606 | 2,372 | 1,622 | 3,385 | 1,763 |
| Tuition Reimbursement | 3,925 | 4,450 | 0 | 0 | 0 | 0 |
| Claims & Settlements | 0 | 0 | 20,872 | 0 | 0 | 0 |
| Communications | 32,276 | 35,331 | 37,811 | 36,181 | 50,930 | 14,749 |
| Facility Rentals | 6,846 | 7,751 | 5,325 | 4,932 | 6,000 | 1,068 |
| Equipment Rentals | 15,528 | 9,033 | 4,916 | 6,186 | 5,340 | (846) |
| Materials & Supplies | 24,192 | 21,318 | 19,713 | 18,467 | 15,650 | (2,817) |
| Uniforms | 0 | 216 | 0 | 0 | 300 | 300 |
| General Services | 403,041 | 435,451 | 602,833 | 738,306 | 481,387 | (256,919) |
| Utilities | 17,108 | 15,792 | 17,746 | 0 | 0 | 0 |
| Repair & Maintenance | 125 | 0 | 0 | 932 | 0 | (932) |
| Minor Equipment | 3,806 | 40 | 440 | 0 | 1,000 | 1,000 |
| Fleet Vehicles | 3,213 | 2,702 | 3,230 | 984 | 1,210 | 226 |
| Special Fees | 91,066 | 127,168 | 74,330 | 115,169 | 67,550 | (47,619) |
| Computer & Office Equipment | 19,378 | 8,687 | 10,643 | 25,137 | 54,625 | 29,488 |
| Office Supplies | 46,029 | 51,500 | 15,217 | 29,935 | 64,960 | 35,025 |
| Travel & Professional Developm | 21,942 | 32,472 | 25,070 | 43,162 | 55,636 | 12,474 |
| Professional Services | 336,457 | 195,822 | 206,961 | 139,546 | 155,950 | 16,404 |
| OPEB Expense | 14,886 | 282,577 | 296,056 | 0 | 0 | 0 |
| Total Expenditures | 2,477,621 | 2,468,591 | 2,431,910 | 2,571,640 | 2,452,227 | (119,413) |
| Net Revenue Over/(Under) Expenditures | 2,258,905 | 2,316,563 | 2,233,726 | 2,254,240 | 2,264,396 | 10,155 |

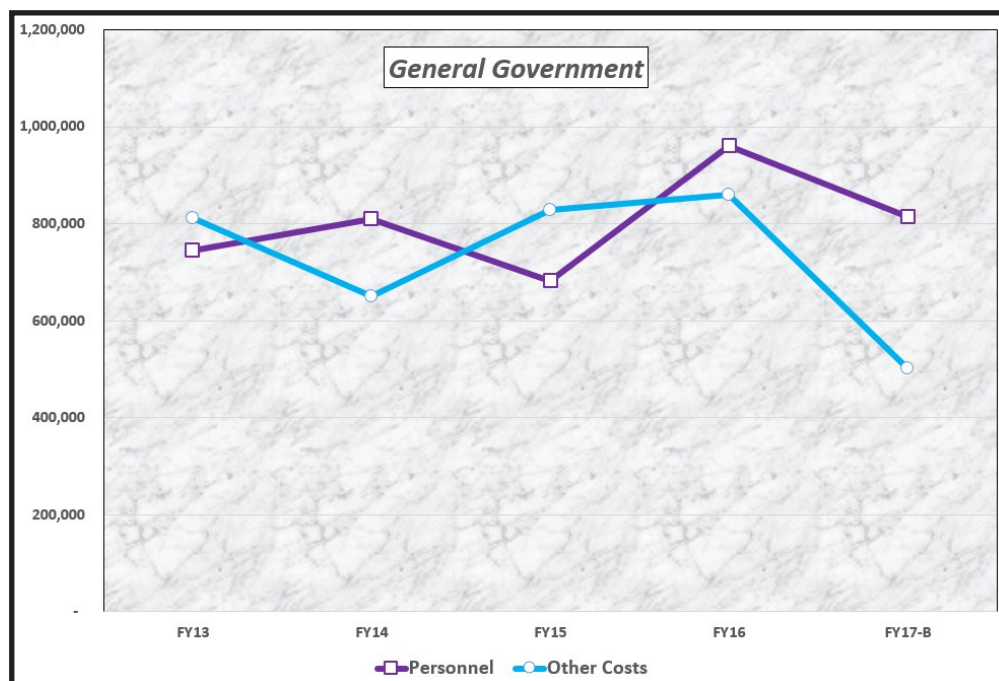
Desert Recreation District

7.11 General Government Division

The General Government Division provides the overall direction and administration of policies and programs established by the Board of Directors, and coordinates the activities of all other departments and operating divisions. Additionally, the division handles District functions of a general nature such as strategic planning, legal counsel, and capital planning. The activities of this division are financed through the Unrestricted General Fund.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| General Manager | 1.0 | |
| Assistant General Manager | 1.0 | |
| District Clerk | 1.0 | |
| Office/Records Clerk | 1.0 | 1.2 |
| Mail Clerk | | 0.6 |
| | <u>4.0</u> | <u>1.8</u> |

The obvious reduction in revenues reflects a change in internal accounting whereas the property tax receipts are recorded in the Finance Division starting in FY2016. The change in salaries from FY2016 to FY2017 is mostly a reclassification of the Marketing and Public Information Officer who is now in a dedicated division. There are no current plans to expand the personnel of the General Government Division. The other material change in FY2017 is a reduction in the District's General Liability insurance costs, reflecting a rate reduction and an \$86,000 2015 retro adjustment.



Administration Department—General Government Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|-------------------------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| General Property Tax | 2,075,982 | 2,228,250 | 2,348,105 | 0 | 0 | 0 |
| Intergovernmental RDA | 2,620,055 | 2,517,904 | 2,283,042 | 0 | 0 | 0 |
| Charges for Services | 0 | 20 | 13 | 5 | 0 | (5) |
| Special & External Event Chrg | 0 | 1,291 | 1,365 | 926 | 0 | (926) |
| Misc Income | 441 | 0 | 0 | 2,990 | 0 | (2,990) |
| Sales | 15 | 492 | 39 | 22 | 0 | (22) |
| Total Unrestricted | 4,696,493 | 4,747,956 | 4,632,563 | 3,943 | 0 | (3,943) |
| Restricted | | | | | | |
| Intergovernmental Charges | 0 | 0 | 0 | 1,311 | 0 | (1,311) |
| Total Restricted | 0 | 0 | 0 | 1,311 | 0 | (1,311) |
| Total Revenues | 4,696,493 | 4,747,956 | 4,632,563 | 5,254 | 0 | (5,254) |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 36,694 | 38,574 | 38,367 | 51,418 | 39,860 | (11,559) |
| Full Time Retirement | 50,168 | 51,875 | 62,611 | 65,038 | 60,449 | (4,589) |
| Medical | 82,506 | 92,054 | 73,901 | 116,241 | 88,587 | (27,654) |
| Workers Compensation | 30,805 | 22,257 | 16,282 | 25,366 | 14,902 | (10,464) |
| Full Time Salaries | 509,183 | 534,962 | 429,833 | 667,064 | 536,541 | (130,523) |
| Part Time Salaries | 33,654 | 67,222 | 58,481 | 34,836 | 70,143 | 35,307 |
| Part Time Pension | 1,160 | 2,606 | 2,198 | 1,316 | 2,630 | 1,314 |
| Total Personnel Expense | 744,171 | 809,551 | 681,673 | 961,278 | 813,111 | (148,167) |
| Materials and Services | | | | | | |
| Claims & Settlements | 0 | 0 | 20,872 | 0 | 0 | 0 |
| Communications | 32,276 | 32,989 | 35,271 | 34,111 | 46,680 | 12,569 |
| Facility Rentals | 5,236 | 6,001 | 5,325 | 4,932 | 6,000 | 1,068 |
| Equipment Rentals | 14,030 | 9,033 | 4,916 | 6,086 | 5,340 | (746) |
| Materials & Supplies | 9,862 | 4,641 | 4,392 | 6,005 | 4,000 | (2,005) |
| General Services | 355,126 | 344,772 | 523,490 | 634,140 | 220,001 | (414,139) |
| Utilities | 17,108 | 15,792 | 17,746 | 0 | 0 | 0 |
| Repair & Maintenance | 125 | 0 | 0 | 932 | 0 | (932) |
| Minor Equipment | 3,806 | 40 | 0 | 0 | 1,000 | 1,000 |
| Fleet Vehicles | 3,032 | 2,665 | 2,592 | 448 | 300 | (148) |
| Special Fees | 1,275 | 1,249 | 1,407 | 1,287 | 1,150 | (137) |
| Computer & Office Equipment | 19,378 | 7,789 | 10,643 | 25,137 | 53,425 | 28,288 |
| Office Supplies | 39,760 | 46,941 | 7,882 | 23,283 | 11,400 | (11,883) |
| Travel & Professional Developm | 14,207 | 15,332 | 14,792 | 27,619 | 29,340 | 1,721 |
| Professional Services | 296,132 | 162,883 | 178,305 | 95,206 | 122,000 | 26,794 |
| Total Materials and Services | 811,353 | 650,126 | 827,631 | 859,187 | 500,636 | (358,551) |
| Capital Outlay | | | | | | |
| Building & Park Improvement | 0 | 0 | 5,920 | 0 | 0 | 0 |
| Total Capital Outlay | 0 | 0 | 5,920 | 0 | 0 | 0 |
| Total Expenditures | 1,555,524 | 1,459,677 | 1,515,225 | 1,820,465 | 1,313,747 | (506,718) |

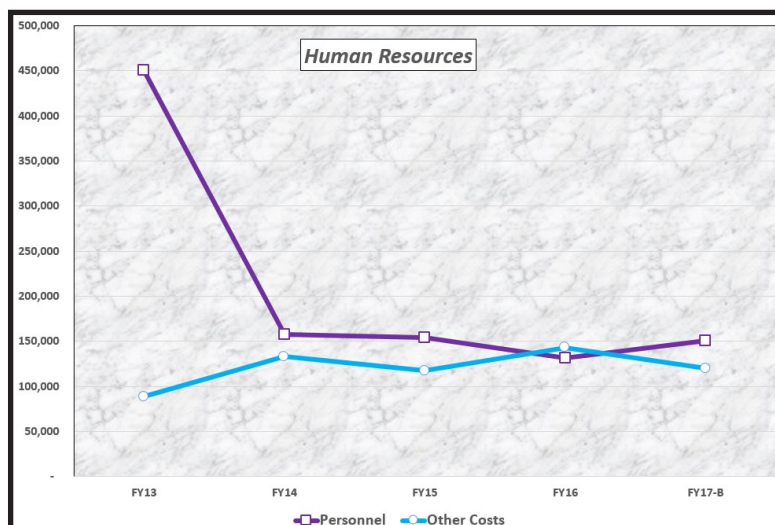
7.12 Human Resources Division

The Human Resources Division provides services focused on enabling our team members to be their best. The Human Resources team partners with District team members and external organizations to proactively provide:

- Advocacy for fair, consistent and equitable treatment of all team members, achieving the highest standards in team member morale and productivity.
- Consulting and support in human resources matters regarding staffing, organizational effectiveness, training & development, safety, total compensation and related practices.
- Promoting an environment of trust, involvement, commitment, and empowerment.
- Administration of health and welfare benefits for full-time team members.
- Effective establishment, implementation and communication of policies, rules and practices that treat team members with dignity and equality while maintaining compliance with applicable employment laws and regulations, and organizational directives.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Human Resources Administrator | 1.0 | |
| Human Resources Technician | 1.0 | |
| | <u>2.0</u> | <u>-</u> |

The Human Resources Division appropriation is very stable for the past few fiscal years, averaging \$275,000 per year. General Services includes the suite of Paychex services from payroll to FSA Administration to an online Recruitment and Onboarding system. The technology allows our mighty team of only two team members to support a staff of over 250 people. A team recognition program is included in the HR Division and includes an annual event to celebrate, thank, and recognize the team’s overall achievements in the past year. The activities of this division are financed through the Unrestricted General Fund.



Administration Department—Human Resources Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Misc Income | 0 | 40 | 50 | 0 | 0 | 0 |
| Sales | 0 | 190 | 0 | 0 | 0 | 0 |
| Total Unrestricted | 0 | 230 | 50 | 0 | 0 | 0 |
| Total Revenues | 0 | 230 | 50 | 0 | 0 | 0 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 10,017 | 8,644 | 11,614 | 8,558 | 9,428 | 870 |
| Full Time Retirement | 7,800 | 9,979 | 0 | 2,366 | 11,281 | 8,916 |
| Medical | 33,541 | 29,127 | 19,663 | 19,640 | 16,637 | (3,003) |
| OPEB Retiree Contribution | 277,109 | 0 | 0 | 0 | 0 | 0 |
| Workers Compensation | 1,355 | 1,166 | 1,798 | 1,575 | 813 | (762) |
| Full Time Salaries | 116,194 | 104,028 | 116,446 | 96,263 | 112,815 | 16,551 |
| Part Time Salaries | 964 | 0 | 4,191 | 3,295 | 0 | (3,295) |
| Part Time Pension | 36 | 0 | 150 | 123 | 0 | (123) |
| Tuition Reimbursement | 3,925 | 4,450 | 0 | 0 | 0 | 0 |
| Total Personnel Expense | 450,942 | 157,395 | 153,863 | 131,821 | 150,975 | 19,154 |
| Materials and Services | | | | | | |
| Communications | 0 | 170 | 170 | 170 | 200 | 31 |
| Equipment Rentals | 1,498 | 0 | 0 | 100 | 0 | (100) |
| Materials & Supplies | 14,224 | 14,927 | 9,495 | 12,386 | 9,650 | (2,736) |
| General Services | 47,915 | 89,270 | 77,496 | 87,559 | 83,670 | (3,889) |
| Minor Equipment | 0 | 0 | 440 | 0 | 0 | 0 |
| Fleet Vehicles | 84 | 37 | 178 | 438 | 250 | (188) |
| Special Fees | 995 | 0 | 0 | 0 | 0 | 0 |
| Computer & Office Equipment | 0 | 0 | 0 | 0 | 1,200 | 1,200 |
| Office Supplies | 1,580 | 1,094 | 1,381 | 2,109 | 1,800 | (309) |
| Travel & Professional Developm | 6,994 | 14,626 | 8,497 | 11,722 | 10,640 | (1,082) |
| Professional Services | 15,225 | 13,150 | 19,576 | 28,840 | 12,500 | (16,340) |
| Total Materials and Services | 88,515 | 133,273 | 117,233 | 143,322 | 119,910 | (23,412) |
| Total Expenditures | 539,456 | 290,668 | 271,096 | 275,143 | 270,885 | (4,259) |
| Net Revenue Over/(Under) Expenditures | (539,456) | (290,438) | (271,046) | (275,143) | (270,885) | 4,259 |

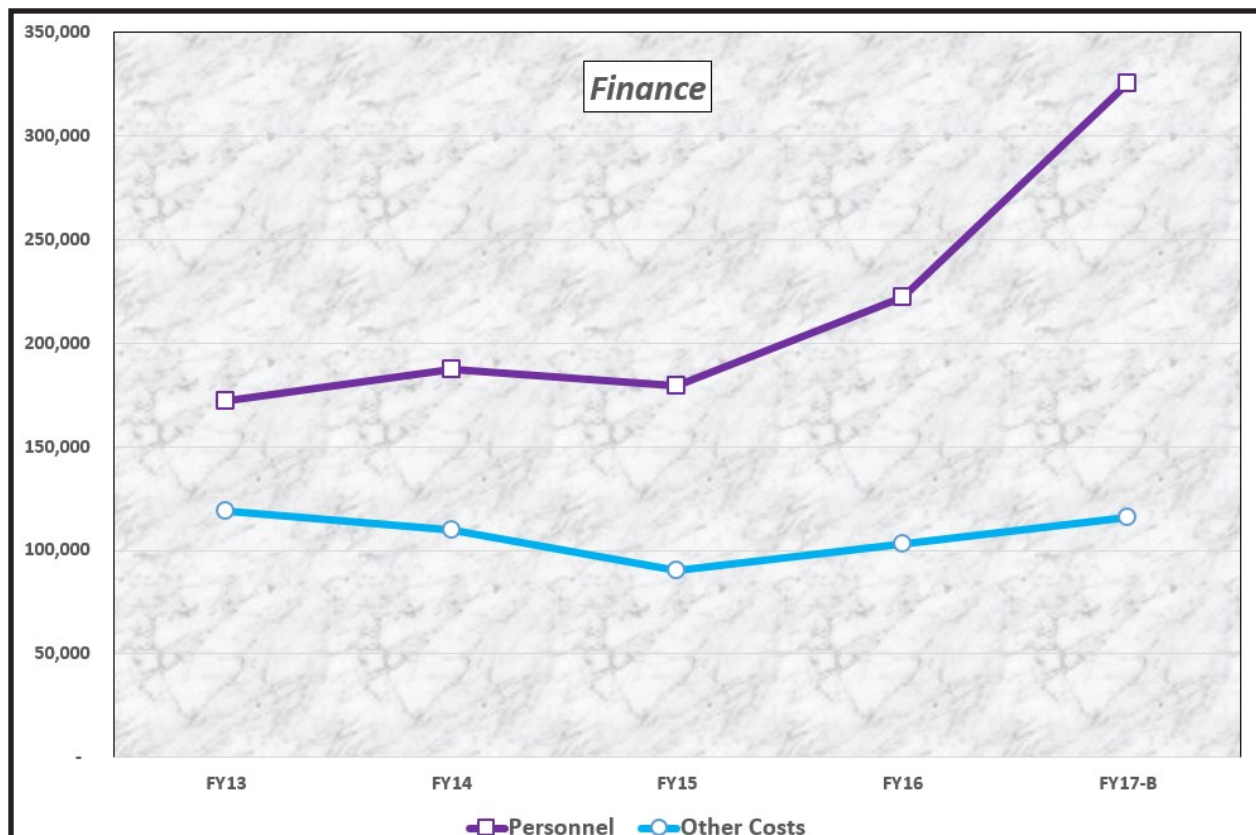
Desert Recreation District

7.13 Finance Division

The Finance Division develops policies and procedures that maintain internal controls, and manages financial systems in support of District goals and objectives. Finance has a fiduciary responsibility for the safekeeping and custody of District assets. Finance must follow various requirements set forth by law, accounting principles, ordinance, regulatory agencies and covenants. Financial information is subject to many forms of accountability, such as independent audit and open public meetings. The activities of this division are financed through the Unrestricted General Fund.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|--------------------------------------|------------------|------------------|
| Director of Finance & Administration | 1.0 | |
| Accounting Supervisor | 1.0 | |
| Accounting Technician | 1.0 | |
| | <u>3.0</u> | <u>-</u> |

The Director of Finance and Administration position was filled in FY2016. This position is intended to bring a direct and strong oversight to the District's business functions. For the past several years, the absence of this position has burdened other team members to fulfill the functions. Property Tax revenues are recorded in the Finance Division. LAIF investment return rates are still at historic lows, currently 0.55%.



Administration Department—Finance Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|------------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| General Property Tax | 0 | 0 | 0 | 2,338,991 | 2,416,679 | 77,688 |
| Intergovernmental RDA | 0 | 0 | 0 | 2,459,227 | 2,278,654 | (180,573) |
| Investment Earnings | 22,925 | 34,802 | 32,083 | 21,581 | 20,050 | (1,531) |
| Misc Income | 17,108 | 2,166 | 940 | 827 | 1,200 | 373 |
| Total Unrestricted | 40,032 | 36,968 | 33,023 | 4,820,626 | 4,716,583 | (104,043) |
| Total Revenues | 40,032 | 36,968 | 33,023 | 4,820,626 | 4,716,583 | (104,043) |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 9,419 | 10,295 | 13,006 | 12,472 | 18,842 | 6,370 |
| Full Time Retirement | 11,381 | 11,641 | 16,927 | 15,299 | 23,066 | 7,766 |
| Medical | 35,505 | 38,002 | 29,793 | 33,794 | 50,828 | 17,034 |
| Workers Compensation | 1,251 | 1,456 | 1,794 | 2,338 | 1,663 | (675) |
| Full Time Salaries | 114,259 | 126,232 | 117,343 | 153,763 | 230,658 | 76,895 |
| Part Time Salaries | 0 | 0 | 652 | 4,439 | 0 | (4,439) |
| Part Time Pension | 0 | 0 | 24 | 160 | 0 | (160) |
| Total Personnel Expense | 171,816 | 187,626 | 179,540 | 222,266 | 325,057 | 102,791 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 0 | 0 | 600 | 600 |
| Materials & Supplies | 106 | 0 | 0 | 76 | 0 | (76) |
| Uniforms | 0 | 216 | 0 | 0 | 300 | 300 |
| General Services | 0 | 403 | 732 | 15,372 | 19,416 | 4,044 |
| Fleet Vehicles | 97 | 0 | 460 | 99 | 300 | 201 |
| Special Fees | 88,795 | 84,662 | 72,923 | 66,743 | 66,395 | (348) |
| Computer & Office Equipment | 0 | 899 | 0 | 0 | 0 | 0 |
| Office Supplies | 4,689 | 3,465 | 5,954 | 4,543 | 5,500 | 957 |
| Travel & Professional Developm | 487 | 568 | 1,313 | 844 | 7,406 | 6,562 |
| Professional Services | 25,100 | 19,790 | 9,080 | 15,500 | 15,750 | 250 |
| Total Materials and Services | 119,274 | 110,002 | 90,463 | 103,176 | 115,667 | 12,491 |
| Capital Outlay | | | | | | |
| Computers | 0 | 0 | 6,458 | 0 | 0 | 0 |
| Total Capital Outlay | 0 | 0 | 6,458 | 0 | 0 | 0 |
| Total Expenditures | 291,090 | 297,628 | 276,460 | 325,442 | 440,724 | 115,282 |
| Net Revenue Over/(Under) Expenditures | (251,057) | (260,660) | (243,437) | 4,495,184 | 4,275,859 | (219,325) |

Desert Recreation District

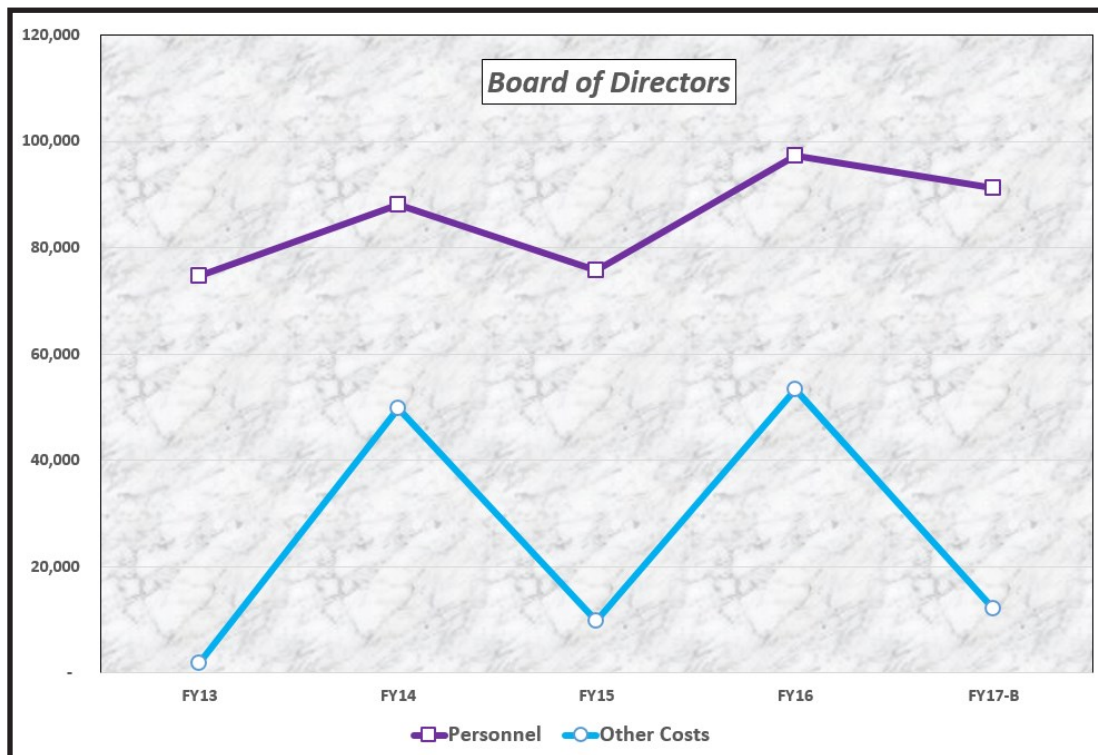
7.14 Board of Directors Division

The Board of Directors serves as the elected governing body of the District. The Board represents the interest of District residents by providing leadership and policy direction to the General Manager to assure the present and future fiscal integrity of the District. The Board establishes District policy and enacts ordinances, rules and regulations, adopts the annual budget, and authorizes most contracts. The activities of this division are financed through the Unrestricted General Fund.

The Board is also represented at special events throughout the year. Classic ribbon-cutting ceremonies are held at grand opening events or after significant renovations to rededicate the space to the public's interests.

| <i>Board Positions</i> | <i>Directors</i> |
|------------------------|------------------|
| President | 1.0 |
| Vice President | 1.0 |
| Director | 3.0 |
| | <hr/> |
| | 5.0 |

The District offers health and welfare benefits to its Board of Directors which accounts for the majority of personnel costs. For FY2017, there are no board seats up for election, reflecting a reduction of nearly \$50,000 in costs. The fluctuating expenses reflect the election cycles.



Administration Department—Board of Directors Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Capital Revenues | | | | | | |
| Capital Grants | 0 | 27,740 | 0 | 0 | 0 | 0 |
| Total Capital Revenues | 0 | 27,740 | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 27,740 | 0 | 0 | 0 | 0 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 1,817 | 1,906 | 1,746 | 1,588 | 2,003 | 415 |
| Medical | 58,549 | 71,350 | 57,191 | 79,574 | 74,164 | (5,410) |
| Workers Compensation | 796 | 590 | 795 | 651 | 108 | (543) |
| Full Time Salaries | 0 | 0 | 0 | 800 | 0 | (800) |
| Part Time Salaries | 13,638 | 14,315 | 15,940 | 14,700 | 15,000 | 300 |
| Part Time Pension | 0 | 0 | 0 | 23 | 0 | (23) |
| Total Personnel Expense | 74,801 | 88,160 | 75,672 | 97,336 | 91,275 | (6,062) |
| Materials and Services | | | | | | |
| Communications | 0 | 2,172 | 2,370 | 1,901 | 2,400 | 499 |
| Facility Rentals | 1,610 | 1,750 | 0 | 0 | 0 | 0 |
| Materials & Supplies | 0 | 1,750 | 5,826 | 0 | 1,000 | 1,000 |
| General Services | 0 | 1,006 | 1,115 | 1,236 | 1,200 | (36) |
| Special Fees | 0 | 41,257 | 0 | 47,139 | 0 | (47,139) |
| Travel & Professional Developm | 254 | 1,946 | 467 | 2,977 | 7,500 | 4,523 |
| Total Materials and Services | 1,864 | 49,881 | 9,779 | 53,253 | 12,100 | (41,153) |
| Total Expenditures | 76,665 | 138,041 | 85,451 | 150,589 | 103,375 | (47,215) |
| Net Revenue Over/(Under) Expenditures | (76,665) | (110,301) | (85,451) | (150,589) | (103,375) | 47,215 |

7.15 Marketing / Public Information Division

The Marketing / Public Information Division was extracted from the General Government Division for FY2017 to better reflect its unique role within the District. Transparency of public information is a hallmark of pride for the District and is maintained through a dedication to leading the effort for the clear and concise delivery of information in a timely manner. This Division is responsible to develop and expand the DRD brand, as well as create new marketing campaigns. New marketing strategies will be forthcoming to educate and raise awareness of the District as recent research shows that many residents do not distinguish between park and recreation services provided by their city and the DRD brand.

The expenses of the Marketing / Public Information Division are largely the publication and distribution of our Activities and Program Guide to residents within the District's boundaries. Use of online-only access to the guides has not produced the results of filling our programs. A combination approach that includes print pieces via direct mail, social media content, and digital advertising that is targeted by interest and geographic area (known as geo-targeting) have yielded the best results in registration and rental revenue in recent years.

| Authorized Positions (FTEs) | Full-time | Part-time |
|--|------------|------------|
| Marketing & Public Information Officer | 1.0 | |
| Public Information Technician | | 0.5 |
| | <u>1.0</u> | <u>0.5</u> |

In addition to the distribution of information outlined above, the Marketing / Public Information Division regularly issues press releases, arranges for weekly interviews on the KESQ noon news, and interacts with local elected officials and area Chambers of Commerce to get the DRD message spread throughout the Coachella Valley.

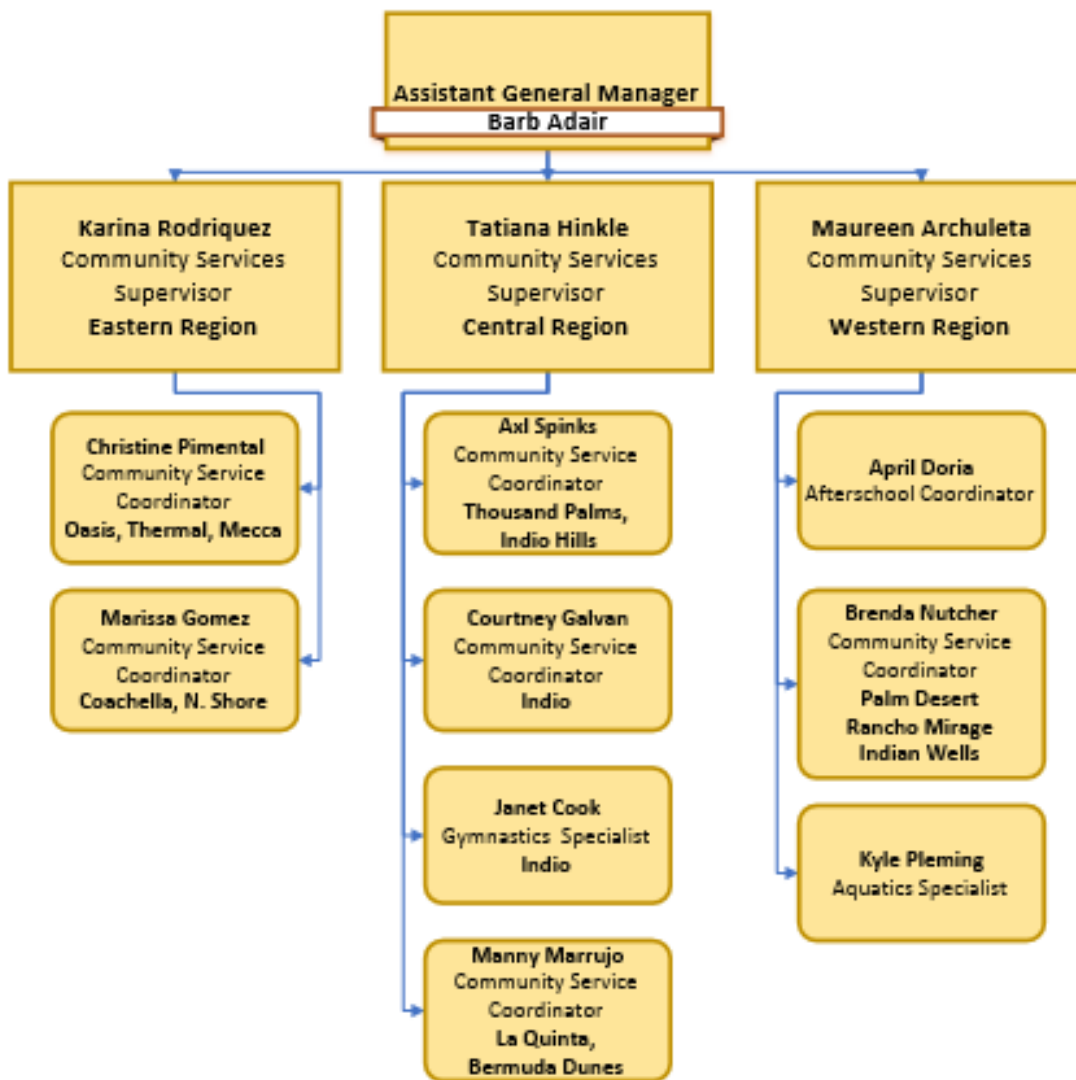


Administration Department—Marketing & Public Information Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Sales | 0 | 0 | 0 | 0 | 40 | 40 |
| Total Unrestricted | 0 | 0 | 0 | 0 | 40 | 40 |
| Total Revenues | 0 | 0 | 0 | 0 | 40 | 40 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 0 | 0 | 0 | 0 | 6,198 | 6,198 |
| Full Time Retirement | 0 | 0 | 0 | 0 | 6,441 | 6,441 |
| Medical | 0 | 0 | 0 | 0 | 12,728 | 12,728 |
| Workers Compensation | 0 | 0 | 0 | 0 | 610 | 610 |
| Full Time Salaries | 0 | 0 | 0 | 0 | 64,407 | 64,407 |
| Part Time Salaries | 0 | 0 | 0 | 0 | 20,132 | 20,132 |
| Part Time Pension | 0 | 0 | 0 | 0 | 755 | 755 |
| Total Personnel Expense | 0 | 0 | 0 | 0 | 111,272 | 111,272 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 0 | 0 | 1,050 | 1,050 |
| Materials & Supplies | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| General Services | 0 | 0 | 0 | 0 | 157,100 | 157,100 |
| Fleet Vehicles | 0 | 0 | 0 | 0 | 360 | 360 |
| Special Fees | 0 | 0 | 0 | 0 | 5 | 5 |
| Office Supplies | 0 | 0 | 0 | 0 | 46,260 | 46,260 |
| Travel & Professional Developm | 0 | 0 | 0 | 0 | 750 | 750 |
| Professional Services | 0 | 0 | 0 | 0 | 5,700 | 5,700 |
| Total Materials and Services | 0 | 0 | 0 | 0 | 212,225 | 212,225 |
| Total Expenditures | 0 | 0 | 0 | 0 | 323,497 | 323,497 |
| Net Revenue Over/(Under) Expenditures | 0 | 0 | 0 | 0 | (323,457) | (323,457) |

7.2 COMMUNITY SERVICES DEPARTMENT

The Community Services Department is tasked with providing clean, safe, and well maintained recreational facilities and guiding the guest experience through leisure counseling and excellence in customer service. Community Services consists of eleven community centers located in Bermuda Dunes, Coachella, Indio, Indio Hills, La Quinta, Mecca, North Shore, Oasis, Palm Desert, Thermal, and Thousand Palms. The Aquatics Program is run from three pools in Coachella, Indio, and Mecca. The Gymnastics Program is managed exclusively within the Indio Community Center, and ASES and Traditional After School programs are run out of 25 elementary and Middle Schools in Indio, Palm Desert, La Quinta, Oasis and Bermuda Dunes.



| Community Services | | | | | | |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
| Revenues | | | | | | |
| Special Assessments | 2,524,080 | 2,492,928 | 2,479,940 | 1,224,542 | 1,497,280 | 272,738 |
| Intergovernmental Charges | 973,426 | 1,326,981 | 1,353,513 | 1,481,703 | 1,719,216 | 237,512 |
| Intergovernmental services | 365,342 | 0 | 0 | 0 | 0 | 0 |
| Charges for Services | 1,463,764 | 1,504,129 | 1,552,091 | 1,680,876 | 1,667,594 | (13,281) |
| Special & External Event Charg | 26,078 | 20,885 | 18,828 | 19,683 | 20,700 | 1,017 |
| Rents & Royalties | 110,321 | 57,305 | 67,471 | 99,733 | 86,963 | (12,770) |
| Donated Registration Fees | 55,081 | 63,820 | 83,126 | 54,325 | 47,888 | (6,437) |
| Grants & Donations | 60,896 | 72,822 | 75,827 | 153,541 | 182,533 | 28,991 |
| Concessions | 37,962 | 36,859 | 41,917 | 39,486 | 37,550 | (1,936) |
| Misc Income | 1,355 | 2,770 | 544 | 678 | 500 | (178) |
| Sales | 4,812 | 2,887 | 1,461 | 1,905 | 1,500 | (405) |
| Sales of Surplus Assets | 1,609 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 5,624,726 | 5,581,386 | 5,674,718 | 4,756,471 | 5,261,723 | 505,252 |
| Expenditures | | | | | | |
| Cost of Goods Sold | 3,586 | 1,684 | 994 | 514 | 1,000 | 486 |
| Payroll Taxes | 175,513 | 174,314 | 179,008 | 175,267 | 206,209 | 30,942 |
| Full Time Retirement | 74,492 | 85,642 | 81,535 | 82,197 | 92,773 | 10,576 |
| Medical | 315,348 | 304,694 | 274,222 | 302,260 | 257,873 | (44,386) |
| Workers Compensation | 138,908 | 131,794 | 155,072 | 176,421 | 133,990 | (42,431) |
| Full Time Salaries | 998,499 | 928,257 | 822,951 | 857,750 | 927,734 | 69,984 |
| Part Time Salaries | 1,931,744 | 1,910,846 | 2,024,682 | 2,227,415 | 2,437,223 | 209,808 |
| Part Time Pension | 68,989 | 74,409 | 75,078 | 83,468 | 91,396 | 7,928 |
| Communications | 75,675 | 68,286 | 73,152 | 75,582 | 113,616 | 38,034 |
| Facility Rentals | 34,247 | 38,082 | 44,156 | 29,508 | 45,506 | 15,999 |
| Equipment Rentals | 13,038 | 14,480 | 13,694 | 13,698 | 66,200 | 52,502 |
| Materials & Supplies | 254,034 | 293,205 | 284,217 | 283,730 | 334,173 | 50,443 |
| Uniforms | 8,987 | 12,989 | 9,009 | 12,331 | 17,006 | 4,675 |
| General Services | 605,475 | 611,623 | 624,435 | 247,017 | 312,824 | 65,807 |
| Utilities | 370,565 | 356,754 | 399,607 | 0 | 0 | 0 |
| Repair & Maintenance | 142,814 | 82,019 | 113,344 | 45,925 | 65,892 | 19,967 |
| Minor Equipment | 72,691 | 23,832 | 43,792 | 20,987 | 60,910 | 39,923 |
| Fleet Vehicles | 62,959 | 47,769 | 50,493 | 24,898 | 44,713 | 19,815 |
| Special Fees | 91,346 | 78,495 | 89,179 | 101,617 | 100,643 | (974) |
| Computer & Office Equipment | 23,076 | 28,109 | 23,643 | 8,055 | 8,800 | 745 |
| Office Supplies | 12,432 | 10,661 | 10,711 | 13,604 | 17,775 | 4,171 |
| Travel & Professional Developm | 27,501 | 14,959 | 14,979 | 12,646 | 38,510 | 25,864 |
| Professional Services | 98,318 | 86,833 | 93,182 | 0 | 0 | 0 |
| COP 2002 Series-LQ | 109,052 | 18,109 | 0 | 0 | 0 | 0 |
| Cost of Issuance | 0 | 90,563 | 0 | 0 | 0 | 0 |
| L/T Loan Principal | 0 | 0 | 0 | 284,036 | 291,182 | 7,146 |
| L/T Loan Interest | 0 | 43,315 | 44,585 | 39,453 | 32,408 | (7,045) |
| Bond Debt Service-01-1 | 468,941 | 467,353 | 464,623 | 465,595 | 460,350 | (5,245) |
| Total Expenditures | 6,178,233 | 5,999,074 | 6,010,343 | 5,583,976 | 6,158,707 | 574,731 |
| Net Revenue Over/(Under) Expenditures | (553,506) | (417,688) | (335,625) | (827,505) | (896,983) | (69,479) |

Desert Recreation District

7.201 Bermuda Dunes Division

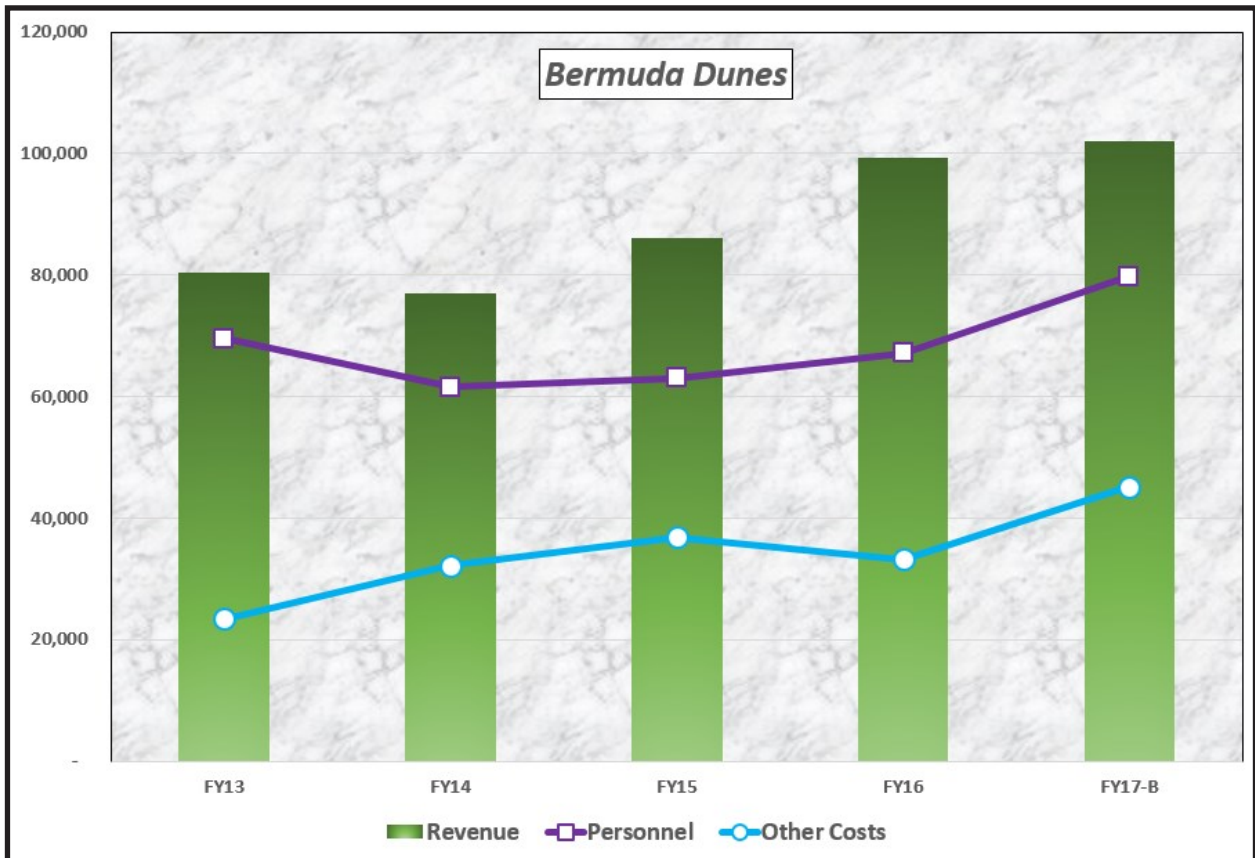
The Bermuda Dunes Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Community of Bermuda Dunes. The Bermuda Dunes Community Center is owned by the County of Riverside and operated by the District. In 2015, the District assumed management of this facility from the County to provide better and more direct services to the residents. This Division is funded entirely through the Unrestricted General Fund.

Our youngest guests can enjoy their “Dance, Play & Pretend” class for children 2 1/2 to 5 years old where they learn basic ballet movements. Future ballerinas are inspired here! Yoga and Zumba Fitness classes are a popular choice. Looking for something artistic, the watercolor painting classes are always in demand by residents.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 0.03 |
| Recreation Leader | | 0.45 |
| | <u>0.75</u> | <u>0.48</u> |

A holiday Food & Gift Drive is planned for the upcoming season. The needs for the community are met by the generosity of others and at a particularly sensitive time of year. The ASES Program is offered in Bermuda Dunes, which is accounted for in the ASES budget, p. 97.

New flooring for the Community Center is planned for FY2017 to make it more usable for activities.



Community Services— Bermuda Dunes Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 79,148 | 77,016 | 83,532 | 95,066 | 98,191 | 3,125 |
| Rents & Royalties | 0 | 0 | 0 | 4,225 | 3,750 | (475) |
| Total Unrestricted | 79,148 | 77,016 | 83,532 | 99,291 | 101,941 | 2,650 |
| Restricted | | | | | | |
| Intergovernmental Charges | 1,148 | 0 | 0 | 0 | 0 | 0 |
| Donated Registration Fees | 0 | 0 | 150 | 0 | 0 | 0 |
| Grants & Donations | 0 | 0 | 2,500 | 0 | 0 | 0 |
| Total Restricted | 1,148 | 0 | 2,650 | 0 | 0 | 0 |
| Total Revenues | 80,296 | 77,016 | 86,182 | 99,291 | 101,941 | 2,650 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 2,924 | 3,009 | 3,200 | 3,694 | 4,375 | 681 |
| Full Time Retirement | 1,595 | 1,607 | 0 | 0 | 1,829 | 1,829 |
| Medical | 6,776 | 7,912 | 6,521 | 1,514 | 3,994 | 2,480 |
| Workers Compensation | 2,587 | 1,817 | 2,136 | 2,867 | 2,246 | (622) |
| Full Time Salaries | 15,411 | 16,168 | 15,219 | 16,324 | 18,291 | 1,967 |
| Part Time Salaries | 38,759 | 29,918 | 34,633 | 41,446 | 47,244 | 5,798 |
| Part Time Pension | 1,436 | 1,122 | 1,310 | 1,322 | 1,772 | 450 |
| Total Personnel Expense | 69,489 | 61,553 | 63,019 | 67,168 | 79,750 | 12,582 |
| Materials and Services | | | | | | |
| Communications | 312 | 67 | 85 | 3,801 | 9,180 | 5,379 |
| Facility Rentals | 2,479 | 4,325 | 3,543 | 5,339 | 4,453 | (886) |
| Materials & Supplies | 2,412 | 5,463 | 4,591 | 9,469 | 7,714 | (1,755) |
| Uniforms | 418 | 88 | 146 | 100 | 250 | 150 |
| General Services | 13,360 | 17,431 | 22,793 | 9,793 | 18,160 | 8,367 |
| Minor Equipment | 0 | 0 | 721 | 390 | 810 | 420 |
| Fleet Vehicles | 981 | 37 | 664 | 25 | 220 | 195 |
| Special Fees | 3,016 | 3,468 | 3,802 | 4,230 | 3,576 | (654) |
| Computer & Office Equipment | 0 | 1,150 | 0 | 53 | 300 | 247 |
| Office Supplies | 407 | 116 | 379 | 0 | 400 | 400 |
| Travel & Professional Developm | 0 | 0 | 80 | 23 | 75 | 52 |
| Total Materials and Services | 23,385 | 32,144 | 36,804 | 33,224 | 45,138 | 11,914 |
| Total Expenditures | 92,874 | 93,697 | 99,823 | 100,392 | 124,888 | 24,496 |
| Net Revenue Over/(Under) Expenditures | (12,578) | (16,681) | (13,641) | (1,101) | (22,947) | (21,846) |

Desert Recreation District

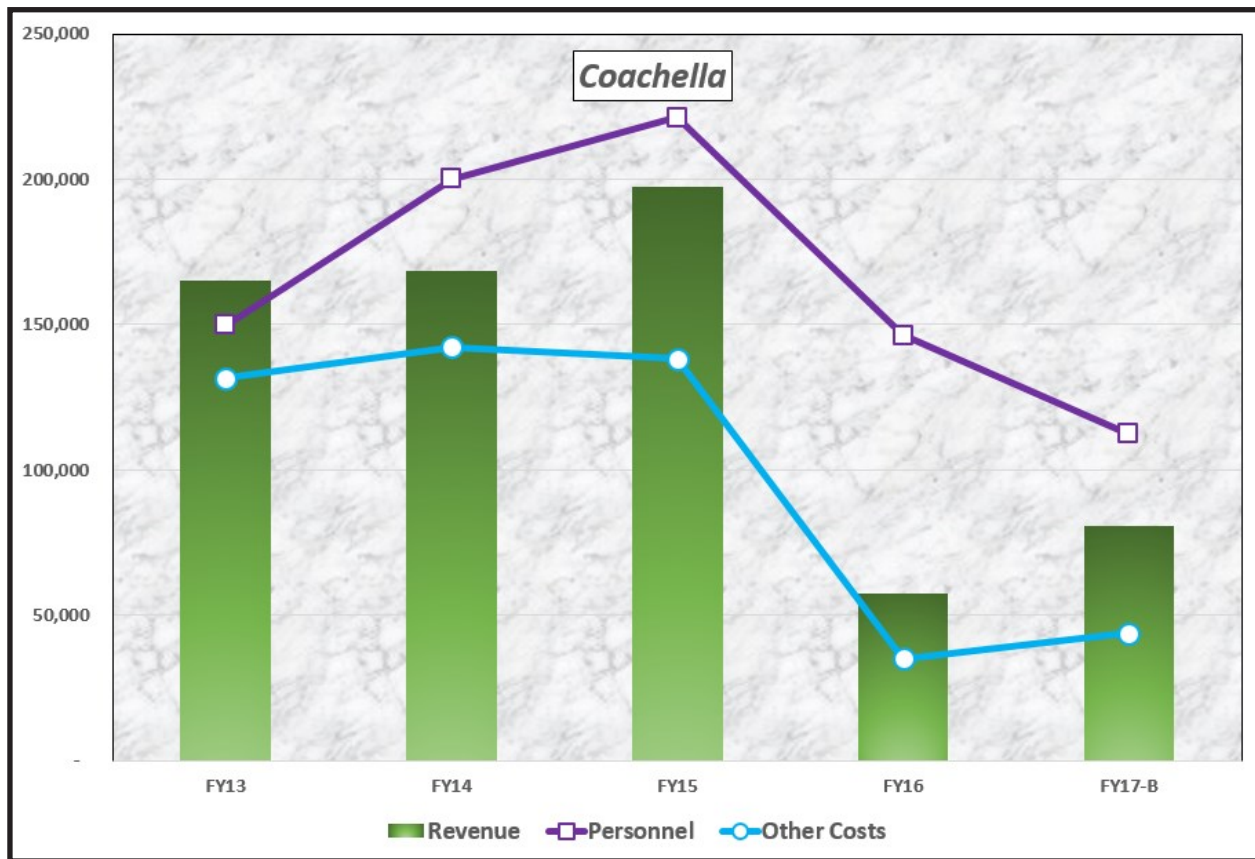
7.202 Coachella Division

The Coachella Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Bagdouma Community Center. This facility is owned by the City of Coachella and is operated by the District. Bagdouma Park is 46 acres of fun and activity year round including one of the District-run pools. Owned by the City, it is the location for many of the District’s programs. This Division is funded entirely through the Unrestricted General Fund.

Summer Camp is a vital resource for City residents. The Bagdouma Pool provides the coolest venue for some of our most popular swim lessons including “guppies, penguins, stingrays, and barracudas” for ages 3-14. If Tae Kwon Do or Zumba are not your thing, then a Digital Art Class or a Chess tournament are more your speed. Our Teen Scene program is open to all high school kids and provides social interaction, creative arts, and character development skills all while having fun together. “Fitness over 50” classes keep every member of the community socially and actively involved.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 1.15 |
| Recreation Leader | | 0.72 |
| Instructor | | 0.22 |
| | <u>0.75</u> | <u>2.09</u> |

Bagdouma Pool is home of several Aquatics Programs in the summer swim season.



Community Services— Coachella Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 20,661 | 31,196 | 57,878 | 46,639 | 63,458 | 16,820 |
| Rents & Royalties | 5,160 | 4,390 | 3,463 | 0 | 0 | 0 |
| Total Unrestricted | 25,821 | 35,586 | 61,340 | 46,639 | 63,458 | 16,820 |
| Restricted | | | | | | |
| Special Assessments | 97,841 | 94,891 | 97,772 | 0 | 0 | 0 |
| Intergovernmental Charges | 27,428 | 0 | 0 | 10,968 | 16,800 | 5,832 |
| Donated Registration Fees | 13,655 | 33,850 | 35,950 | 0 | 0 | 0 |
| Grants & Donations | 600 | 4,000 | 2,500 | 0 | 500 | 500 |
| Total Restricted | 139,523 | 132,741 | 136,222 | 10,968 | 17,300 | 6,332 |
| Total Revenues | 165,345 | 168,327 | 197,562 | 57,607 | 80,758 | 23,152 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 8,207 | 10,695 | 12,117 | 7,408 | 6,363 | (1,046) |
| Full Time Retirement | 5,021 | 7,366 | 2,864 | 5,116 | 3,603 | (1,513) |
| Medical | 13,005 | 13,302 | 12,731 | 14,580 | 7,330 | (7,251) |
| Workers Compensation | 4,062 | 6,182 | 9,581 | 5,326 | 3,085 | (2,241) |
| Full Time Salaries | 45,949 | 71,326 | 44,919 | 68,988 | 36,032 | (32,956) |
| Part Time Salaries | 71,379 | 87,616 | 134,901 | 43,288 | 53,974 | 10,686 |
| Part Time Pension | 2,141 | 3,678 | 4,233 | 1,557 | 2,024 | 467 |
| Total Personnel Expense | 149,762 | 200,165 | 221,346 | 146,263 | 112,410 | (33,853) |
| Materials and Services | | | | | | |
| Communications | 325 | 1,077 | 630 | 708 | 1,320 | 612 |
| Facility Rentals | 0 | 0 | 0 | 2,976 | 0 | (2,976) |
| Materials & Supplies | 6,382 | 12,751 | 8,941 | 6,789 | 10,605 | 3,816 |
| Uniforms | 450 | 122 | 100 | 199 | 290 | 91 |
| General Services | 83,610 | 97,224 | 94,461 | 17,357 | 19,766 | 2,409 |
| Utilities | 21,830 | 20,451 | 18,745 | 0 | 0 | 0 |
| Repair & Maintenance | 868 | 0 | 0 | 0 | 0 | 0 |
| Minor Equipment | 7,400 | 0 | 294 | 0 | 1,000 | 1,000 |
| Fleet Vehicles | 782 | 15 | 466 | 431 | 1,800 | 1,369 |
| Special Fees | 1,354 | 3,654 | 5,132 | 5,820 | 6,563 | 742 |
| Computer & Office Equipment | 1,964 | 0 | 1,775 | 0 | 1,800 | 1,800 |
| Office Supplies | 0 | 81 | 869 | 750 | 750 | 0 |
| Professional Services | 6,709 | 6,857 | 6,857 | 0 | 0 | 0 |
| Total Materials and Services | 131,674 | 142,233 | 138,270 | 35,031 | 43,893 | 8,863 |
| Total Expenditures | 281,436 | 342,398 | 359,616 | 181,294 | 156,304 | (24,990) |
| Net Revenue Over/(Under) Expenditures | (116,092) | (174,070) | (162,054) | (123,687) | (75,546) | 48,142 |

Desert Recreation District

7.203 Indio Division

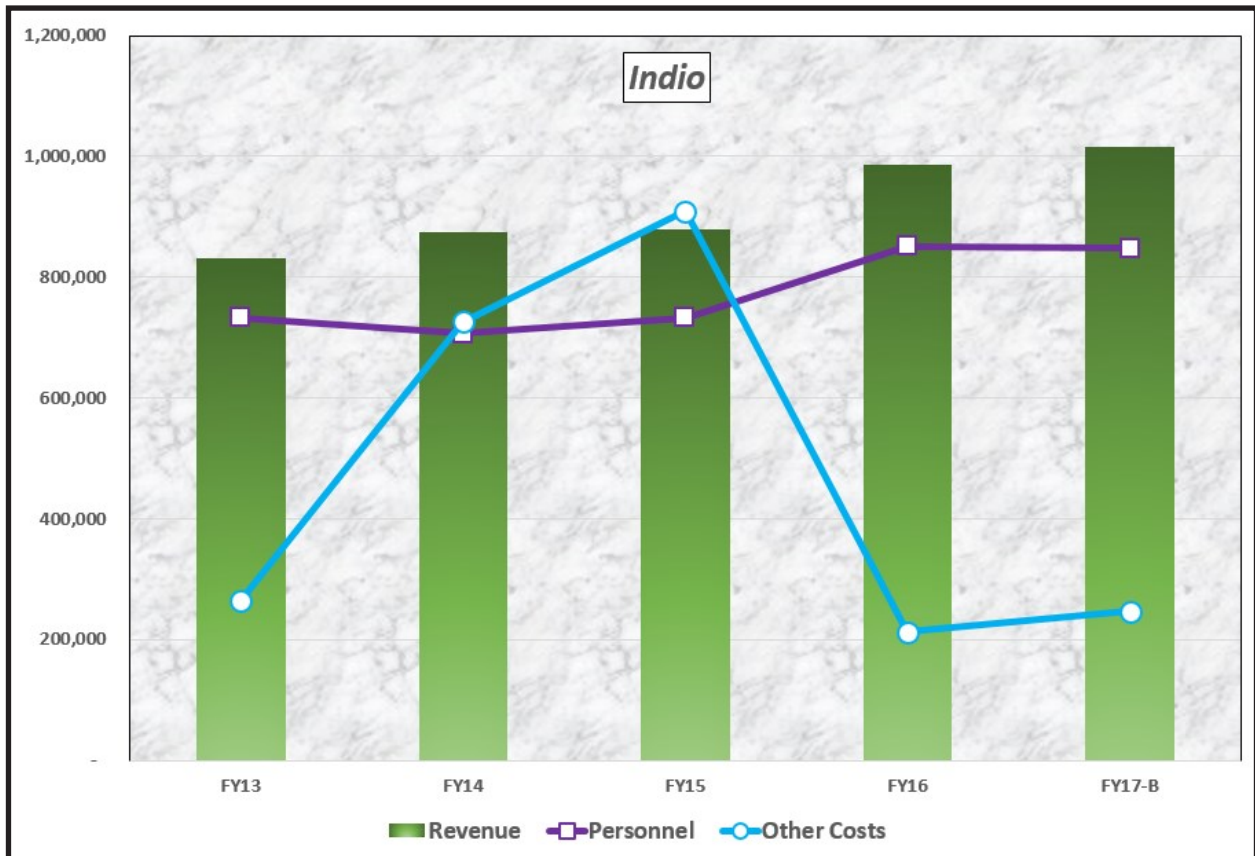
The Indio Center Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Indio Community Center and Park. This facility is owned and operated by the District. The activities of this division financed through a combination of Assessment District 01-1 and the Unrestricted General Fund. Debt from major renovations completed in 2002 will be retired in FY2017.

The Indio Community Center is one of the busiest locations in the District. The Fitness Center, fitness classes, music lessons, and karate are just some of the offerings. Basketball and volleyball are daily events as well as specialized camps. Pawley Pool is home of several Aquatics Programs in the summer swim season.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 1.00 | |
| Sr Recreation Leader | | 2.37 |
| Recreation Leader | | 7.15 |
| Instructor | | 0.28 |
| Custodian | 1.00 | |
| | <u>2.25</u> | <u>9.80</u> |

The District’s Gymnastic School is housed in the Indio Community Center highlighted separately as its own standalone program. The ASES Program is offered at 15 program sites throughout the City.

Investment in energy efficient lights is slated for FY2017. The Gymnastics Academy is housed at the Indio Community Center. As discussed elsewhere, the popularity of the gymnastics program is driving a major renovation/expansion of the Indio Community Center.



Community Services— Indio Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|----------------|
| Revenues | | | | | | |
| Special Assessments | 1,225,578 | 1,181,785 | 1,184,878 | 1,231,322 | 1,497,280 | 265,958 |
| Intergovernmental Charges | 625,669 | 658,552 | 663,672 | 669,103 | 783,560 | 114,456 |
| Charges for Services | 739,534 | 686,172 | 668,563 | 717,026 | 635,875 | (81,151) |
| Special & External Event Charg | 25,512 | 19,100 | 16,093 | 18,343 | 19,000 | 657 |
| Rents & Royalties | 15,619 | 12,107 | 14,231 | 26,737 | 21,000 | (5,737) |
| Donated Registration Fees | 29,349 | 24,300 | 36,998 | 1,000 | 0 | (1,000) |
| Grants & Donations | 150 | 8,514 | 5,253 | 3,000 | 4,100 | 1,100 |
| Concessions | 26,551 | 22,833 | 22,479 | 23,835 | 21,000 | (2,835) |
| Misc Income | 1,355 | 1,800 | 544 | 528 | 500 | (28) |
| Sales | 4,812 | 2,887 | 1,461 | 1,905 | 1,500 | (405) |
| Total Revenues | 2,694,128 | 2,618,048 | 2,614,173 | 2,692,798 | 2,983,815 | 291,017 |
| Expenditures | | | | | | |
| Cost of Goods Sold | 3,586 | 1,684 | 994 | 514 | 1,000 | 486 |
| Payroll Taxes | 60,594 | 67,566 | 66,242 | 57,794 | 61,667 | 3,873 |
| Full Time Retirement | 12,955 | 15,006 | 18,076 | 18,588 | 17,348 | (1,240) |
| Medical | 48,723 | 55,653 | 56,651 | 67,805 | 55,211 | (12,594) |
| Workers Compensation | 49,180 | 51,710 | 53,466 | 60,727 | 45,335 | (15,392) |
| Full Time Salaries | 126,948 | 154,806 | 147,378 | 163,491 | 173,478 | 9,987 |
| Part Time Salaries | 1,032,915 | 1,094,731 | 1,035,340 | 1,001,481 | 1,017,402 | 15,922 |
| Part Time Pension | 37,142 | 42,299 | 38,795 | 36,934 | 38,153 | 1,219 |
| Communications | 21,094 | 18,321 | 18,711 | 11,601 | 16,188 | 4,587 |
| Facility Rentals | 3,002 | 3,500 | 3,150 | 3,150 | 4,000 | 850 |
| Equipment Rentals | 2,394 | 3,645 | 2,134 | 2,239 | 2,600 | 361 |
| Materials & Supplies | 94,370 | 104,506 | 100,022 | 69,435 | 75,767 | 6,332 |
| Uniforms | 4,614 | 5,904 | 4,361 | 3,404 | 3,950 | 546 |
| General Services | 151,001 | 128,989 | 109,059 | 56,491 | 60,465 | 3,974 |
| Utilities | 119,100 | 121,341 | 139,773 | 0 | 0 | 0 |
| Repair & Maintenance | 59,937 | 27,501 | 41,066 | 10,417 | 21,750 | 11,333 |
| Minor Equipment | 17,233 | 6,427 | 14,041 | 8,021 | 17,500 | 9,479 |
| Fleet Vehicles | 3,143 | 2,806 | 1,984 | 2,174 | 3,374 | 1,200 |
| Special Fees | 51,726 | 43,608 | 47,824 | 47,434 | 40,733 | (6,700) |
| Computer & Office Equipment | 5,280 | 22,600 | 8,399 | 2,397 | 1,900 | (497) |
| Office Supplies | 3,753 | 4,241 | 4,229 | 4,567 | 4,750 | 183 |
| Travel & Professional Developm | 13,584 | 9,596 | 7,669 | 7,109 | 10,520 | 3,411 |
| Professional Services | 43,228 | 30,386 | 40,696 | 0 | 0 | 0 |
| Bond Debt Service-01-1 | 468,941 | 467,353 | 464,623 | 465,595 | 460,350 | (5,245) |
| Machinery & Equipment | 11,418 | 0 | 0 | 0 | 0 | 0 |
| Building & Park Improvement | 35,601 | 732,796 | 263,068 | 0 | 0 | 0 |
| Furniture & Fixtures | 0 | 76,568 | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,481,463 | 3,293,542 | 2,687,752 | 2,101,368 | 2,133,440 | 32,072 |
| Net Revenue Over/(Under) Expenditures | 212,666 | (675,494) | (73,579) | 591,430 | 850,375 | 258,945 |

Desert Recreation District

7.204 Indio Hills Division

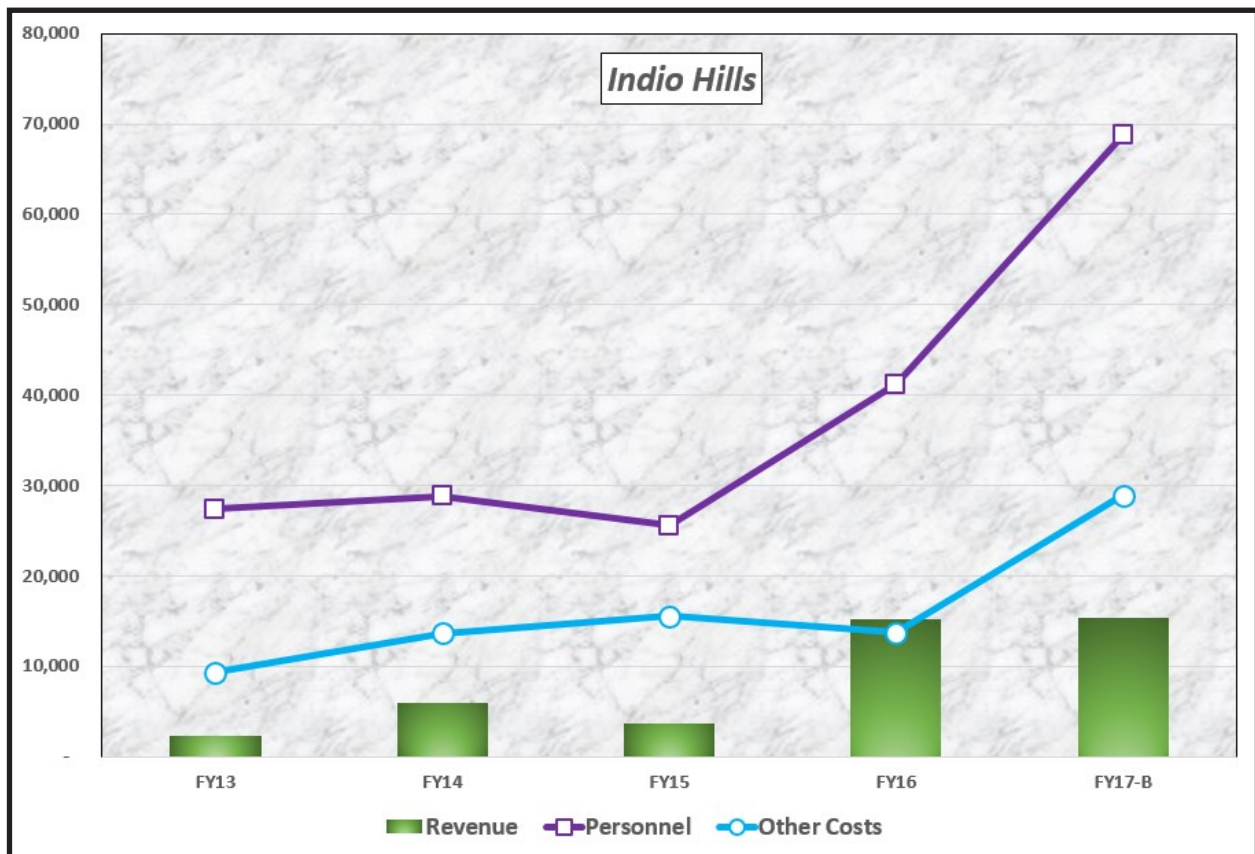
The Indio Hills Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Indio Hills Community Center. This facility is owned by the County of Riverside and is operated by the District. Management of the facility has been assumed by the District since 2015 to increase guest satisfaction. This Division is funded entirely through the Unrestricted General Fund.

Active programs are in plentiful supply at Indio Hills, from Zumba and Fit After 50. A chili Cook-off competition keeps the happenings spicy, and the Friday Night Teen Social program engages older kids in activities that are focused on social development and fun together.

| Authorized Positions (FTEs) | Full-time | Part-time |
|--------------------------------|-------------|-------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 0.80 |
| Recreation Leader | | 0.44 |
| | <u>0.75</u> | <u>1.24</u> |

Increases in part-time salaries reflects the investment in additional programming for this location. The increase in full-time salaries is a new allocation of existing team members to help manage the projected greater utilization of the community center.

No major renovations are currently planned for the Indio Hills Center.



Community Services— Indio Hills Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 0 | 0 | 0 | 2,836 | 2,100 | (736) |
| Rents & Royalties | 0 | 0 | 0 | 200 | 525 | 325 |
| Concessions | 0 | 0 | 0 | 0 | 250 | 250 |
| Total Unrestricted | 0 | 0 | 0 | 3,036 | 2,875 | (161) |
| Restricted | | | | | | |
| Intergovernmental Charges | 2,348 | 1,200 | 1,200 | 0 | 0 | 0 |
| Grants & Donations | 0 | 4,787 | 2,398 | 12,136 | 12,500 | 364 |
| Total Restricted | 2,348 | 5,987 | 3,598 | 12,136 | 12,500 | 364 |
| Total Revenues | 2,348 | 5,987 | 3,598 | 15,172 | 15,375 | 203 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 1,387 | 1,422 | 1,355 | 2,224 | 4,298 | 2,074 |
| Full Time Retirement | 1,595 | 1,607 | 0 | 0 | 2,419 | 2,419 |
| Medical | 6,821 | 7,912 | 6,521 | 1,514 | 3,546 | 2,031 |
| Workers Compensation | 606 | 621 | 771 | 1,856 | 1,900 | 44 |
| Full Time Salaries | 16,010 | 16,168 | 15,219 | 13,533 | 24,188 | 10,655 |
| Part Time Salaries | 893 | 1,042 | 1,615 | 21,296 | 31,256 | 9,959 |
| Part Time Pension | 33 | 36 | 64 | 761 | 1,172 | 411 |
| Total Personnel Expense | 27,346 | 28,808 | 25,545 | 41,185 | 68,778 | 27,593 |
| Materials and Services | | | | | | |
| Communications | 32 | 0 | 0 | 1,145 | 8,640 | 7,495 |
| Materials & Supplies | 370 | 4,028 | 3,226 | 8,365 | 9,420 | 1,055 |
| Uniforms | 0 | 0 | 0 | 95 | 225 | 130 |
| General Services | 7,100 | 9,512 | 12,179 | 1,853 | 6,170 | 4,317 |
| Repair & Maintenance | 156 | 0 | 0 | 0 | 0 | 0 |
| Minor Equipment | 1,449 | 0 | 0 | 162 | 1,100 | 938 |
| Fleet Vehicles | 219 | 98 | 131 | 493 | 1,250 | 757 |
| Special Fees | 0 | 0 | 0 | 760 | 1,260 | 501 |
| Computer & Office Equipment | 0 | 0 | 0 | 514 | 300 | (214) |
| Office Supplies | 0 | 0 | 0 | 357 | 500 | 143 |
| Total Materials and Services | 9,326 | 13,638 | 15,536 | 13,744 | 28,865 | 15,121 |
| Total Expenditures | 36,672 | 42,446 | 41,081 | 54,929 | 97,644 | 42,714 |
| Net Revenue Over/(Under) Expenditures | (34,325) | (36,459) | (37,483) | (39,757) | (82,269) | (42,512) |

Desert Recreation District

7.205 La Quinta Division

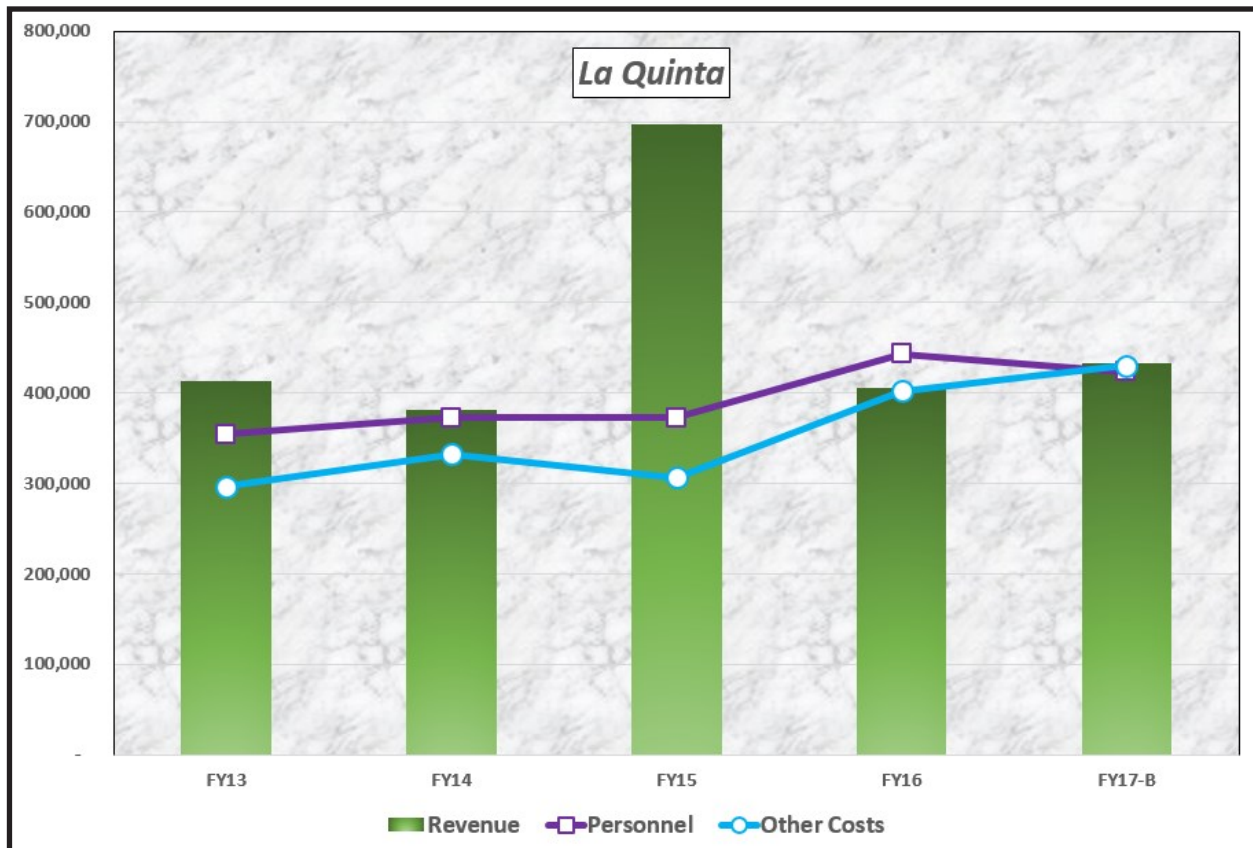
The La Quinta Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the La Quinta Community Center and Park. Team. This facility is owned and operated by the District. This Division is funded entirely through the Unrestricted General Fund.

On their own field of dreams at the La Quinta Community Park, three softball leagues are a major attraction for area residents. Where else can you find the fun and adventure of bocce ball? For the young at heart, there are art classes for children as young as 3-5 years old.

The La Quinta facility uses a state of the art “Techno Gym” system where residents can have a virtual personal trainer to monitor their performance. This technology is available in exclusive gyms elsewhere, but the District has it available based on the requests of our customers.

A major source of pride for the District is the Tiny Tots program that is held at the Wolff Waters Bright Beginnings Preschool in La Quinta. Classes are a very affordable and provide an essential resource for residents. ASES Programs are offered 4 locations throughout the City and are budgeted in the ASES budget on p. 97.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 1.00 | |
| Sr Recreation Leader | | 1.44 |
| Recreation Leader | | 3.29 |
| Program Director | | 0.74 |
| Assistant Program Director | | 0.74 |
| Instructor | | 0.24 |
| Custodian | 0.50 | |
| | <u>1.75</u> | <u>6.45</u> |



Community Services— La Quinta Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 243,990 | 233,993 | 247,238 | 242,648 | 273,760 | 31,112 |
| Special & External Event Charg | 0 | 0 | 600 | 0 | 0 | 0 |
| Rents & Royalties | 16,617 | 15,642 | 18,997 | 22,950 | 23,338 | 388 |
| Concessions | 836 | 2,413 | 5,241 | 902 | 1,000 | 99 |
| Misc Income | 0 | 1,002 | 0 | 150 | 0 | (150) |
| Total Unrestricted | 261,442 | 253,049 | 272,075 | 266,650 | 298,098 | 31,448 |
| Restricted | | | | | | |
| Intergovernmental Charges | 126,851 | 127,920 | 133,226 | 138,769 | 135,389 | (3,380) |
| Total Restricted | 126,851 | 127,920 | 133,226 | 138,769 | 135,389 | (3,380) |
| Capital Revenues | | | | | | |
| Developer Fees | 25,175 | 0 | 291,261 | 0 | 0 | 0 |
| Total Capital Revenues | 25,175 | 0 | 291,261 | 0 | 0 | 0 |
| Total Revenues | 413,468 | 380,970 | 696,562 | 405,419 | 433,487 | 28,068 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 15,438 | 17,861 | 17,454 | 17,614 | 19,422 | 1,809 |
| Full Time Retirement | 1,628 | 6,032 | 6,495 | 7,487 | 7,298 | (189) |
| Medical | 11,598 | 17,206 | 14,846 | 26,020 | 17,171 | (8,849) |
| Workers Compensation | 12,229 | 11,967 | 13,967 | 20,023 | 14,017 | (6,006) |
| Full Time Salaries | 43,620 | 62,931 | 59,589 | 64,872 | 72,984 | 8,112 |
| Part Time Salaries | 259,834 | 247,298 | 250,961 | 296,186 | 282,124 | (14,062) |
| Part Time Pension | 9,540 | 9,437 | 9,413 | 11,020 | 10,580 | (440) |
| Total Personnel Expense | 353,886 | 372,732 | 372,725 | 443,221 | 423,596 | (19,625) |
| Materials and Services | | | | | | |
| Communications | 11,694 | 11,003 | 12,291 | 13,514 | 16,620 | 3,106 |
| Equipment Rentals | 0 | 1,054 | 0 | 0 | 0 | 0 |
| Materials & Supplies | 24,852 | 31,074 | 34,947 | 26,244 | 35,970 | 9,726 |
| Uniforms | 567 | 984 | 438 | 1,021 | 1,100 | 79 |
| General Services | 68,161 | 65,228 | 72,356 | 10,284 | 13,810 | 3,526 |
| Utilities | 40,939 | 37,145 | 39,945 | 0 | 0 | 0 |
| Repair & Maintenance | 22,760 | 19,401 | 17,096 | 8,179 | 13,842 | 5,663 |
| Minor Equipment | 5,416 | 4,620 | 7,646 | 7,028 | 12,000 | 4,972 |
| Fleet Vehicles | 533 | 249 | 398 | 635 | 550 | (85) |
| Special Fees | 6,944 | 6,303 | 9,812 | 8,749 | 9,115 | 366 |
| Computer & Office Equipment | 3,098 | 1,248 | 563 | 937 | 800 | (137) |
| Office Supplies | 242 | 554 | 728 | 682 | 800 | 118 |
| Travel & Professional Developm | 1,964 | 1,245 | 1,965 | 1,315 | 2,240 | 925 |
| Total Materials and Services | 187,171 | 180,108 | 198,183 | 78,588 | 106,847 | 28,259 |
| Debt Service | | | | | | |
| COP 2002 Series-LQ | 109,052 | 18,109 | 0 | 0 | 0 | 0 |
| Cost of Issuance | 0 | 90,563 | 0 | 0 | 0 | 0 |
| L/T Loan Principal | 0 | 0 | 0 | 284,036 | 291,182 | 7,146 |
| L/T Loan Interest | 0 | 43,315 | 44,585 | 39,453 | 32,408 | (7,045) |
| Total Debt Service | 109,052 | 151,988 | 44,585 | 323,489 | 323,590 | 101 |
| Capital Outlay | | | | | | |
| Building & Park Improvement | 0 | 0 | 63,293 | 0 | 0 | 0 |
| Total Capital Outlay | 0 | 0 | 63,293 | 0 | 0 | 0 |
| Total Expenditures | 650,109 | 704,828 | 678,786 | 845,298 | 854,033 | 8,735 |
| Net Revenue Over/(Under) Expenditures | (236,641) | (323,858) | 17,776 | (439,879) | (420,546) | 19,333 |

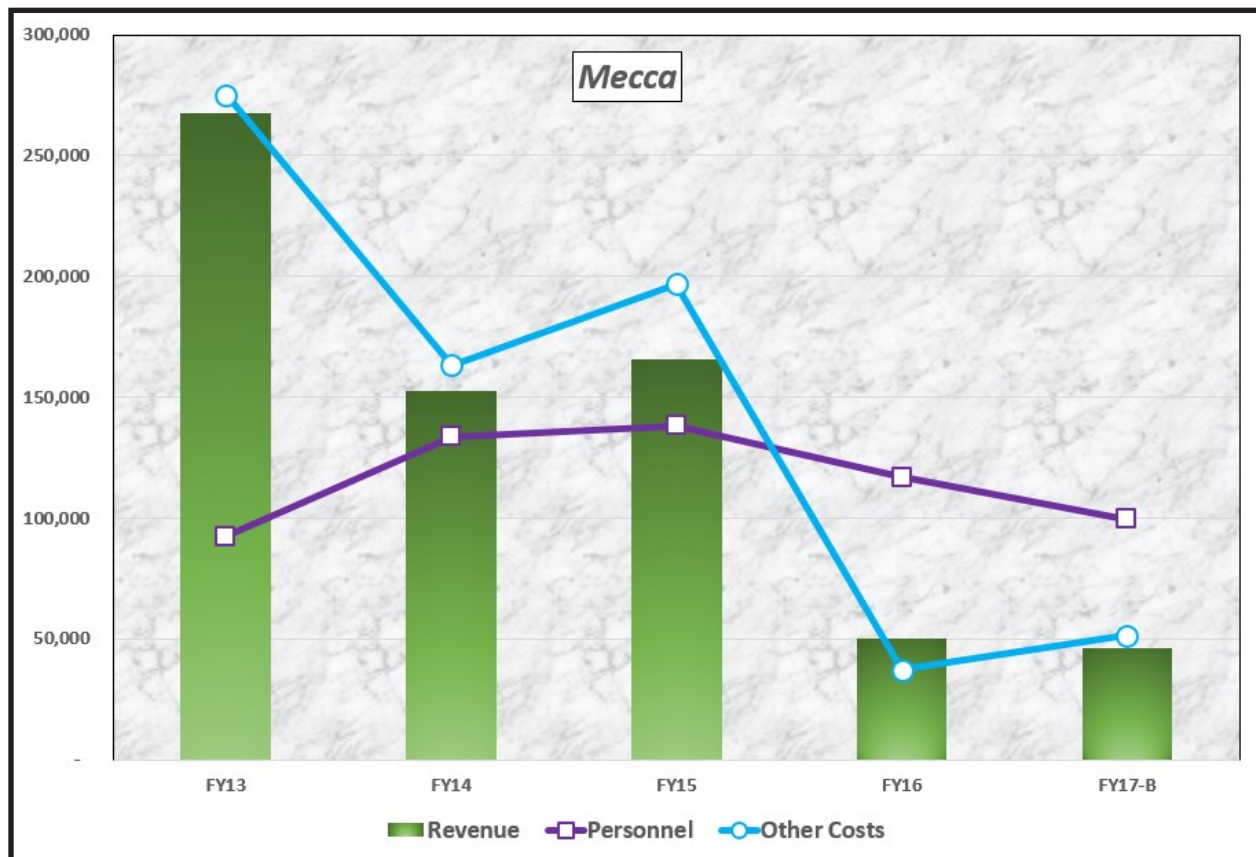
7.206 Mecca Division

The Mecca Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Mecca Community Center and Park. Team Members of the Mecca Division report up to the Eastern Region Supervisor. This facility is owned by the County of Riverside and operated by the District. This Division is funded through the District’s Unrestricted General Fund.

Program at the Mecca Community Center includes a robust Senior Program where there is important socializing, crafts, fitness and a hot lunch. This program is free of charge to Seniors. Another free event is the Annual Fall Festival at the Mecca Community Park. All ages are welcome to celebrate and develop a strong sense of community where 300 people enjoy the carnival games, bounce houses, face painting, etc. A Holiday Food & Gift Drive delivers the food and seasonal warmth needed for about 100 families. Mecca is an area where poverty exceeds the State average and any delivery of food or supplies meets an increasing demand to this community. The Mecca Pool is the home of several Aquatics Programs in the summer swim season.

| Authorized Positions (FTEs) | Full-time | Part-time |
|--------------------------------|-------------|-------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 1.01 |
| Recreation Leader | | 0.38 |
| Instructor | | 0.14 |
| | <u>0.75</u> | <u>1.53</u> |

Additional shade structures have been installed at this location and an extensive renovation is planned.



Community Services— Mecca Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 17,015 | 18,091 | 18,693 | 13,781 | 15,900 | 2,119 |
| Rents & Royalties | 5,830 | 2,575 | 600 | 380 | 300 | (80) |
| Concessions | 0 | 1,060 | 777 | 588 | 800 | 212 |
| Misc Income | 0 | 1,768 | 0 | 0 | 0 | 0 |
| Total Unrestricted | 22,845 | 23,494 | 20,071 | 14,750 | 17,000 | 2,250 |
| Restricted | | | | | | |
| Special Assessments | 88,310 | 92,125 | 92,329 | 0 | 0 | 0 |
| Intergovernmental Charges | 32,636 | 24,444 | 36,816 | 27,112 | 21,400 | (5,712) |
| Donated Registration Fees | 9,288 | 5,670 | 9,225 | 0 | 0 | 0 |
| Grants & Donations | 0 | 6,887 | 7,345 | 8,481 | 7,466 | (1,015) |
| Total Restricted | 130,234 | 129,126 | 145,715 | 35,593 | 28,866 | (6,727) |
| Capital Revenues | | | | | | |
| Developer Fees | 114,769 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Revenues | 114,769 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 267,848 | 152,620 | 165,786 | 50,342 | 45,866 | (4,476) |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 4,793 | 6,825 | 7,204 | 5,759 | 5,760 | 1 |
| Full Time Retirement | 2,128 | 3,690 | 3,807 | 3,690 | 3,596 | (95) |
| Medical | 7,624 | 14,785 | 11,844 | 18,539 | 9,470 | (9,069) |
| Workers Compensation | 2,759 | 4,099 | 5,871 | 4,540 | 2,620 | (1,921) |
| Full Time Salaries | 19,085 | 42,337 | 36,964 | 51,601 | 35,955 | (15,646) |
| Part Time Salaries | 54,277 | 59,478 | 69,874 | 31,451 | 40,486 | 9,035 |
| Part Time Pension | 1,738 | 2,457 | 2,682 | 1,282 | 1,518 | 236 |
| Total Personnel Expense | 92,404 | 133,670 | 138,245 | 116,862 | 99,405 | (17,457) |
| Materials and Services | | | | | | |
| Communications | 7,223 | 7,451 | 7,559 | 8,102 | 11,400 | 3,298 |
| Equipment Rentals | 1,475 | 1,440 | 1,151 | 1,190 | 2,700 | 1,510 |
| Materials & Supplies | 32,026 | 31,192 | 26,817 | 11,879 | 14,000 | 2,121 |
| Uniforms | 682 | 637 | 794 | 375 | 375 | 0 |
| General Services | 60,627 | 55,098 | 55,301 | 10,430 | 14,140 | 3,710 |
| Utilities | 22,032 | 19,121 | 24,910 | 0 | 0 | 0 |
| Repair & Maintenance | 16,695 | 5,454 | 2,641 | 379 | 400 | 21 |
| Minor Equipment | 16,850 | 238 | 2,863 | 1,101 | 1,500 | 399 |
| Fleet Vehicles | 673 | 161 | 348 | 586 | 1,425 | 839 |
| Special Fees | 2,613 | 3,649 | 4,005 | 2,488 | 3,873 | 1,385 |
| Computer & Office Equipment | 1,994 | 0 | 2,536 | 172 | 700 | 528 |
| Office Supplies | 453 | 36 | 513 | 356 | 600 | 244 |
| Travel & Professional Developm | 200 | 490 | 173 | 245 | 300 | 55 |
| Professional Services | 6,298 | 6,437 | 7,420 | 0 | 0 | 0 |
| Total Materials and Services | 169,843 | 131,403 | 137,029 | 37,304 | 51,413 | 14,109 |
| Capital Outlay | | | | | | |
| Machinery & Equipment | 11,299 | 0 | 0 | 0 | 0 | 0 |
| Building & Park Improvement | 93,940 | 8,464 | 59,781 | 0 | 0 | 0 |
| Capital Projects | 0 | 23,440 | 0 | 0 | 0 | 0 |
| Total Capital Outlay | 105,239 | 31,904 | 59,781 | 0 | 0 | 0 |
| Total Expenditures | 367,486 | 296,978 | 335,055 | 154,166 | 150,817 | (3,348) |
| Net Revenue Over/(Under) Expenditures | (99,638) | (144,358) | (169,270) | (103,823) | (104,951) | (1,128) |

Desert Recreation District

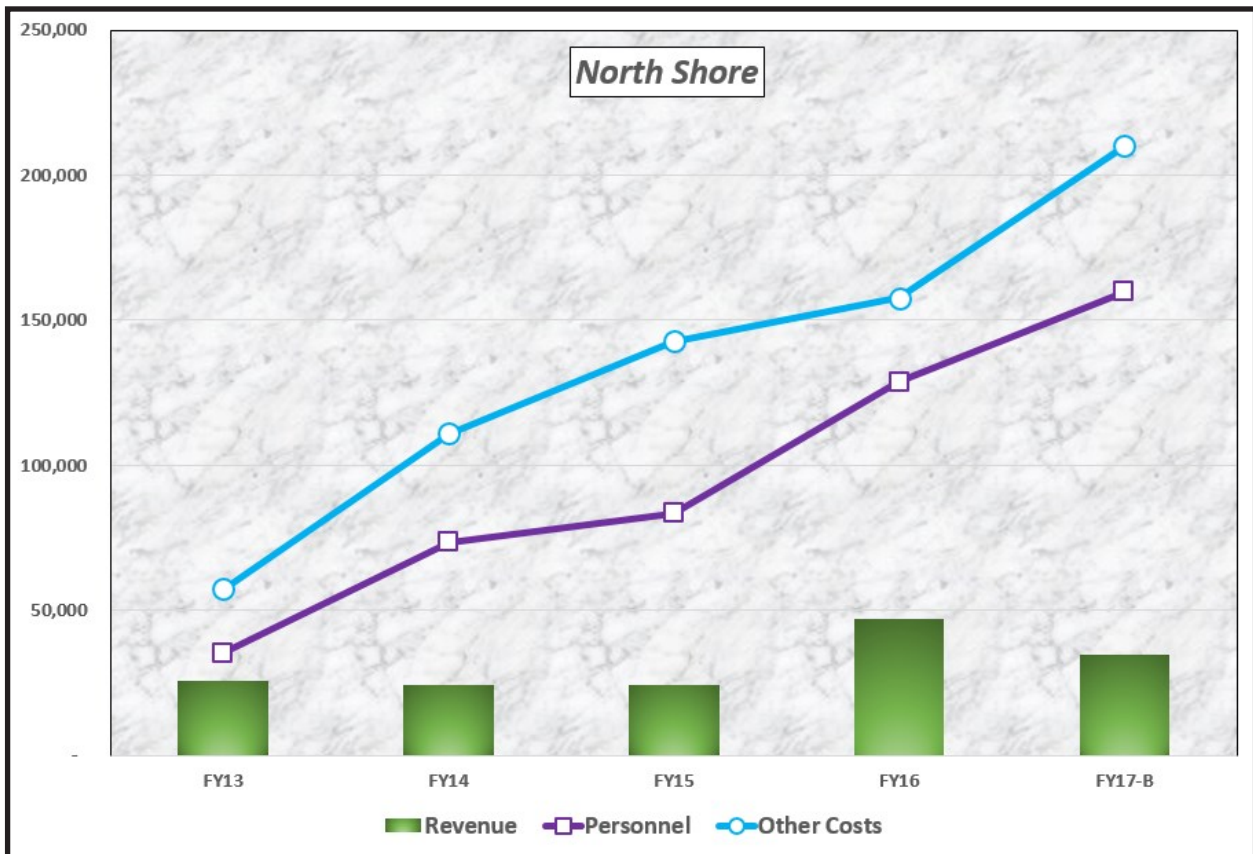
7.207 North Shore Division

The North Shore Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the North Shore Beach and Yacht Club. This facility is owned by the County of Riverside and is operated by the District. This Division is funded entirely through the Unrestricted General Fund.

After a completed renovation in FY2016, the new North Shore Fitness Center is open for business. The community was in need of these services and now they have a complete exercise room for weight training, cardio, free weights, and more. All while enjoying the view of the Salton Sea. This is the only gym in all of inland SoCal that has a water view.

| Authorized Positions (FTEs) | Full-time | Part-time |
|--------------------------------|-------------|-------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 0.72 |
| Recreation Leader | | 2.74 |
| Instructor | | 0.13 |
| | <u>0.75</u> | <u>3.59</u> |

Major developments are coming to North Shore in FY2017. The new North Shore community Park is scheduled for construction. This 5 acre park will offer a soccer field, an amphitheater for performing arts, walking trails, and room for a Farmer’s Market. It will be a delightful addition to the community. The park will also feature desert plantings and a basin to assist with flood control .



Community Services— North Shore Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 8,165 | 11,951 | 10,568 | 19,516 | 8,880 | (10,636) |
| Special & External Event Charg | 226 | 0 | 0 | 0 | 0 | 0 |
| Rents & Royalties | 0 | 0 | 0 | 2,135 | 1,800 | (335) |
| Concessions | 0 | 0 | 0 | 112 | 0 | (112) |
| Total Unrestricted | <u>8,391</u> | <u>11,951</u> | <u>10,568</u> | <u>21,762</u> | <u>10,680</u> | <u>(11,082)</u> |
| Restricted | | | | | | |
| Intergovernmental Charges | 5,511 | 0 | 0 | 0 | 0 | 0 |
| Grants & Donations | 11,500 | 12,353 | 13,716 | 25,043 | 23,916 | (1,127) |
| Total Restricted | <u>17,011</u> | <u>12,353</u> | <u>13,716</u> | <u>25,043</u> | <u>23,916</u> | <u>(1,127)</u> |
| Total Revenues | <u>25,402</u> | <u>24,303</u> | <u>24,284</u> | <u>46,805</u> | <u>34,596</u> | <u>(12,209)</u> |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 1,424 | 3,467 | 4,557 | 6,037 | 8,555 | 2,518 |
| Full Time Retirement | 0 | 2,584 | 3,144 | 3,690 | 3,603 | (87) |
| Medical | 0 | 10,611 | 10,351 | 12,438 | 7,330 | (5,109) |
| Workers Compensation | 1,071 | 2,193 | 2,574 | 5,719 | 4,532 | (1,188) |
| Full Time Salaries | 0 | 27,646 | 27,293 | 33,433 | 36,032 | 2,599 |
| Part Time Salaries | 31,546 | 26,016 | 34,267 | 64,825 | 96,201 | 31,376 |
| Part Time Pension | 1,164 | 983 | 1,280 | 2,515 | 3,608 | 1,093 |
| Total Personnel Expense | <u>35,205</u> | <u>73,499</u> | <u>83,466</u> | <u>128,657</u> | <u>159,860</u> | <u>31,203</u> |
| Materials and Services | | | | | | |
| Communications | 291 | 72 | 85 | 4,520 | 9,540 | 5,020 |
| Materials & Supplies | 2,484 | 6,690 | 3,838 | 15,396 | 18,540 | 3,144 |
| Uniforms | 126 | 44 | 225 | 150 | 840 | 690 |
| General Services | 17,225 | 26,143 | 28,124 | 2,573 | 2,100 | (473) |
| Utilities | 607 | 559 | 571 | 0 | 0 | 0 |
| Repair & Maintenance | 0 | 0 | 0 | 0 | 4,500 | 4,500 |
| Minor Equipment | 0 | 3,633 | 0 | 4,017 | 9,475 | 5,458 |
| Fleet Vehicles | 1,184 | 133 | 436 | 735 | 2,450 | 1,715 |
| Special Fees | 110 | 115 | 449 | 960 | 827 | (133) |
| Computer & Office Equipment | 0 | 0 | 0 | 379 | 300 | (79) |
| Office Supplies | 0 | 0 | 0 | 0 | 1,200 | 1,200 |
| Travel & Professional Developm | 0 | 0 | 0 | 400 | 400 | 0 |
| Total Materials and Services | <u>22,027</u> | <u>37,388</u> | <u>33,728</u> | <u>29,130</u> | <u>50,172</u> | <u>21,043</u> |
| Capital Outlay | | | | | | |
| Building & Park Improvement | 0 | 0 | 25,554 | 0 | 0 | 0 |
| Total Capital Outlay | <u>0</u> | <u>0</u> | <u>25,554</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>57,232</u> | <u>110,886</u> | <u>142,748</u> | <u>157,787</u> | <u>210,032</u> | <u>52,245</u> |
| Net Revenue Over/(Under) Expenditures | <u>(31,829)</u> | <u>(86,583)</u> | <u>(118,464)</u> | <u>(110,982)</u> | <u>(175,436)</u> | <u>(64,454)</u> |

7.208 Oasis Division

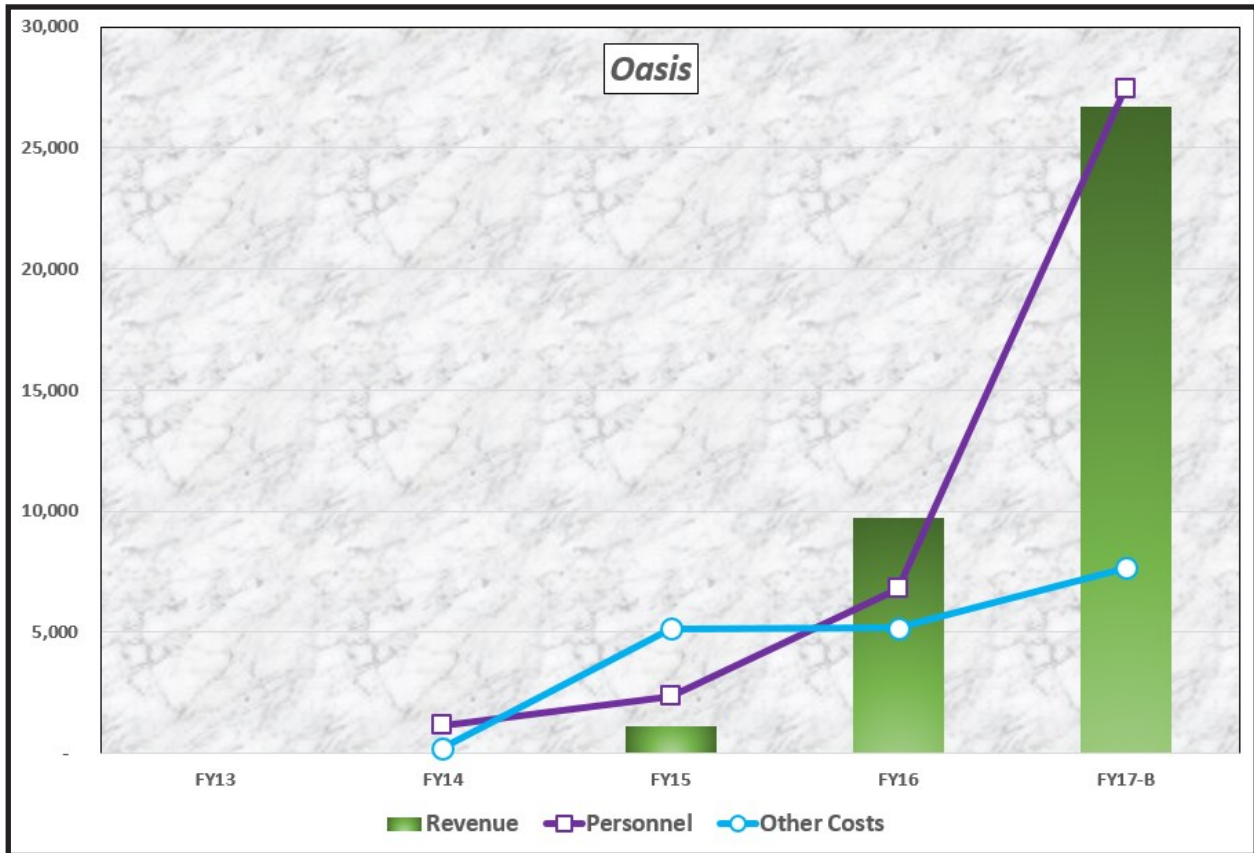
The Oasis Division is responsible for the planning, scheduling and staffing of all activities, special events. Team Members of the Oasis Division report to the Eastern Region Supervisor. Oasis is a very small community of about 7000 people, 42% of whom are under 18. This Division is funded entirely through the Unrestricted General Fund.

During the school breaks in the Winter, Spring, and Summer, the District hosts a drop in program where kids can enjoy arts & crafts, group-based games, and much more. An After School program is run for children who reside within the Mountain View Estates mobile home park. This free program helps kids with homework, reading assistance, other enrichment activities, arts & crafts and a light snack.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Sr Recreation Leader | | 0.12 |
| Recreation Leader | | 0.19 |
| | - | <u>0.31</u> |

ASES Programs are offered at Mtn. View Estates and are budgeted in the ASES budget on p. 97.

A temporary soccer field will be built in Oasis during the summer of 2016. This is in direct response to the community’s request for active space for their kids. This field is temporary as a brand new park is planned for. Design of this new space is included in the FY2017 budget.



Community Services— Oasis Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 0 | 0 | 229 | 6,036 | 24,000 | 17,964 |
| Total Unrestricted | 0 | 0 | 229 | 6,036 | 24,000 | 17,964 |
| Restricted | | | | | | |
| Grants & Donations | 0 | 0 | 200 | 3,700 | 2,684 | (1,016) |
| Total Restricted | 0 | 0 | 200 | 3,700 | 2,684 | (1,016) |
| Capital Revenues | | | | | | |
| Developer Fees | 0 | 0 | 660 | 0 | 0 | 0 |
| Total Capital Revenues | 0 | 0 | 660 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 1,089 | 9,736 | 26,684 | 16,947 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 0 | 65 | 116 | 453 | 1,579 | 1,126 |
| Workers Compensation | 0 | 17 | 157 | 237 | 828 | 591 |
| Part Time Salaries | 0 | 1,043 | 2,005 | 5,978 | 24,160 | 18,182 |
| Part Time Pension | 0 | 39 | 71 | 137 | 906 | 769 |
| Total Personnel Expense | 0 | 1,164 | 2,349 | 6,805 | 27,473 | 20,669 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 0 | 261 | 600 | 339 |
| Materials & Supplies | 0 | 208 | 928 | 4,116 | 4,300 | 184 |
| Uniforms | 0 | 0 | 0 | 0 | 150 | 150 |
| General Services | 0 | 0 | 0 | 0 | 740 | 740 |
| Fleet Vehicles | 0 | 0 | 0 | 14 | 825 | 811 |
| Special Fees | 0 | 0 | 0 | 775 | 1,050 | 275 |
| Total Materials and Services | 0 | 208 | 928 | 5,166 | 7,665 | 2,499 |
| Capital Outlay | | | | | | |
| Building & Park Improvement | 0 | 0 | 3,530 | 0 | 0 | 0 |
| Land | 0 | 0 | 700 | 0 | 0 | 0 |
| Total Capital Outlay | 0 | 0 | 4,230 | 0 | 0 | 0 |
| Total Expenditures | 0 | 1,372 | 7,507 | 11,971 | 35,138 | 23,167 |
| Net Revenue Over/(Under) Expenditures | 0 | (1,372) | (6,417) | (2,235) | (8,455) | (6,220) |

Desert Recreation District

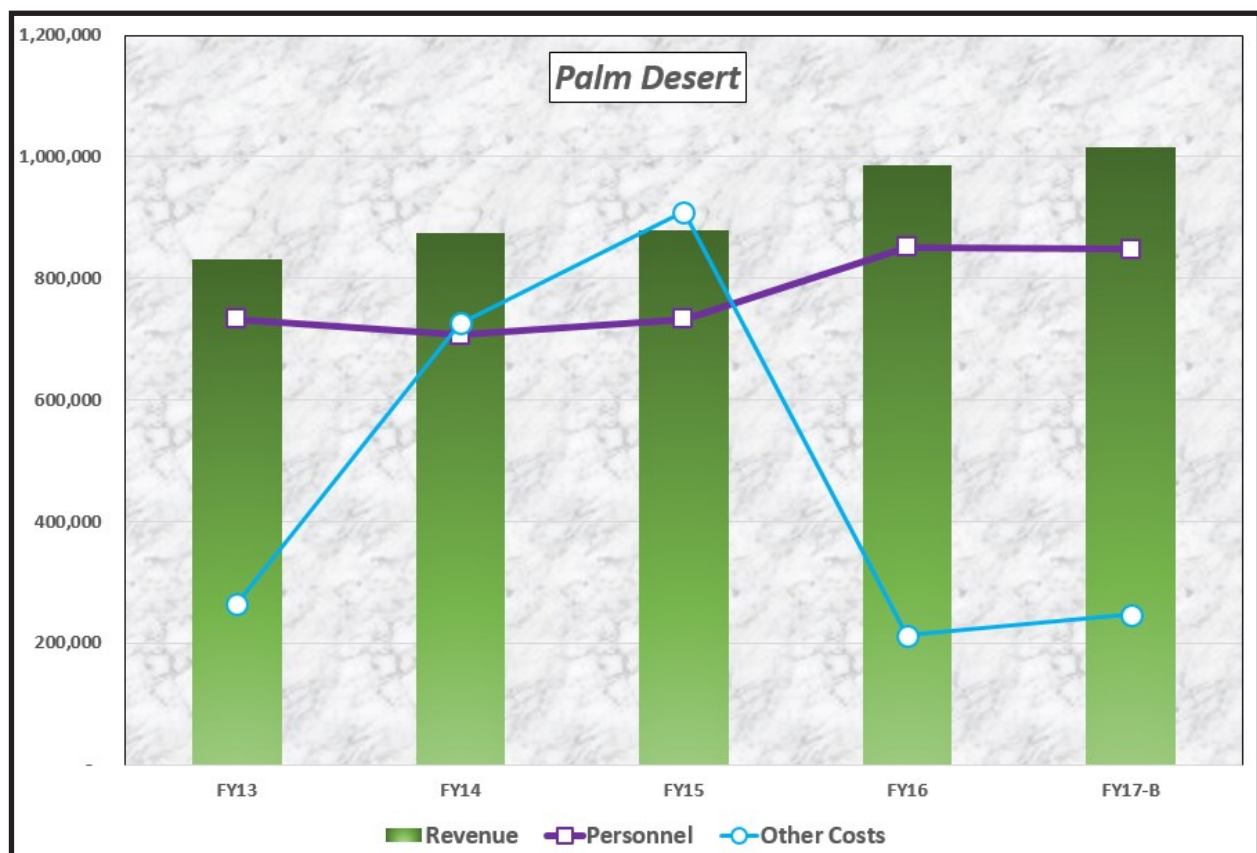
7.209 Palm Desert Division

The Palm Desert Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Palm Desert Community Center and all other parks and facilities owned by the City of Palm Desert and managed by the District. Some services rendered by this division are contracted for by the City of Palm Desert such as Desert Willow Membership and park reservations. The activities of this division are financed through the Unrestricted General Fund.

Pickleball is one of the most popular indoor activities with the Palm Desert residents. This slower version of tennis is so cool to watch, even when you are 80 years old! Basketball is huge, too, but more unusual offerings like “cooking and concert” is a standing room only event. Teen driving lessons are an important skill-building program for the community. Boot camp fitness classes are offered over at Freedom Park. ASES Programs are offered 4 locations throughout the City and are budgeted in the ASES budget on p. 97.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.20 | |
| Community Services Coordinator | 1.00 | |
| Sr Recreation Leader | | 3.64 |
| Recreation Leader | | 5.47 |
| Park Ambassador | 2.00 | 1.74 |
| Support Representative | 1.00 | |
| Clerk | | 0.13 |
| Instructor | | 0.07 |
| Custodian | 2.00 | 0.03 |
| | <u>6.20</u> | <u>11.08</u> |

Renovations are coming soon, to include a dedicated space for a licensed daycare facility, and major changes to the fitness room and reception areas. Construction is slated for FY2017.



Community Services— Palm Desert Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 324,308 | 419,604 | 419,495 | 440,564 | 450,471 | 9,906 |
| Special & External Event Charge | 340 | 1,785 | 2,135 | 1,340 | 1,700 | 360 |
| Rents & Royalties | 44,375 | 4,144 | 9,338 | 12,477 | 6,000 | (6,477) |
| Concessions | 10,575 | 10,555 | 13,420 | 13,205 | 12,000 | (1,205) |
| Total Unrestricted | 379,597 | 436,087 | 444,389 | 467,586 | 470,171 | 2,585 |
| Restricted | | | | | | |
| Intergovernmental Charges | 74,188 | 438,044 | 432,656 | 516,517 | 544,347 | 27,830 |
| Intergovernmental services | 365,342 | 0 | 0 | 0 | 0 | 0 |
| Donated Registration Fees | 2,790 | 0 | 803 | 0 | 0 | 0 |
| Grants & Donations | 28,446 | 335 | 1,693 | 1,290 | 300 | (990) |
| Total Restricted | 470,766 | 438,379 | 435,151 | 517,807 | 544,647 | 26,840 |
| Total Revenues | 850,363 | 874,467 | 879,540 | 985,393 | 1,014,818 | 29,425 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 33,200 | 33,642 | 37,725 | 38,747 | 43,956 | 5,209 |
| Full Time Retirement | 21,671 | 24,558 | 28,778 | 28,398 | 26,941 | (1,457) |
| Medical | 80,137 | 83,799 | 85,174 | 101,227 | 83,886 | (17,341) |
| Workers Compensation | 29,562 | 30,267 | 35,245 | 43,798 | 31,884 | (11,913) |
| Full Time Salaries | 217,611 | 238,435 | 242,365 | 272,604 | 269,407 | (3,197) |
| Part Time Salaries | 339,073 | 285,199 | 293,165 | 353,099 | 378,118 | 25,019 |
| Part Time Pension | 12,192 | 11,184 | 11,001 | 13,232 | 14,179 | 947 |
| Total Personnel Expense | 733,445 | 707,084 | 733,453 | 851,104 | 848,372 | (2,732) |
| Materials and Services | | | | | | |
| Communications | 11,365 | 9,661 | 10,839 | 10,806 | 14,280 | 3,474 |
| Facility Rentals | 6,666 | 8,072 | 5,421 | 7,343 | 10,053 | 2,710 |
| Equipment Rentals | 3,945 | 3,994 | 4,083 | 3,489 | 5,400 | 1,911 |
| Materials & Supplies | 59,720 | 53,656 | 60,834 | 72,617 | 77,352 | 4,735 |
| Uniforms | 706 | 1,405 | 1,502 | 1,901 | 3,964 | 2,063 |
| General Services | 51,048 | 52,236 | 67,223 | 69,643 | 77,535 | 7,891 |
| Utilities | 62,894 | 57,261 | 67,144 | 0 | 0 | 0 |
| Repair & Maintenance | 18,397 | 19,854 | 25,870 | 9,280 | 12,000 | 2,720 |
| Minor Equipment | 5,715 | 0 | 7,271 | 267 | 2,075 | 1,808 |
| Fleet Vehicles | 16,614 | 12,345 | 12,236 | 12,184 | 15,450 | 3,266 |
| Special Fees | 17,649 | 14,646 | 15,391 | 19,389 | 19,415 | 26 |
| Computer & Office Equipment | 2,660 | 0 | 1,300 | 648 | 1,000 | 352 |
| Office Supplies | 5,158 | 3,484 | 2,423 | 3,442 | 3,950 | 508 |
| Travel & Professional Developm | 2,154 | 650 | 135 | 1,284 | 4,125 | 2,841 |
| Total Materials and Services | 264,693 | 237,265 | 281,672 | 212,294 | 246,598 | 34,304 |
| Capital Outlay | | | | | | |
| Building & Park Improvement | 0 | 488,394 | 627,251 | 0 | 0 | 0 |
| Total Capital Outlay | 0 | 488,394 | 627,251 | 0 | 0 | 0 |
| Total Expenditures | 998,139 | 1,432,743 | 1,642,375 | 1,063,398 | 1,094,970 | 31,572 |
| Net Revenue Over/(Under) Expenditures | (147,775) | (558,276) | (762,835) | (78,005) | (80,153) | (2,147) |

Desert Recreation District

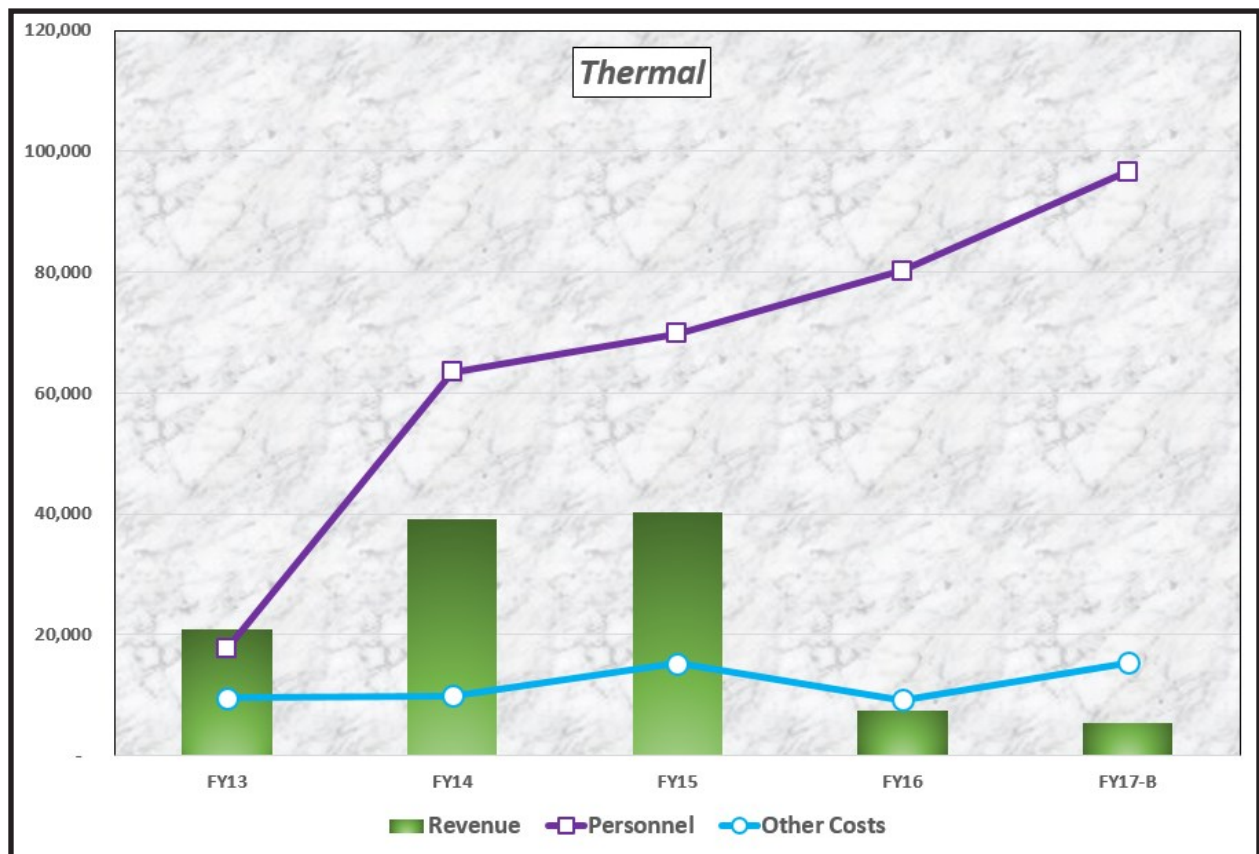
7.210 Thermal Division

The Thermal Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Jerry Rumonds’ Senior & Community Center. Team Members of the Thermal Center Division report up to the Eastern Region Supervisor. This facility is owned by the County of Riverside and operated by the District. This Division is funded through the Districts Unrestricted General Fund.

A daily Senior Program is enjoyed by locals to play bingo, fitness and crochet classes, all leading up to a hot lunch. This is offered free of charge. Project L.E.A.D. runs Monday to Thursday after school until 6 PM. Kids receive help with homework, reading skills assistance, arts and crafts and snacks. Children from Thermal can participate for free.

| Authorized Positions (FTEs) | Full-time | Part-time |
|--------------------------------|-------------|-------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 0.81 |
| Recreation Leader | | 0.17 |
| Instructor | | 0.04 |
| | <u>0.75</u> | <u>1.02</u> |

Funds are included in the FY2017 budget to acquire land in the Town of Thermal for construction of a future park.



Community Services— Thermal Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 0 | 940 | 1,620 | 17 | 0 | (17) |
| Total Unrestricted | 0 | 940 | 1,620 | 17 | 0 | (17) |
| Restricted | | | | | | |
| Intergovernmental Charges | 0 | 0 | 0 | 181 | 2,950 | 2,769 |
| Grants & Donations | 20,200 | 32,946 | 38,721 | 7,226 | 2,384 | (4,842) |
| Total Restricted | 20,200 | 32,946 | 38,721 | 7,407 | 5,334 | (2,073) |
| Capital Revenues | | | | | | |
| Developer Fees | 699 | 5,113 | 0 | 0 | 0 | 0 |
| Total Capital Revenues | 699 | 5,113 | 0 | 0 | 0 | 0 |
| Total Revenues | 20,899 | 38,999 | 40,342 | 7,424 | 5,334 | (2,090) |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 737 | 2,650 | 3,335 | 3,129 | 5,177 | 2,048 |
| Full Time Retirement | 0 | 1,947 | 2,424 | 2,871 | 3,596 | 724 |
| Medical | 0 | 11,466 | 9,284 | 11,555 | 9,470 | (2,084) |
| Workers Compensation | 654 | 1,617 | 1,925 | 4,093 | 2,549 | (1,545) |
| Full Time Salaries | 0 | 21,987 | 20,958 | 21,105 | 35,955 | 14,850 |
| Part Time Salaries | 15,816 | 22,871 | 30,705 | 36,199 | 38,412 | 2,213 |
| Part Time Pension | 545 | 901 | 1,148 | 1,269 | 1,440 | 171 |
| Total Personnel Expense | 17,752 | 63,439 | 69,778 | 80,222 | 96,599 | 16,377 |
| Materials and Services | | | | | | |
| Communications | 519 | 530 | 0 | 18 | 240 | 222 |
| Materials & Supplies | 4,291 | 6,510 | 10,102 | 7,076 | 9,100 | 2,024 |
| Uniforms | 0 | 0 | 150 | 140 | 270 | 130 |
| General Services | 757 | 2,393 | 1,348 | 336 | 1,740 | 1,404 |
| Minor Equipment | 1,367 | 0 | 279 | 0 | 500 | 500 |
| Fleet Vehicles | 581 | 438 | 697 | 499 | 1,600 | 1,101 |
| Special Fees | 0 | 8 | 447 | 800 | 1,050 | 250 |
| Computer & Office Equipment | 2,030 | 0 | 2,245 | 12 | 300 | 288 |
| Office Supplies | 0 | 0 | 0 | 282 | 500 | 218 |
| Total Materials and Services | 9,544 | 9,877 | 15,267 | 9,164 | 15,300 | 6,136 |
| Total Expenditures | 27,296 | 73,316 | 85,046 | 89,385 | 111,899 | 22,513 |
| Net Revenue Over/(Under) Expenditures | (6,397) | (34,317) | (44,704) | (81,962) | (106,565) | (24,603) |

Desert Recreation District

7.211 Thousand Palms Division

The Thousand Palms Division is responsible for the planning, scheduling and staffing of all activities, special events and facility use in the Thousand Palms Community Center and Park. The District owns all improvements on the land leased from Palm Springs Unified School District. The activities of this division are financed through a combination of Assessment District 97-1 and the Unrestricted General Fund.

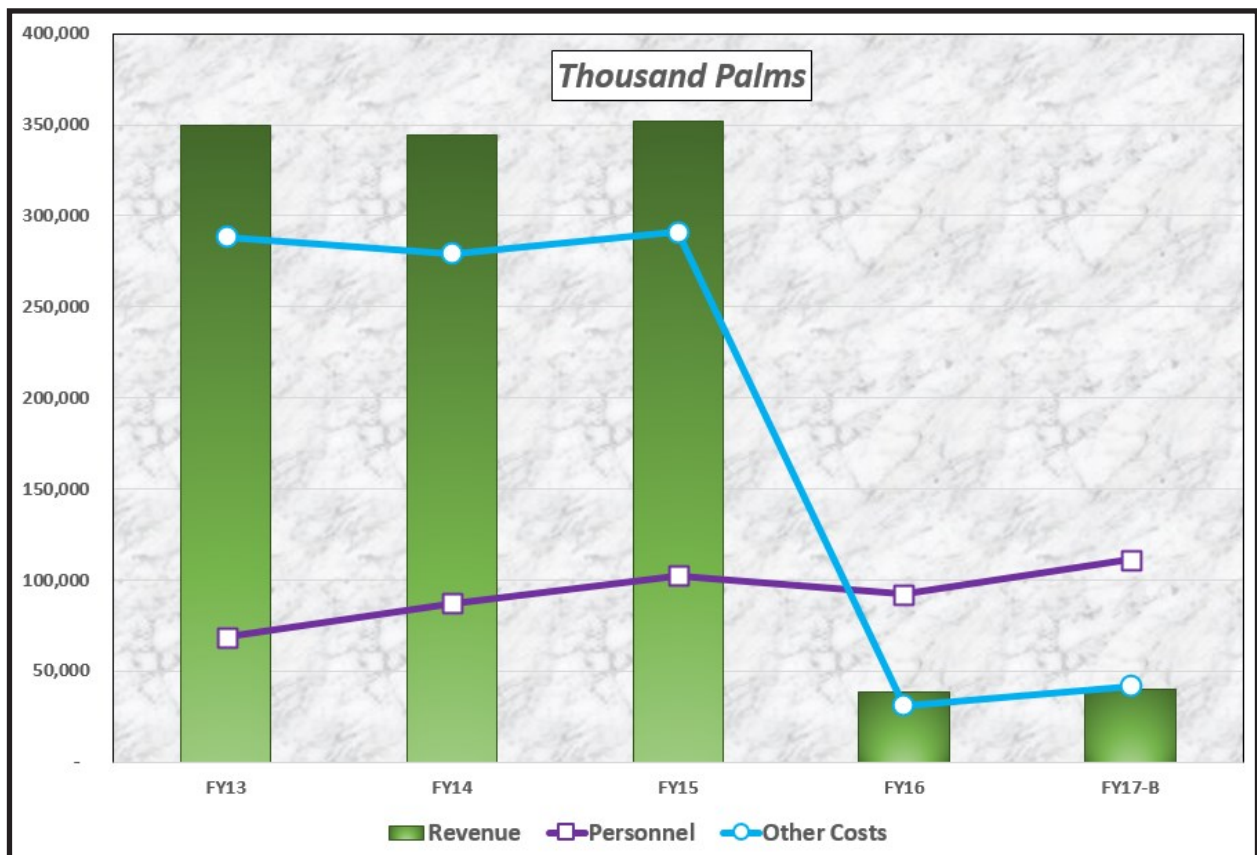
Beginning and advanced Tae Kwon Do classes are a main attraction in Thousand Palms. The ever-popular Zumba exercise class is always in demand.

Movies in the Park is a feature in this community for outdoor family fun.

Our Adaptive/Therapeutic Sports program is offered free of charge to all adults with disabilities. Regardless of the type or degree of impairment, adults can fully participate in their own strength building plan and also build their self-confidence.

Improvements to this facility in FY2017 include kitchen renovations and flooring replacements.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.25 | |
| Community Services Coordinator | 0.50 | |
| Sr Recreation Leader | | 0.06 |
| Recreation Leader | | 0.47 |
| Custodian | | 0.21 |
| | <u>0.75</u> | <u>0.74</u> |



Community Services—Thousand Palms Division

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 28,591 | 22,691 | 23,193 | 17,435 | 18,460 | 1,026 |
| Rents & Royalties | 22,721 | 18,448 | 20,843 | 19,822 | 16,390 | (3,432) |
| Total Unrestricted | 51,311 | 41,139 | 44,036 | 37,257 | 34,850 | (2,407) |
| Restricted | | | | | | |
| Special Assessments | 298,349 | 303,218 | 307,204 | 0 | 0 | 0 |
| Grants & Donations | 0 | 0 | 500 | 916 | 5,000 | 4,084 |
| Total Restricted | 298,349 | 303,218 | 307,704 | 916 | 5,000 | 4,084 |
| Capital Revenues | | | | | | |
| Developer Fees | 6,580 | 0 | 0 | 0 | 0 | 0 |
| Capital Grants | 764,100 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Revenues | 770,680 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 1,120,341 | 344,357 | 351,740 | 38,172 | 39,850 | 1,678 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 3,130 | 4,317 | 5,613 | 4,663 | 7,029 | 2,366 |
| Full Time Retirement | 3,723 | 5,339 | 3,711 | 3,296 | 6,004 | 2,708 |
| Medical | 18,191 | 18,999 | 17,105 | 13,565 | 12,608 | (956) |
| Workers Compensation | 1,771 | 2,894 | 5,570 | 5,715 | 4,588 | (1,127) |
| Full Time Salaries | 29,342 | 41,854 | 46,376 | 44,882 | 60,036 | 15,154 |
| Part Time Salaries | 11,916 | 12,996 | 23,045 | 19,234 | 19,945 | 712 |
| Part Time Pension | 430 | 501 | 790 | 654 | 748 | 94 |
| Total Personnel Expense | 68,502 | 86,900 | 102,210 | 92,009 | 110,958 | 18,949 |
| Materials and Services | | | | | | |
| Communications | 7,944 | 9,099 | 10,399 | 9,222 | 9,720 | 498 |
| Materials & Supplies | 11,839 | 17,883 | 14,232 | 2,112 | 4,200 | 2,088 |
| Uniforms | 94 | 166 | 84 | 0 | 100 | 100 |
| General Services | 126,809 | 135,306 | 134,928 | 14,217 | 20,147 | 5,930 |
| Utilities | 99,847 | 94,080 | 103,660 | 0 | 0 | 0 |
| Repair & Maintenance | 17,297 | 5,562 | 5,126 | 527 | 400 | (127) |
| Minor Equipment | 10,261 | 3,312 | 1,231 | 0 | 1,700 | 1,700 |
| Fleet Vehicles | 834 | 696 | 829 | 856 | 540 | (316) |
| Special Fees | 1,443 | 814 | 906 | 2,613 | 3,170 | 557 |
| Computer & Office Equipment | 246 | 0 | 6,681 | 1,085 | 300 | (785) |
| Office Supplies | 244 | 462 | 795 | 424 | 600 | 176 |
| Travel & Professional Developm | 0 | 0 | 0 | 30 | 500 | 470 |
| Professional Services | 11,458 | 11,805 | 12,145 | 0 | 0 | 0 |
| Total Materials and Services | 288,315 | 279,185 | 291,016 | 31,086 | 41,377 | 10,291 |
| Total Expenditures | 356,817 | 366,085 | 393,225 | 123,095 | 152,335 | 29,240 |
| Net Revenue Over/(Under) Expenditures | 763,523 | (21,728) | (41,485) | (84,923) | (112,485) | (27,562) |

Desert Recreation District

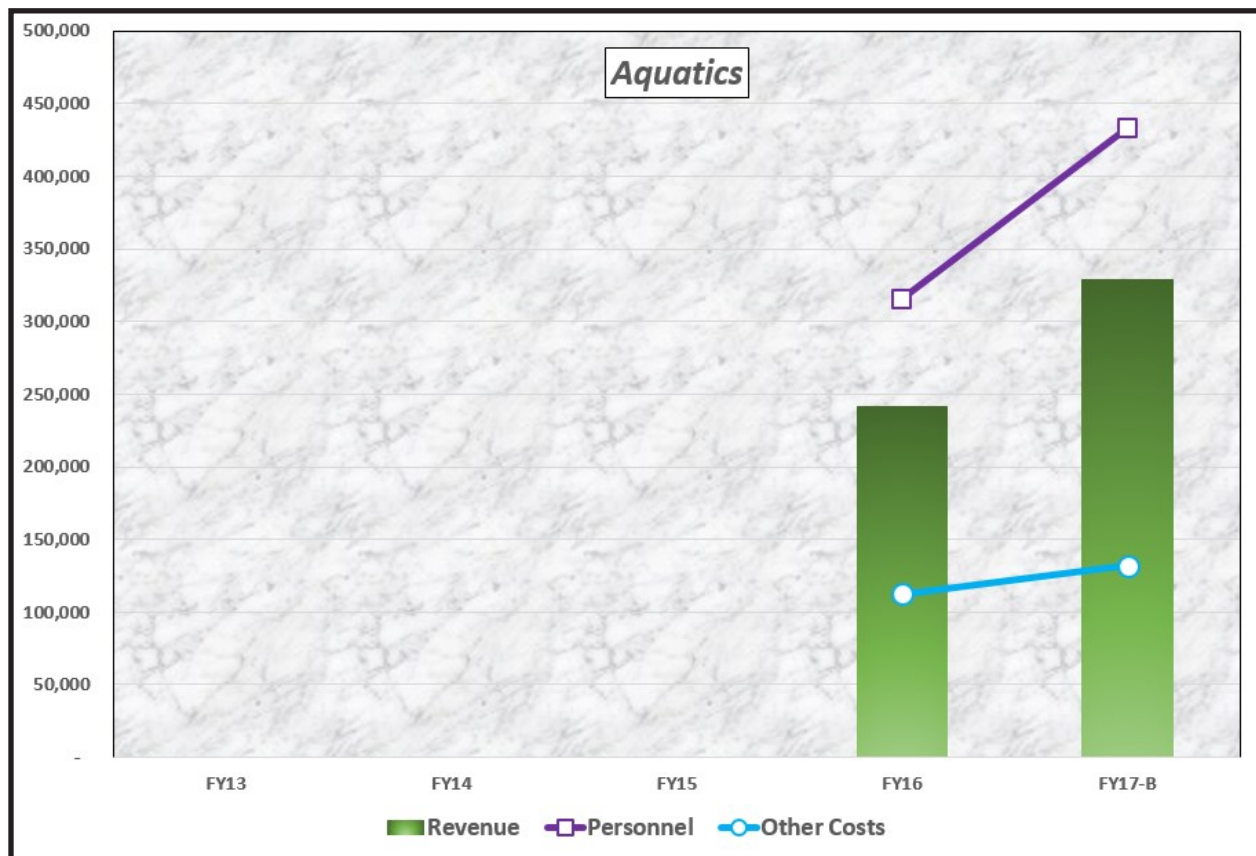
7.212 Aquatics Program

The Aquatics Division is responsible for the planning, scheduling, evaluation and supervision of all District aquatic facilities and activities including public swimming, swimming instruction, special events, pool rentals and maintenance. This division maintains and operates Mecca Pool and Pawley Pool and operates Bagdouma Pool. This division is funded through the District’s Unrestricted General Fund. Aquatics has been budgeted as its own stand alone program since FY2016.

In the desert, nothing is more important than finding creative ways to stay fit and cool. Water aerobics are an essential method to do both, and are offered. Critical swim lessons are offered as young as 18 months up to 14 years. Our Ready, Set, Swim program is receiving excellent reviews and is being expanded. The District offers lifeguard training courses to our new team members. Water polo is a high-energy game of wet and wild fun.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Supervisor | 0.60 | |
| Aquatics Specialist | 1.00 | |
| Sr Recreation Leader | | 0.03 |
| Recreation Leader | | 0.86 |
| Lifeguard | | 4.72 |
| Pool Manager | | 1.78 |
| Pool Technician | | 0.16 |
| Swim Instructor | | 3.48 |
| Clerk | | 0.05 |
| | <u>1.60</u> | <u>11.08</u> |

Pawley Pool is currently in design for a brand new facility to be built within the next 18 months, and will replace a facility that is over 50 years old.



Community Services— Aquatics Program

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 0 | 0 | 0 | 79,312 | 76,500 | (2,812) |
| Rents & Royalties | 0 | 0 | 0 | 9,568 | 12,060 | 2,493 |
| Concessions | 0 | 0 | 0 | 845 | 2,500 | 1,656 |
| Total Unrestricted | 0 | 0 | 0 | 89,724 | 91,060 | 1,336 |
| Restricted | | | | | | |
| Intergovernmental Charges | 0 | 0 | 0 | 97,949 | 189,292 | 91,343 |
| Donated Registration Fees | 0 | 0 | 0 | 53,325 | 47,888 | (5,437) |
| Total Restricted | 0 | 0 | 0 | 151,274 | 237,180 | 85,905 |
| Total Revenues | 0 | 0 | 0 | 240,999 | 328,240 | 87,241 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 0 | 0 | 0 | 18,111 | 26,448 | 8,336 |
| Full Time Retirement | 0 | 0 | 0 | 0 | 8,574 | 8,574 |
| Medical | 0 | 0 | 0 | 40 | 19,610 | 19,570 |
| Workers Compensation | 0 | 0 | 0 | 14,412 | 12,942 | (1,470) |
| Full Time Salaries | 0 | 0 | 0 | 8,738 | 85,738 | 77,000 |
| Part Time Salaries | 0 | 0 | 0 | 264,320 | 269,667 | 5,348 |
| Part Time Pension | 0 | 0 | 0 | 9,645 | 10,113 | 467 |
| Total Personnel Expense | 0 | 0 | 0 | 315,266 | 433,091 | 117,825 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 0 | 8,209 | 9,480 | 1,271 |
| Facility Rentals | 0 | 0 | 0 | 10,700 | 27,000 | 16,300 |
| Materials & Supplies | 0 | 0 | 0 | 41,894 | 35,718 | (6,175) |
| Uniforms | 0 | 0 | 0 | 2,510 | 4,842 | 2,331 |
| General Services | 0 | 0 | 0 | 21,051 | 24,452 | 3,401 |
| Repair & Maintenance | 0 | 0 | 0 | 16,543 | 10,500 | (6,043) |
| Minor Equipment | 0 | 0 | 0 | 0 | 1,500 | 1,500 |
| Fleet Vehicles | 0 | 0 | 0 | 3,348 | 3,650 | 302 |
| Special Fees | 0 | 0 | 0 | 7,400 | 9,311 | 1,912 |
| Computer & Office Equipment | 0 | 0 | 0 | 152 | 300 | 148 |
| Office Supplies | 0 | 0 | 0 | 629 | 1,225 | 596 |
| Travel & Professional Developm | 0 | 0 | 0 | 99 | 3,750 | 3,651 |
| Total Materials and Services | 0 | 0 | 0 | 112,535 | 131,728 | 19,194 |
| Total Expenditures | 0 | 0 | 0 | 427,801 | 564,820 | 137,019 |
| Net Revenue Over/(Under) Expenditures | 0 | 0 | 0 | (186,802) | (236,580) | (49,778) |

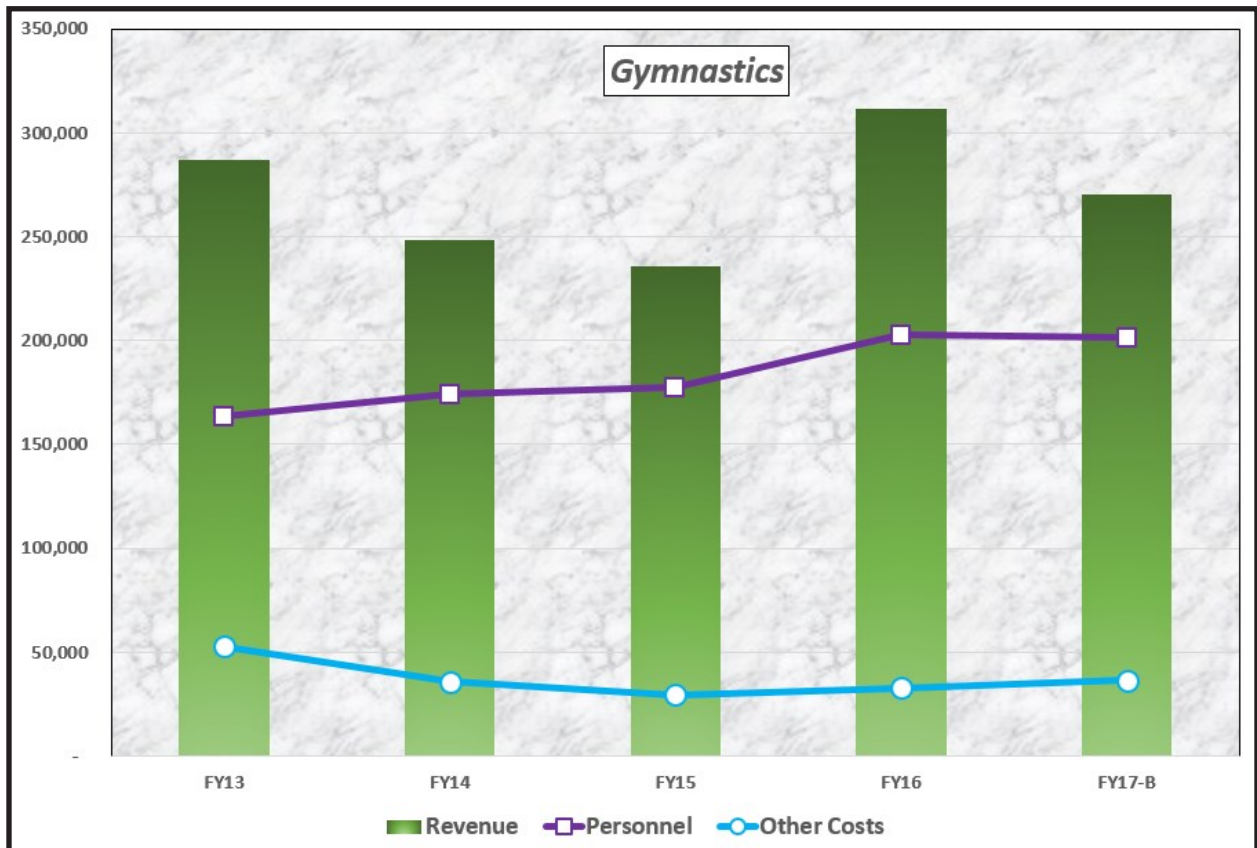
7.213 Gymnastics Program

The Gymnastics Program is one of the most sought after and successful of any Program the District offers. Demand cannot be met with the current staff or facility. The Gymnastics Academy is the only facility of its kind in the Coachella Valley and is housed in the Indio Community Center. This division is funded through the District’s Unrestricted General Fund.

Gymnastics is offered for all age levels and for girls and boys. As the only gymnastics class in the desert, the District must meet the needs of all residents. Classes start as young as 1 year old. Skills are taught for girls and boys in all Olympic events: vault, horizontal bar, parallel bars, pommel horse, floor, rings, and the high beam.

| Authorized Positions (FTEs) | Full-time | Part-time |
|-----------------------------|-----------|-----------|
| Gymnastics Specialist | 1.00 | |
| Instructor I | | 1.63 |
| Instructor II | | 1.86 |
| | 1.00 | 3.49 |

The District is investigating alternatives to expand our gymnastics facility as demand for the entire Indio campus is growing. Additional space is needed, and we are working in partnership with the City of Indio to find a solution. Construction is not imminent, but is a high priority.



Community Services— Gymnastics Program

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 256,340 | 226,286 | 214,990 | 290,855 | 250,000 | (40,855) |
| Special & External Event Charg | 25,512 | 19,100 | 16,088 | 18,343 | 19,000 | 657 |
| Misc Income | 0 | 0 | 0 | 136 | 0 | (136) |
| Sales | 4,812 | 2,887 | 1,461 | 1,905 | 1,500 | (405) |
| Total Unrestricted | 286,665 | 248,273 | 232,539 | 311,239 | 270,500 | (40,739) |
| Restricted | | | | | | |
| Donated Registration Fees | 197 | 0 | 2,012 | 0 | 0 | 0 |
| Grants & Donations | 0 | 0 | 950 | 0 | 0 | 0 |
| Total Restricted | 197 | 0 | 2,962 | 0 | 0 | 0 |
| Total Revenues | 286,862 | 248,273 | 235,501 | 311,239 | 270,500 | (40,739) |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 7,057 | 7,856 | 8,375 | 8,631 | 8,665 | 34 |
| Full Time Retirement | 4,305 | 4,424 | 5,838 | 6,228 | 5,686 | (542) |
| Medical | 12,225 | 13,066 | 13,360 | 16,365 | 15,683 | (681) |
| Workers Compensation | 5,473 | 5,274 | 6,617 | 7,745 | 5,545 | (2,200) |
| Full Time Salaries | 43,217 | 46,427 | 46,661 | 55,705 | 56,864 | 1,159 |
| Part Time Salaries | 87,999 | 93,367 | 93,068 | 103,999 | 104,950 | 951 |
| Part Time Pension | 3,132 | 3,651 | 3,494 | 3,931 | 3,936 | 5 |
| Total Personnel Expense | 163,407 | 174,064 | 177,413 | 202,604 | 201,330 | (1,274) |
| Materials and Services | | | | | | |
| Cost of Goods Sold | 3,586 | 1,684 | 994 | 514 | 1,000 | 486 |
| Communications | 1,176 | 0 | 0 | 0 | 0 | 0 |
| Materials & Supplies | 2,380 | 1,893 | 2,602 | 1,327 | 3,000 | 1,673 |
| Uniforms | 0 | 338 | 323 | 227 | 350 | 123 |
| General Services | 561 | 31 | 320 | 973 | 900 | (73) |
| Repair & Maintenance | 0 | 350 | 0 | 0 | 750 | 750 |
| Minor Equipment | 9,583 | 3,184 | 2,102 | 3,208 | 4,100 | 892 |
| Fleet Vehicles | 784 | 663 | 472 | 660 | 900 | 240 |
| Special Fees | 29,021 | 21,995 | 20,014 | 22,827 | 20,000 | (2,827) |
| Computer & Office Equipment | 1,137 | 861 | 0 | 0 | 500 | 500 |
| Office Supplies | 619 | 565 | 477 | 626 | 850 | 224 |
| Travel & Professional Developm | 3,832 | 4,344 | 2,014 | 2,354 | 4,200 | 1,846 |
| Total Materials and Services | 52,678 | 35,907 | 29,318 | 32,716 | 36,550 | 3,834 |
| Total Expenditures | 216,085 | 209,971 | 206,731 | 235,319 | 237,880 | 2,560 |
| Net Revenue Over/(Under) Expenditures | 70,776 | 38,301 | 28,770 | 75,919 | 32,620 | (43,299) |

Desert Recreation District

7.214 After School Education and Safety (ASES) Program

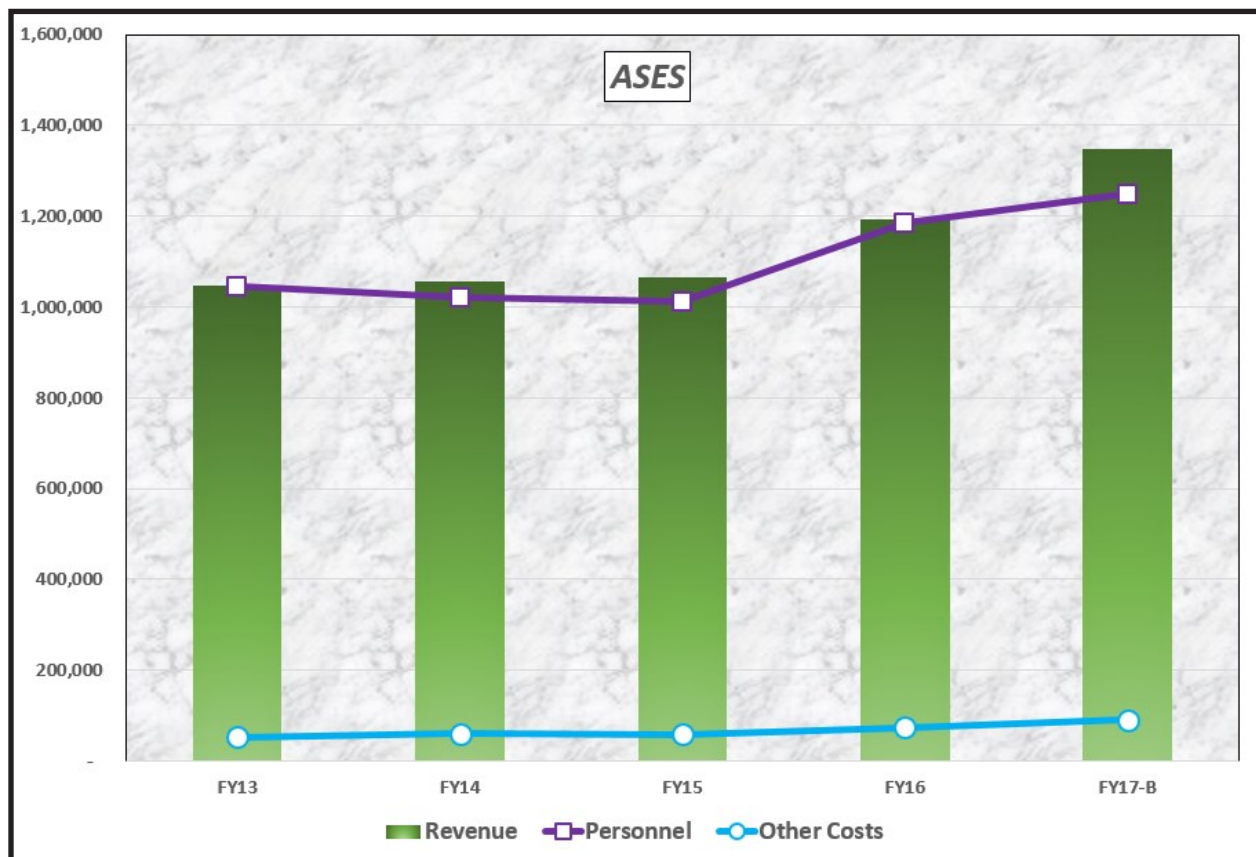
The After School Program Team is responsible for the planning, scheduling, evaluation and supervision of all ASES and Traditional After School Programs throughout the Desert Sands Unified School District. This division is funded through the District’s Unrestricted General Fund.

The ASES Program delivers a balance of extended day support for educational needs and physical and social interaction for elementary school students of working parents. The ASES Program is highly desirable for parents and registration is always a race to enter. The classes are that good.

| <i>Authorized Positions (FTEs)</i> | <i>Full-time</i> | <i>Part-time</i> |
|------------------------------------|------------------|------------------|
| Community Services Coordinator | 1.00 | |
| Sr. Recreation Leader | | 2.05 |
| Recreation Leader | | 2.73 |
| Recreation Specialist | | 0.62 |
| Sr. ParaEducator | | 7.04 |
| ParaEducator | | 22.34 |
| | <u>1.00</u> | <u>34.78</u> |

For FY2017, the District has been invited to our first Middle School with a goal of expanding into other Middle Schools.

The District operates ASES or Traditional After School programs in Palm Desert and La Quinta (4 sites each), Indio (15 sites), Oasis and Bermuda Dunes (1 site each). The budget on page 97 includes the total ASES Program revenues and expenses, regardless of where the Program is conducted.



Community Services — After School (ASES)

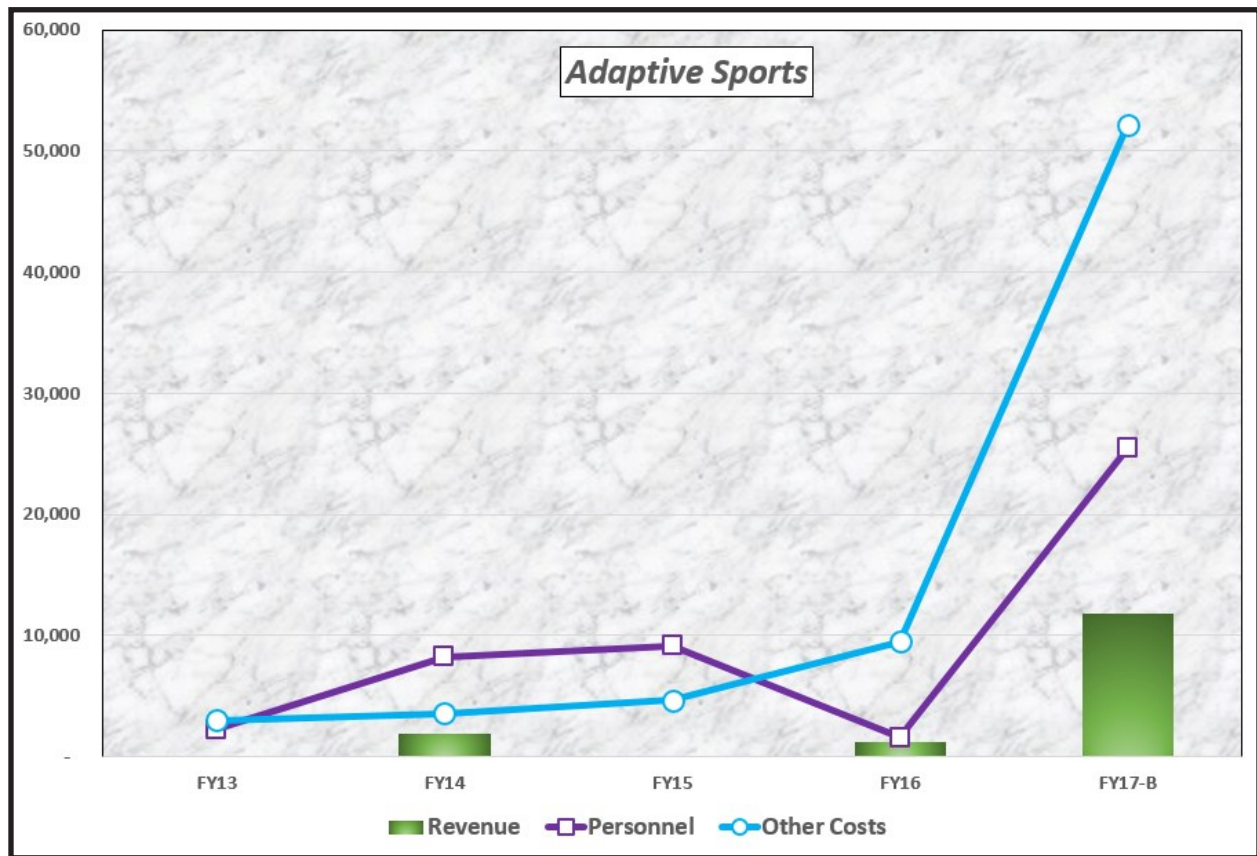
| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 173,376 | 245,168 | 255,253 | 275,686 | 304,991 | 29,305 |
| Total Unrestricted | 173,376 | 245,168 | 255,253 | 275,686 | 304,991 | 29,305 |
| Restricted | | | | | | |
| Intergovernmental Charges | 861,903 | 801,319 | 800,868 | 896,433 | 1,017,132 | 120,699 |
| Donated Registration Fees | 940 | 0 | 263 | 0 | 0 | 0 |
| Grants & Donations | 11,650 | 10,320 | 10,503 | 22,540 | 27,000 | 4,460 |
| Total Restricted | 874,493 | 811,639 | 811,634 | 918,973 | 1,044,132 | 125,159 |
| Total Revenues | 1,047,869 | 1,056,807 | 1,066,887 | 1,194,659 | 1,349,123 | 154,464 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 46,919 | 49,557 | 47,688 | 50,254 | 56,315 | 6,061 |
| Full Time Retirement | 5,092 | 1,634 | 6,764 | 7,417 | 5,995 | (1,422) |
| Medical | 21,692 | 25,567 | 27,046 | 28,793 | 22,958 | (5,835) |
| Workers Compensation | 36,855 | 34,645 | 33,226 | 45,359 | 37,282 | (8,078) |
| Full Time Salaries | 50,818 | 72,343 | 64,382 | 75,371 | 59,947 | (15,424) |
| Part Time Salaries | 851,837 | 807,009 | 801,619 | 943,780 | 1,027,929 | 84,149 |
| Part Time Pension | 31,761 | 30,230 | 30,456 | 34,548 | 38,547 | 3,999 |
| Total Personnel Expense | 1,044,975 | 1,020,986 | 1,011,180 | 1,185,523 | 1,248,973 | 63,450 |
| Materials and Services | | | | | | |
| Communications | 5,623 | 440 | 1,819 | 180 | 1,608 | 1,428 |
| Facility Rentals | 5,369 | 12,151 | 10,236 | 13,828 | 12,906 | (921) |
| Materials & Supplies | 22,620 | 26,633 | 25,191 | 35,356 | 43,316 | 7,960 |
| Uniforms | 2,889 | 2,946 | 3,283 | 3,914 | 4,521 | 606 |
| General Services | 3,709 | 0 | 105 | 265 | 1,900 | 1,635 |
| Minor Equipment | 260 | 3,633 | 1,895 | 2,330 | 8,460 | 6,130 |
| Fleet Vehicles | 1,094 | 712 | 544 | 585 | 2,733 | 2,148 |
| Special Fees | 5,074 | 8,278 | 9,968 | 11,065 | 8,730 | (2,335) |
| Office Supplies | 0 | 120 | 62 | 0 | 0 | 0 |
| Travel & Professional Developm | 6,485 | 5,340 | 5,405 | 6,133 | 6,880 | 747 |
| Total Materials and Services | 53,124 | 60,254 | 58,508 | 73,656 | 91,054 | 17,399 |
| Total Expenditures | 1,098,099 | 1,081,240 | 1,069,689 | 1,259,178 | 1,340,027 | 80,848 |
| Net Revenue Over/(Under) Expenditures | (50,230) | (24,433) | (2,801) | (64,519) | 9,096 | 73,615 |

7.215 Adaptive Sports & Recreation Program

The Adaptive Sports Program is currently a small, but critically important program that is run District-Wide to meet a diverse and underserved resident population. Adaptive Sports creates specialized programs and opportunities for area residents with physical limitation or handicaps. This division is funded through grants and the District’s Unrestricted General Fund. For our inaugural year of adaptive programming, services are offered at no charge to residents.

The “Fit, Fun & Strength” class leads a traditional boot-camp style lesson to develop strength, conditioning and balance for people in wheelchairs or other limitations. People with physical limitations need the care and attention to balance the atrophy that can so easily set in. The “Adaptive Aquafin” sessions teach swimming skills to disabled residents. Their own caretakers participate so the training is can continue at home. The “Move & Groove” program almost seems simplistic, but it teaches young children to climb, tumble and jump to increase self-confidence and body awareness. The benefits are not just physical! “Jump and Tumble” offers similar psychological benefits but through the sport of gymnastics.

The Adaptive Sports Program goes straight to the heart of what the District is all about.



Community Services— Adaptive Sports Program

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 0 | 1,902 | 0 | 0 | 0 | 0 |
| Rents & Royalties | 0 | 0 | 0 | 1,240 | 1,800 | 560 |
| Total Unrestricted | 0 | 1,902 | 0 | 1,240 | 1,800 | 560 |
| Restricted | | | | | | |
| Grants & Donations | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| Total Restricted | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| Total Revenues | 0 | 1,902 | 0 | 1,240 | 11,800 | 10,560 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 87 | 443 | 492 | 82 | 793 | 711 |
| Workers Compensation | 42 | 258 | 313 | 70 | 788 | 718 |
| Part Time Salaries | 2,058 | 7,291 | 8,028 | 1,390 | 22,999 | 21,610 |
| Part Time Pension | 75 | 271 | 306 | 27 | 862 | 836 |
| Total Personnel Expense | 2,262 | 8,262 | 9,139 | 1,568 | 25,443 | 23,875 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 3 | 0 | 0 | 0 |
| Materials & Supplies | 44 | 3,110 | 4,242 | 313 | 2,000 | 1,687 |
| Uniforms | 0 | 0 | 0 | 0 | 150 | 150 |
| General Services | 0 | 400 | 400 | 9,028 | 31,500 | 22,472 |
| Minor Equipment | 2,000 | 0 | 0 | 0 | 10,000 | 10,000 |
| Fleet Vehicles | 0 | 0 | 0 | 129 | 1,000 | 871 |
| Travel & Professional Developm | 972 | 45 | 0 | 0 | 7,500 | 7,500 |
| Total Materials and Services | 3,016 | 3,555 | 4,645 | 9,471 | 52,150 | 42,679 |
| Total Expenditures | 5,278 | 11,818 | 13,784 | 11,039 | 77,593 | 66,555 |
| Net Revenue Over/(Under) Expenditures | (5,278) | (9,916) | (13,784) | (9,799) | (65,793) | (55,995) |

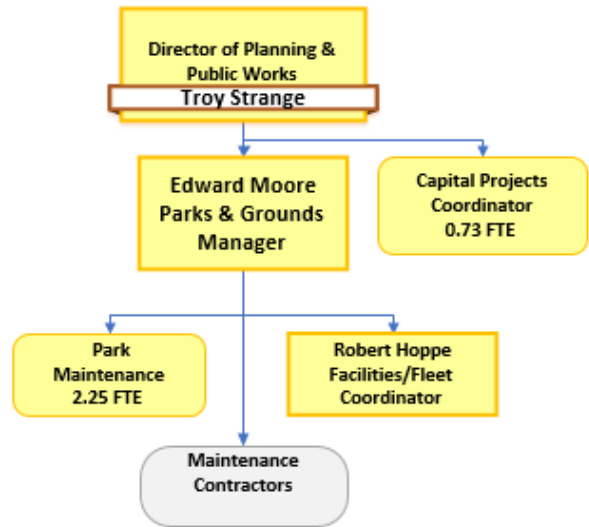


7.4 PUBLIC WORKS AND PLANNING DEPARTMENT

The Maintenance and Technical Services Department (MTS) is responsible for park and building maintenance, lighting and landscaping, and fleet maintenance. The department manages the District’s Capital Improvement Plan for the acquisition, improvement, and disposal of District capital assets. The department is partially funded by Assessment District tax receipts.

The District includes over 1800 square miles and conducts programs in over 30 regional centers, pools and offices. The public works department is charged with maintaining all facilities and vehicles to a very specific level of cleanliness and good repair. Properly maintained facilities are a key prerequisite for success in our Programs.

Team members provide daily oversight of parks and properties and are supplemented by outside trade professionals when needed.



Public Works & Planning Department

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-----------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Rents & Royalties | 0 | 0 | 0 | 17 | 0 | (17) |
| Misc Income | 0 | 0 | 0 | 97 | 0 | (97) |
| Total Unrestricted | 0 | 0 | 0 | 114 | 0 | (114) |
| Restricted | | | | | | |
| Special Assessments | 0 | 0 | 0 | 1,293,790 | 1,301,563 | 7,773 |
| Intergovernmental Charges | 0 | 0 | 0 | 10,428 | 10,428 | 0 |
| Total Restricted | 0 | 0 | 0 | 1,304,218 | 1,311,991 | 7,773 |
| Total Revenues | 0 | 0 | 0 | 1,304,332 | 1,311,991 | 7,659 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 0 | 0 | 0 | 9,489 | 16,707 | 7,218 |
| Full Time Retirement | 0 | 0 | 0 | 0 | 16,869 | 16,869 |
| Medical | 0 | 0 | 0 | 33,076 | 46,780 | 13,704 |
| Workers Compensation | 0 | 0 | 0 | 31,343 | 31,854 | 512 |
| Full Time Salaries | 0 | 0 | 0 | 107,177 | 168,687 | 61,510 |
| Part Time Salaries | 0 | 0 | 0 | 78,898 | 106,331 | 27,433 |
| Part Time Pension | 0 | 0 | 0 | 3,093 | 3,987 | 894 |
| Total Personnel Expense | 0 | 0 | 0 | 263,076 | 391,216 | 128,140 |
| Materials and Services | | | | | | |
| Communications | 0 | 0 | 0 | 9,371 | 13,320 | 3,949 |
| Facility Rentals | 0 | 0 | 0 | 23,352 | 23,940 | 588 |
| Equipment Rentals | 0 | 0 | 0 | 1,706 | 5,000 | 3,294 |
| Materials & Supplies | 0 | 0 | 0 | 36,565 | 75,860 | 39,295 |
| Uniforms | 0 | 0 | 0 | 1,584 | 1,600 | 16 |
| General Services | 0 | 0 | 0 | 414,914 | 438,533 | 23,619 |
| Utilities | 0 | 0 | 0 | 453,552 | 464,570 | 11,018 |
| Repair & Maintenance | 0 | 0 | 0 | 64,062 | 81,750 | 17,688 |
| Minor Equipment | 0 | 0 | 0 | 3,859 | 7,000 | 3,141 |
| Fleet Vehicles | 0 | 0 | 0 | 35,400 | 28,550 | (6,850) |
| Special Fees | 0 | 0 | 0 | 3,586 | 3,649 | 63 |
| Computer & Office Equipment | 0 | 0 | 0 | 196 | 400 | 204 |
| Travel & Professional Developm | 0 | 0 | 0 | 55 | 3,000 | 2,945 |
| Professional Services | 0 | 0 | 0 | 90,130 | 98,000 | 7,870 |
| Total Materials and Services | 0 | 0 | 0 | 1,138,332 | 1,245,172 | 106,840 |
| Total Expenditures | 0 | 0 | 0 | 1,401,408 | 1,636,388 | 234,980 |
| Net Revenue Over/(Under) Expenditures | 0 | 0 | 0 | (97,076) | (324,397) | (227,321) |

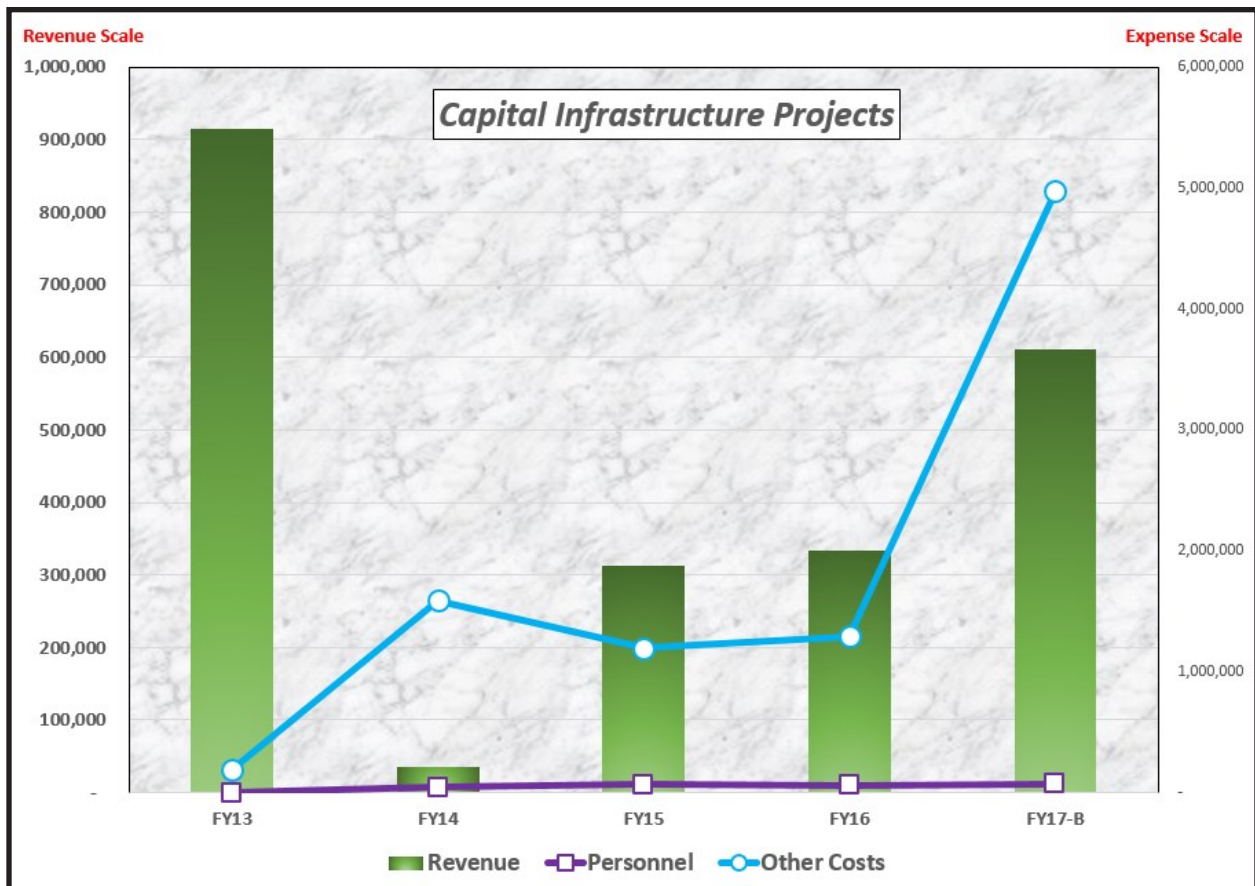
7.5 CAPITAL PROJECTS DEPARTMENT

The Capital Projects Department is responsible for executing the strategic plan for the District’s infrastructure (Vision 2020) through the renovation of existing sites and construction of new facilities. The department is funded through County-mandated Developer Fees and Capital Grants. Expenditures that are not funded through Fees or Grants come from the District Operating Budget.

The District is currently seeking alternative funding sources to accelerate the construction schedule. As sources are secured, additional projects will be activated and project management will begin.

FY2017 is a very ambitious year for construction. Major projects are included in the budget, such as:

- Construction of a new 5-acre community park in North Shore—\$3.2M.
- Design for a complete replacement for Pawley Pool into a local Aquatics Center—\$500,000.
- Construction of a temporary soccer park in Oasis, and design of a new permanent park—\$400,000.
- Design for a modernization of the Palm Desert Community Center will include a new licensed day-care space—\$100,000.
- Playground resurface at North Shore—\$83,000.



Capital Projects Department

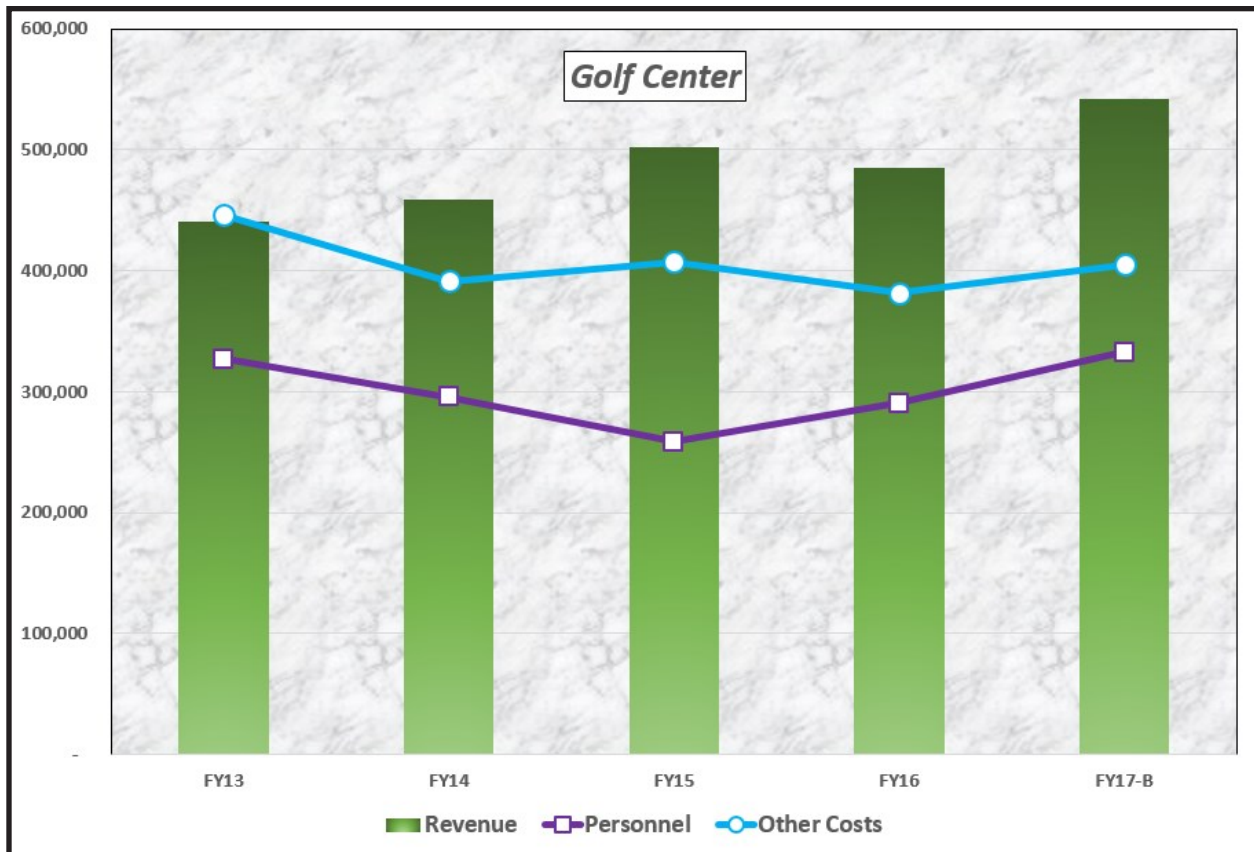
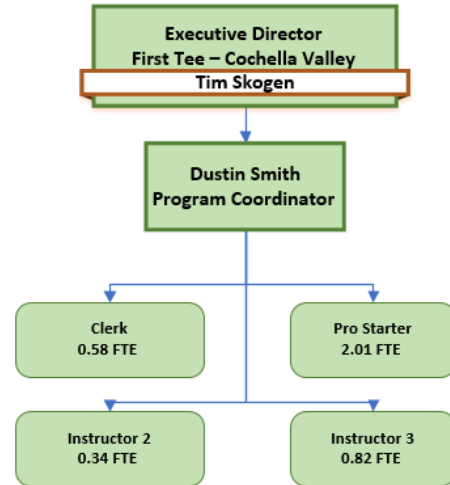
| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|-------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Misc Income | 0 | 1,800 | 0 | 0 | 0 | 0 |
| Total Unrestricted | 0 | 1,800 | 0 | 0 | 0 | 0 |
| Restricted | | | | | | |
| Grants & Donations | 2,700 | 0 | 0 | 0 | 0 | 0 |
| Sales of Surplus Assets | 0 | 0 | 0 | 725 | 0 | (725) |
| Total Restricted | 2,700 | 0 | 0 | 725 | 0 | (725) |
| Capital Revenues | | | | | | |
| Developer Fees | 147,223 | 5,113 | 291,921 | 156,558 | 159,000 | 2,442 |
| Capital Grants | 764,100 | 27,740 | 20,000 | 175,713 | 451,830 | 276,117 |
| Total Capital Revenues | 911,323 | 32,853 | 311,921 | 332,271 | 610,830 | 278,559 |
| Total Revenues | 914,023 | 34,653 | 311,921 | 332,996 | 610,830 | 277,834 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 0 | 1,415 | 1,260 | 906 | 3,281 | 2,374 |
| Full Time Retirement | 0 | 0 | 0 | 0 | 3,135 | 3,135 |
| Medical | 0 | 0 | 0 | 4,022 | 6,395 | 2,373 |
| Workers Compensation | 0 | 1,371 | 2,983 | 2,801 | 1,249 | (1,552) |
| Full Time Salaries | 0 | 0 | 0 | 24,910 | 31,348 | 6,439 |
| Part Time Salaries | 0 | 41,098 | 60,325 | 26,752 | 24,180 | (2,572) |
| Part Time Pension | 0 | 1,525 | 2,260 | 1,081 | 907 | (174) |
| Total Personnel Expense | 0 | 45,410 | 66,828 | 60,472 | 70,495 | 10,023 |
| Capital Outlay | | | | | | |
| Computers | 20,237 | 66,024 | 44,242 | 105,988 | 91,000 | (14,988) |
| Machinery & Equipment | 22,717 | 66,149 | 0 | 108,102 | 19,318 | (88,784) |
| Building & Park Improvement | 129,541 | 1,311,235 | 1,048,398 | 904,018 | 4,607,625 | 3,703,607 |
| Furniture & Fixtures | 0 | 76,568 | 0 | 15,597 | 38,718 | 23,121 |
| Vehicles | 18,435 | 0 | 33,839 | 0 | 75,000 | 75,000 |
| Capital Projects | 0 | 23,440 | 0 | 0 | 0 | 0 |
| Land | 0 | 0 | 700 | 100,001 | 73,000 | (27,001) |
| Total Capital Outlay | 190,930 | 1,543,415 | 1,127,179 | 1,233,705 | 4,904,661 | 3,670,956 |
| Total Expenditures | 190,930 | 1,588,826 | 1,194,006 | 1,294,177 | 4,975,156 | 3,680,979 |
| Net Revenue Over/(Under) Expenditures | 723,093 | (1,554,173) | (882,085) | (961,181) | (4,364,326) | (3,403,145) |

7.5 THE FIRST TEE COACHELLA VALLEY

The First Tee of the Coachella Valley comprises the District’s Enterprise Fund. The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to a business enterprise in which the intent is that the operation is primarily self-sustaining. Revenue comes from the sale of golf fees, lessons from our professionals, and driving range fees.

The District’s Golf Center in Palm Desert is the home of the First Tee Coachella Valley. The Golf Center is operated as a local gem for a driving range and an 9-hole course that is beautifully landscaped and maintained. It is also a tremendous value for our members when compared to the other (many) golf venues in the valley.

The First Tee provides educational programs that promote character development through the game of golf. With 35 eight week classes, hundreds of area youth have the time of their life. First Tee of the Coachella Valley is one of over 160 chapters across the world and exemplifies youth development through The First Tee’s “Life Skills” and “Nine Core Value Code of Conduct.”



Golf Center

| | FY2013 Actual | FY2014 Actual | FY2015 Actual | FY2016 Forecast | FY2017 Adopted Budget | F17 v F16 |
|--|------------------|------------------|------------------|--------------------|-----------------------------|----------------|
| Revenues | | | | | | |
| Unrestricted | | | | | | |
| Charges for Services | 220,034 | 242,119 | 243,310 | 231,052 | 270,125 | 39,073 |
| Rents & Royalties | 9,315 | 12,949 | 11,305 | 9,181 | 9,000 | (181) |
| Concessions | 6,458 | 6,898 | 5,259 | 6,116 | 6,000 | (116) |
| Misc Income | 0 | 0 | 521 | 0 | 0 | 0 |
| Sales | 21,877 | 22,907 | 5,045 | 14,209 | 15,000 | 791 |
| Total Unrestricted | 257,683 | 284,872 | 265,439 | 260,558 | 300,125 | 39,567 |
| Restricted | | | | | | |
| Intergovernmental Charges | 5,000 | 5,100 | 0 | 813 | 0 | (813) |
| Grants & Donations | 170,365 | 165,000 | 235,379 | 177,013 | 223,375 | 46,362 |
| Sales of Donated Goods | 7,271 | 4,064 | 1,913 | 28,179 | 0 | (28,179) |
| Sales of Surplus Assets | 0 | 0 | 0 | 18,000 | 18,000 | 0 |
| Total Restricted | 182,636 | 174,164 | 237,292 | 224,005 | 241,375 | 17,370 |
| Total Revenues | 440,320 | 459,036 | 502,731 | 484,563 | 541,500 | 56,937 |
| Expenditures | | | | | | |
| Personnel Expense | | | | | | |
| Payroll Taxes | 18,013 | 14,206 | 17,414 | 15,284 | 16,681 | 1,397 |
| Full Time Retirement | 9,596 | 11,879 | 0 | 11,926 | 14,378 | 2,453 |
| Medical | 27,517 | 16,310 | 14,739 | 10,971 | 27,936 | 16,964 |
| Workers Compensation | 14,182 | 12,970 | 8,490 | 11,031 | 8,926 | (2,104) |
| Full Time Salaries | 192,588 | 150,684 | 113,648 | 135,860 | 143,785 | 7,925 |
| Part Time Salaries | 62,753 | 86,097 | 100,286 | 101,470 | 116,683 | 15,213 |
| Part Time Pension | 2,308 | 3,286 | 3,997 | 3,845 | 4,376 | 531 |
| Total Personnel Expense | 326,958 | 295,433 | 258,575 | 290,387 | 332,765 | 42,378 |
| Materials and Services | | | | | | |
| Cost of Goods Sold | 14,961 | 13,205 | 4,618 | 7,337 | 11,000 | 3,663 |
| Communications | 9,538 | 6,390 | 9,435 | 10,404 | 11,400 | 996 |
| Materials & Supplies | 27,963 | 13,365 | 38,218 | 18,746 | 23,500 | 4,754 |
| Uniforms | 3,439 | 5,504 | 4,894 | 3,435 | 5,500 | 2,065 |
| General Services | 264,015 | 276,154 | 267,296 | 257,113 | 261,670 | 4,557 |
| Utilities | 45,913 | 42,301 | 29,844 | 48,553 | 47,000 | (1,553) |
| Repair & Maintenance | 45,859 | 960 | 17,674 | 8,224 | 13,500 | 5,276 |
| Minor Equipment | 2,016 | 3,174 | 1,940 | 0 | 2,500 | 2,500 |
| Fleet Vehicles | 5,617 | 7,239 | 5,699 | 3,075 | 5,000 | 1,925 |
| Special Fees | 6,975 | 7,898 | 7,429 | 7,839 | 10,150 | 2,311 |
| Computer & Office Equipment | 2,379 | 1,293 | 4,253 | 5,419 | 300 | (5,119) |
| Office Supplies | 3,575 | 3,989 | 1,969 | 1,069 | 2,400 | 1,331 |
| Travel & Professional Developm | 13,769 | 9,823 | 11,777 | 10,306 | 11,000 | 694 |
| Professional Services | 0 | 0 | 2,489 | 0 | 0 | 0 |
| Total Materials and Services | 446,021 | 391,295 | 407,534 | 381,520 | 404,920 | 23,400 |
| Total Expenditures | 772,979 | 686,728 | 666,109 | 671,908 | 737,685 | 65,777 |
| Net Revenue Over/(Under) Expenditures | (332,659) | (227,692) | (163,378) | (187,345) | (196,185) | (8,840) |



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8.1 FY2017 APPROPRIATIONS LIMIT RESOLUTION

RESOLUTION NO. 16-42

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
DESERT RECREATION DISTRICT
ADOPTING THE FY2017 FUND BALANCE POLICY

WHEREAS, the Desert Recreation District's (the District's) Mission is to maintain quality park and recreation facilities, programs and services, and facilitate leisure opportunities so all residents will receive personal, social, and economic benefits; and

WHEREAS, among the District's core values is to leverage available resources through collaborations, partnerships, and agreements with communities, businesses and vendors; and

WHEREAS, the Desert Recreation District wants to continue its strong financial management policies that are intended to drive results for the public in fulfillment of its Mission and Vision while working to bring its Values to life; and

WHEREAS, the District intends to comply with Governmental Accounting Standard Board (GASB) Statement No. 54 which defines and classifies Fund Balances into non-spendable, restricted, committed, assigned, and unassigned funds; and

WHEREAS, the District has complied with the requirements of GASB No. 54 since it was first released in 2009; and

WHEREAS, the District's existing Fund Balance Policy requires an annual review, edit and adoption by the Board in conjunction with approval of the annual budget; and

WHEREAS, the District's existing Fund Balance Policy has been edited to reflect minor procedural changes since it was last reviewed On June 8, 2011; and

WHEREAS, the Board has given its approval to the District's Preliminary Budget on June 8, 2016; and

WHEREAS, the Board will approve and adopt the District's budget for FY2017 on July 27, 2016.



RESOLUTION NO. 16-42

NOW, THEREFORE, BE IT RESOLVED, that the Desert Recreation District Board of Directors do hereby adopt the FY2017 Fund Balance Policy, as set forth herein.

PASSED, APPROVED AND ADOPTED this 27th day of July, 2016 by the following vote:

AYES: Gutierrez, Gilbert, McGalliard, and Acosta

NOES: None

ABSENT: Paz

ABSTAIN: None

Desert Recreation District

By: Joanne Gilbert
Joanne Gilbert, President of the Board

I hereby certify that the Board of Directors of the Desert Recreation District approved the foregoing Resolution No.16-42 at a regular meeting held on July 27, 2016.

Delia Granados
Delia Granados, District Clerk

8.2 FY2017 BUDGET ADOPTION RESOLUTION

RESOLUTION NO. 16-39

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
DESERT RECREATION DISTRICT
ADOPTING THE FY2017 FINAL BUDGET

WHEREAS, the Public Resources Code Section 5788 requires the Board to adopt a final budget before August 30 each year, and

WHEREAS, the Board adopted the Preliminary FY2017 Budget on June 15, 2016; and

WHEREAS, the District has complied with the requirements of the state code; and

WHEREAS, certain revisions, corrections and modification to the Preliminary FY2017 Budget have been made; and

WHEREAS, the Board has adopted AP 004 Fund Balance Policy and through the budget plan has designated general fund balances.

NOW, THEREFORE, BE IT RESOLVED, that the Desert Recreation District Board of Directors do hereby adopt the FY2017 Final Budget, as set forth herein.

PASSED, APPROVED AND ADOPTED this 27th day of July, 2016 by the following vote:

AYES: Gutierrez, Gilbert, McGalliard, and Acosta

NOES: None

ABSENT: Paz

ABSTAIN: None

Desert Recreation District

By: Joanne Gilbert
Joanne Gilbert, President of the Board

I hereby certify that the Board of Directors of the Desert Recreation District approved the foregoing Resolution No.16-39 at a regular meeting held on July 27, 2016.

Delia Granados
Delia Granados, District Clerk



8.3 GLOSSARY OF TERMS

The District's Biennial Spending Plan contains acronyms and terminology that are unique to the District or public finance and budgeting. The following terms have been defined in order to ensure readers understand this document.

8.31 General Terminology

- **Amended Budget:** The original budget adopted by the board of directors with adjustments made by resolution of the board during the fiscal year. Typically the budget is amended at mid-year, and again near the end of the fiscal year.
- **Appropriations:** Authorization by the board of directors permitting District officials to incur obligations and make expenditures of District resources. Appropriations are typically a fixed amount and granted for a one year period.
- **Assets:** Property that has monetary value.
- **Beginning Balance:** The residual funds carried forward from the previous fiscal year's ending balance.
- **Budget:** A plan of financial operation including proposed expenditures and anticipated revenues for the fiscal year.
- **Budget Message:** The General Manager's discussion of the proposed budget presented in writing as part of or as a supplement to the budget document. The discussion uses recent financial history as a baseline and contains information regarding current budget challenges and recommendations.
- **Capital Assets:** Assets of significant value having a useful life of several years, sometimes referred to as fixed assets.
- **Capital Budget:** A plan of proposed capital expenditures and funding sources based on the first year of the Capital Improvement Plan (CIP) enacted in the Annual Spending Plan (Budget) which includes both operating and capital outlays.
- **Capital Improvement Plan (CIP):** A rolling plan for capital expenditures to be incurred each year over several future years identifying the start and finish dates for each project, the level of expenditure in each year and the method of financing those expenditures. The District's CIP covers the current fiscal year and 5 future years.
- **Capital Projects:** Projects that purchase or construct capital assets.
- **Certificates of Participation (COPs):** Certificates issued by a trustee pursuant to a trust agreement. The proceeds from the sale of COPs are used to finance the acquisition, construction and installation of a capital project.
- **Community Assistance:** Financial or service contributions made by the District to communities or commu-

nity groups (e.g., discretionary support from board for sponsorship of non-district activity).

- **Debt Service:** The expense of retiring debts such as loans and bond issues. It includes principal and interest payments as well as administrative cost associated with financing.
- **Deficit:** The excess of expenditures over revenues during a fixed period of time.
- **Department:** The largest organizational units of the District which are functionally unique in the services they deliver.
- **Division:** Subunits of departments which are functionally unique in the services they deliver.
- **Encumbrance:** A commitment of funds against an appropriation in the form of a purchase order or contract until such time as the goods or services are received.
- **Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to a business enterprise.
- **Expenditure:** The cost of goods received or services rendered whether cash payments have been made or not.
- **Expenses:** Decreases in net total assets representing the total cost of operations during a period regardless of the timing of related expenses.
- **Fees:** Charges for services that are based on the cost of providing the service.
- **Full Time Equivalent (FTE):** A measure of effective authorized positions, indicating the percentage of time a position or group of positions is funded. It is calculated by equating 2,080 hours of work per year with the full time equivalent of one position.
- **Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all associated liabilities, obligations, reserves, and equities which are segregated for the purpose conducting specific activities or attaining certain results.
- **General Fund:** The governmental accounting fund supported by property taxes, service charges and other general revenues to provide for operating services.
- **Grant:** A contribution of assets (usually cash for a specified purpose) by one governmental unit or other organization to another.
- **Interfund Transfer:** Budgeted amounts transferred from one governmental accounting fund to another for work or services provided. As they represent a “double counting” of expenditures, these amounts are deducted from the total operating budget to calculate the “net” budget.
- **Intergovernmental Revenue:** Revenue received from another governmental unit for a specified purpose.
- **Investment:** Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

- **Operating Expenditure:** Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital cost. Also may be known as operating and maintenance costs.
- **Performance Measures:** Specific, quantitative measures of work performed within an activity or program (e.g., total swim lessons provided). Also, a specific quantitative measure of results obtained through a program or activity.
- **Reserve:** An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.
- **Revenue:** Funds that a government receives as income. These receipts may include tax payments, interest earnings, service charges, grants and intergovernmental payments.
- **Special Assessment:** A compulsory levy imposed on certain properties to defray part or all of the cost associated with a specific improvement or service deemed to primarily benefit those properties.
- **Special Revenue Funds:** A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

8.32 Expense Account Definitions

Personnel: Expense related to 5150 full time salaries and wages, 5175 part time salaries and wages, 5025 payroll tax liability, 5075 health and welfare benefits, 5050 full time retirement benefits, 5200 part time pension and 5125 worker's compensation insurance.

6025 Communications – expense associated with cellular service, telephone and fax service, internet access and two way radio repeater service.

6050 Facility Rental – Expense related to the long or short term use of non-district owned facilities.

6075 Equipment Rental – Expense related to the long or short term use of the non-district owned equipment.

6100 Materials and Supplies – Expense related to exhaustible items necessary for the operations and maintenance of District programs and facilities. Exclude office supplies.

6125 Uniforms – Expense associated with clothing and safety equipment required to be worn by District employees in the execution of their duties.

6150 General Services – Expense related to contracted services performed on behalf of the District that are of a general and routine nature. Examples include pest control, contract instructors, payroll service, garbage collection, advertisement, finger printing, etc..

6175 Utilities – Expense related to utility services including gas, electric, sewer and water.

6200 Repair and Maintenance – Expense related to repair and preventative maintenance of the structural, electrical, plumbing, landscape, and equipment owned or operated by the District.

6225 Minor Equipment – Expense associated with the purchase of non-capital equipment.

6250 Fleet Vehicles – Expenditures for the operation of District vehicles including fuel, repairs and maintenance.

6275 Special Fees – Expense associated with special permits, fees and licenses (e.g., health permits, election fees, children licenses).

6300 Computer and Office Equipment – Expenditures for the purchase of maintenance of computer, office related equipment and furnishings. Exclude purchases defined as capital outlay.

6325 Office Supplies – Expenditures related to office administration including postage, toner, paper, staples, etc...

6350 Travel and Professional Development – Expenditures associated with the development of District employees including conference expense, tuition reimbursement, per diem, mileage reimbursement, association membership fees and professional subscriptions.

6375 Professional Services – Expense related to contracted services performed on behalf of the District that are of a professional nature. Examples include legal counsel, assessment engineering, planning and architectural services and consultant fees.

8.33 Revenue Account Definitions

4000 General Property Tax – Revenue derived from taxes levied on the assessed valuation of real property and used as a source of monies to pay general obligation debt and support the general fund (also known as Ad Valorem Tax)

4015 Special Assessments – Revenue derived from a compulsory levy imposed on certain properties to defray part or all of the cost associated with a specific improvement or service deemed to primarily benefit those properties.

4030 Intergovernmental RDA – Revenue received from another government unit for a specific purpose.

4035 Intergovernmental Charges – Revenue derived from agreements District has on file with other government agencies to provide a service.

4045 Charges for Services – Revenue derived from fees charged for services that are based on the cost of providing the service.

4050 Special and External Event Charges – Revenue derived from charges incurred by a special event or special meets, examples include uniforms and meet fees.

4060 Developer Fees – Revenue derived from new residential property development to mitigate the impact on existing recreational facilities and provide resourced to develop new recreational facilities.

4075 Rents and Royalties – Revenues derived from fees charged for the use of District facilities or equipment.

4090 Investment Earnings – Revenues derived from interest earned on District reserves.

4100 Donated Registration Fees – Revenue derived from a donation given to District for the sole purpose of registration fees, a charge for services to be performed. Example: Operation Splash.

4105 Grants and Donations – Revenues derived from an external source to fund a *specific* activity or purpose, program or asset of the District. Funding from grant may not be used for any other purpose only to what is indicated on scope of grant.

4110 Sales of Donated Goods – Revenue derived from patrons making donation from goods at facilities, these goods would not be on District inventory or surplus assets.

4120 Concessions – Revenues derived from the sale on non-taxable items at the District concession stand.

4135 Miscellaneous – Revenue derived from one time or infrequent sources that are not captured in other revenue accounts, example rebate check, dividend reimbursement check.

4165 Sales – Revenue derived from sales of merchandise from facilities.

4170 Sales of Surplus Assets – Revenue derived from the sale of District surplus asset or assets.



45-305 Oasis Street

Indio, CA 92253

760-347-3484

www.myrecreationdistrict.com

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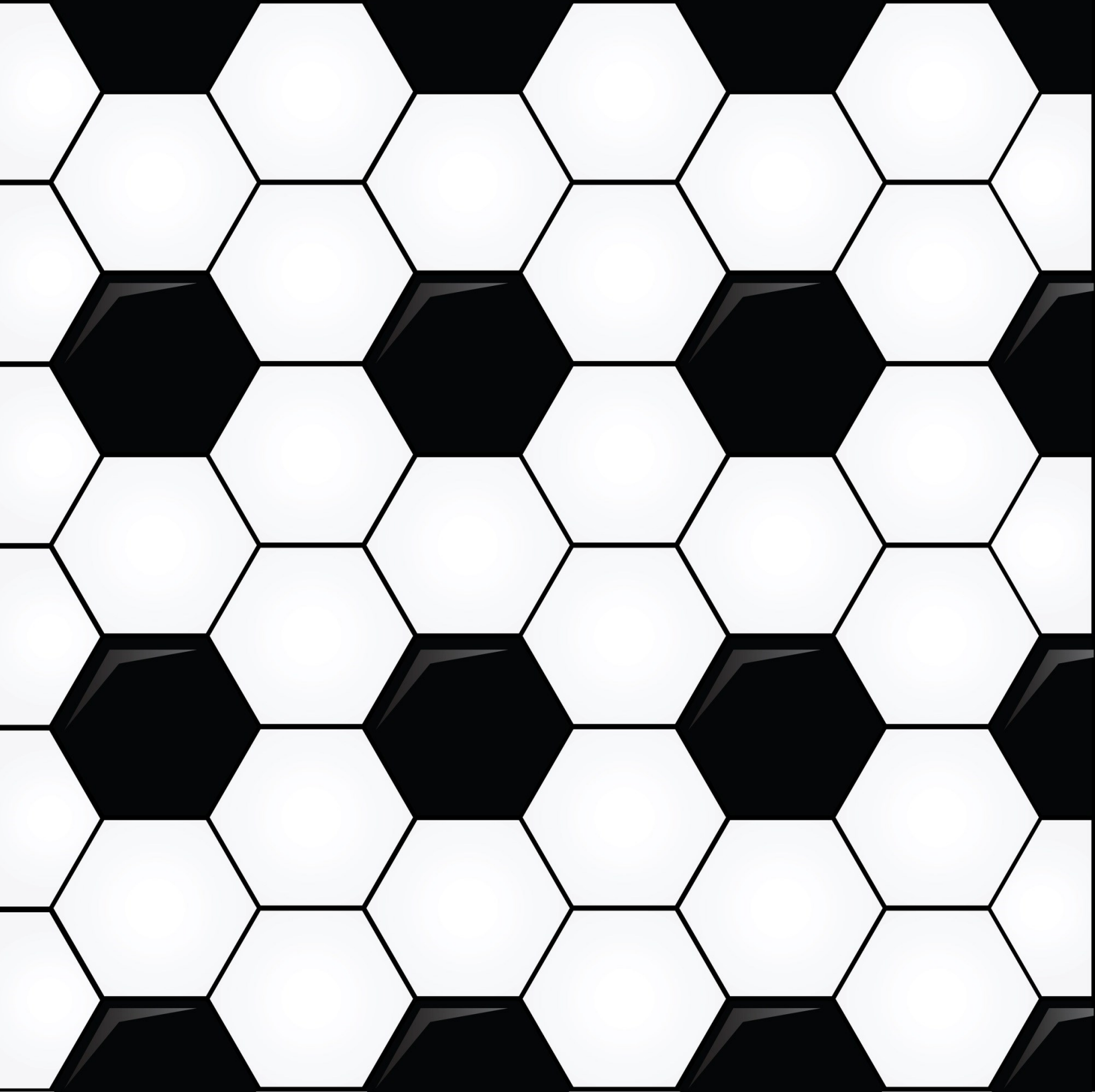
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